



## **Minutes of Meeting held Wednesday 6 October 2021**

This meeting was held remotely by video call/telephone due to the Covid-19 pandemic

### **Present: (Attendance Register)**

- Councillor L. P. Davies (Chair) presiding
- Mr S. M. Goodrum (Clerk & Financial Officer)
- Mrs S. L. Phillips (Administrative Officer)
- Mrs L. Fearn (Town Centre Manager)

### **Councillors**

- W. Catterall
- I. Dunbar
- Dunbobbin
- E. S. Faulkner
- Mrs G. A. Faulkner
- R. O’Gorman
- W. Hastings
- R. V. Hill
- N. Jones
- Risley
- J. Roberts
- P. Shotton
- Smith
- Wren

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## **Notice of meeting**

The notice of meeting was received.

## **Apologies**

Apologies for non-attendance were received from Councillors J. B. Attridge, B. Crease and Mrs B. Futia.

## **Declarations of interest**

Councillor A. Wren declared a Personal and Prejudicial Interest in Item 15 - Renewal of Membership.

Councillor C. Risley declared a Personal Interest in Item 9 – Public Consultation.

Councillor A. Dunbobbins declared a Personal Interest in Item 4 – Police Consultative Arrangements and Item 21b Waiver/Reduction of Hire Charges.

## **Police consultative arrangements**

Inspector Stephen Roberts is still unable to attend meetings that use the Zoom platform.

The Clerk informed Councillors to forward any question and he would raise with the Police.

## **Notice of election for the Golftyn ward on the Town Council**

The Clerk advised that the vacancy has been re-advertised due to originally there being ten or more residents requesting an election, this is law according to guidance received from Flintshire County Council.

Confirmed 25 October 2021

Presiding Chair

## **Planning Committee – 06/10/21**

Councillor R. O’Gorman (Chair) presiding

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## Minutes

The Minutes of Meeting held 23 August 2021 (pages 14 & 15) and 1 September 2021 (pages 17 & 18) were received and approved as correct records and signed by the Chair.

## Notification of planning decisions

The Clerk submitted notification of Planning Decisions (copy forwarded to Councillors with the Agenda):

- 063307
- 062390
- 062821
- 063278
- 063315
- 063336

## Recommended:

That the notifications be received.

## Planning applications

### Wepre Ward

28/09/2021 [063513 – 3 Fir Brook Avenue, Connah's Quay](#)

Erection of a single storey rear extension to accommodate Kitchen. Retain existing Garage and Outbuilding.

## Recommended:

That the Clerk writes to the Head of Planning Services informing him that the Town Council has no objections to the planning application providing they follow planning policy.

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## Public consultation

The Clerk submitted a notice for a Public Consultation of Delivering a Paper Processing Mill. Comments to be received no later than Thursday 21<sup>st</sup> October 2021 (copy forwarded to Councillors with the Agenda).

The Clerk advised if Members have any comments regarding the proposals that he will collate and forward on behalf of the Council.

## Recommended:

That the notice be received.

Confirmed 25 October 2021

Presiding Chair

## Finance and general purposes committee – 06/10/21

Councillor A. J. Roberts (Chair) presiding

## Minutes

The Minutes of Meeting held 1 September 2021 (pages 18 & 19) were received and approved as correct records and signed by the Chair.

## Financial update to 31 August 2021

The Clerk submitted a report with an update regarding the Town Council's financial position at 31<sup>st</sup> August 2021 (copy forwarded to Councillors with the Agenda).

Councillor Roberts queried the expenditure for the Civic Hall, as he thought the Council were claiming all costs back. The Clerk advised that the agreement was for all operating costs to be claimed back which meant there were some costs such as the phone line and broadband that were unable to be included.

Councillor Dunbar thanked the Clerk for the report and queried the income to date total and precept. The Clerk advised the income to date total was inclusive of the precept. He

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advised that in context the venues are functioning well, the Quay Building and Community Centre are busy with various bookings. The Quay Community Room not fully functioning but does hold a regular weekly booking but to fully open in October. Councillor Dunbar thanked the Clerk for his explanation.

### **Recommended:**

That the report be received and accepted.

### **Covid 19 update**

The Clerk submitted a report about how the Town Council intends to move forward as COVID-19 restrictions ease and to update on how COVID-19 is impacting the Council (copy forwarded to Councillors with the Agenda).

The Clerk commented to Members how Covid is continuing to significantly impact the local community, local cases are on the rise and testing at the Civic Hall had doubled in recent weeks. The Civic Hall is the busiest testing site in Flintshire.

The Clerk also informed Members that all bookings comply with the rules and guidance set and will continue to follow the guidelines. All our venues are open with the main focus currently on the Quay Building and Community Centre, Quay Community Room not being used to full potential.

Councillor Roberts queried if a date had been made regarding resuming face to face Council Meetings. The Clerk advised that due to the current guidance regarding social distancing the room would have to be set up with screens/boards etc meaning that remote meetings would continue.

Going forward, legislation coming into force next year means that meetings would need to be conducted on a remote platform. Individuals could then attend in person or access remotely which would be down to personal choice. There is currently no financial support from the Welsh Government to support the move to hybrid meetings but the SLCC is looking at a solution and putting pressure on the Welsh Government to assist.

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Councillor Dunbar agreed that local figures have increased and to be cautious at this time. Local school's recording high numbers with Connah's Quay High the worst hit for Covid cases in Flintshire. He also advised that Council Meetings in the Chambers would be impossible at this time due to the room set up with the ventilation risk being the main factor. However, 3 smaller Community Councils have started face to face Meetings.

Councillor Dunbar also asked the Clerk if staff were doing lateral flow tests? This was to ensure everyone was staying safe with venues being open. The Clerk advised some staff were but this was not something that could be enforced.

The Clerk advised he was aware that a number of smaller Councils had started face to face meetings, something to look into was 10 Councillors to attend face to face and the remaining to dial in remotely.

### **Recommended:**

That the report be received and Council Meetings are to continue remotely at this time.

### **Committee forward work planning**

The Clerk submitted a report to the Councillors that will help to organise the Committee's business and activities for the coming months (copy forwarded to Councillors with the Agenda).

The Clerk informed Members that he would contact the Chair and Vice-Chair the following day to arrange a date for the monthly meeting.

### **Recommended:**

That the report be received.

### **Boundary Commission for Wales**

The Clerk submitted an e-mail the Boundary Commission for Wales (copy forwarded to Councillors with the Agenda).

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The e-mail advised that the date for representations about the initial proposals should be made by 3<sup>rd</sup> November 2021.

Members advised that this had no bearing for the Council.

### **Recommended:**

That the report be received.

### **Renewal of membership**

The Clerk submitted a letter from The National Allotment Society (copy forwarded to Councillors with the Agenda).

Members all agreed for the renewal of membership.

### **Recommended:**

The Membership Renewal be received and the name on the account be corrected.

Confirmed 25 October 2021

Presiding Chair

### **Recreation and entertainments committee – 06/10/2021**

Councillor L. P. Davies (Chair) presiding

### **Minutes**

The Minutes of the Meeting held 1 September 2021 (pages 20 & 21) were received and approved as correct records and signed by the Chair.

### **White Ribbon Day**

The Clerk submitted a report to the Councillors providing them with details of White Ribbon Day 2021 (copy forwarded to Councillors with the Agenda).

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The Clerk apologised to Members as the heading on the report displayed Finance & General Purposes Committee, the report was originally for that Committee.

Members agreed for the Clerk to write to Mrs Pam Attridge to invite her as in previous years to place the white ribbon around the tree.

Councillor A Dunbobbin commented that after recent events how important it is to continue to support the White Ribbon event.

### **Recommended:**

That the report be received and the Clerk to write to Mrs Pam Attridge.

### **Council events 2021**

The Clerk submitted a report to the Councillors to seek decisions from Council about hosting events for the autumn/winter 2021 in light of COVID-19 and the restrictions/regulations currently in place (copy forwarded to Councillors with the Agenda).

The Clerk informed Members about the uncertainty of the continued use of the Civic Hall as a Local Testing Site beyond December. Until the Hall is handed back it cannot be assessed to see if it is in a workable state. If the Hall needs remedial work then it would be difficult for the Council to host the planned events for December.

Members majority voted that recommendations (c) and (d) on the report to be cancelled for 2021.

Councillor Dunbar commented that it was sensible to cancel/postpone the events for this year. He also asked for an update of the damage to the wall, to which the Clerk advised he would update outside the meeting.

The Clerk suggested recommendation (a) Outdoor Santa's Grotto be picked up in item 22 Festive Entertainment/Events, as it related to an event that would be hosted at the Christmas Festive Light Switch on and Celebrations.



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The Clerk advised that recommendation (b) Santa's Grotto in the Quay Community Room would be held after school or weekends. All dependent on the outcome of a risk assessment that the Clerk would complete.

Members agreed this would bring back a little normality to the children.

### **Recommended:**

That the report be received and recommendation (a) be covered in item 22. It was also agreed that the Clerk would update the Committee in November once a risk assessment has been completed for recommendation (b).

### **Queens's letter of thanks**

The Clerk submitted a letter from H. M. The Queen thanking the Council for their thoughtful message of sympathy of the death of The Duke of Edinburgh (copy forwarded to Councillors with the Agenda).

### **Recommended:**

That the letter be received.

### **Committee forward work planning**

The Clerk submitted a report to the Councillors that will help to organise the Committee's business and activities for the coming months (copy forwarded to Councillors with the Agenda).

Councillor Dunbar thanked the Scouts for the use of the Scout Hut for Quay Play. He advised it was a smaller this year but well attended. The Chair of the Council visited and gave the children certificated for attending.

The Chair Councillor Davies informed Members that he would like to take pens/water bottles to the children who attended Quay Play, for these possibly to be handed out at school.

The Clerk advised that this would all be dependent to restrictions.

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## Recommended:

That the report be received.

## Waiver/reduction of hire charges

### Community centre – financial year 2021/22

- a) Casey Kingsley  
Charity Event – Giddos Gift  
Sunday 24<sup>th</sup> October 2021  
WAIVER
- b) Mr Gavin Eastham  
Coffee Morning – Breast Cancer Research  
Saturday 6<sup>th</sup> November 2021  
WAIVER

## Recommended:

That the above waivers be given.

Confirmed 25 October 2021

Presiding Chair

## Town Regeneration Committee – 06/10/2021

### Festive entertainment/events

The Clerk submitted a report to the Councillors to provide options and suggestions on how the event could be delivered and for the Councillors to decide how they wish to go forward (copy forwarded to Councillors with the Agenda).

The Town Manager went through the report. She advised that there had been a good response to the event.

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Councillor Davies advised that the local reserves may be able to provide tents for a covered area, also a generator and lights. Lisa will contact after the meeting to discuss.

### **Recommended:**

That the report be received.

Confirmed 25 October 2021

Presiding Chair

Meeting commenced at 6.30pm and ended at 7.32pm