



# Connah's Quay Town Council

Steven M. Goodrum  
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23 March 2022

Dear Sir/Madam,

Notice is hereby given that a meeting of the PLANNING COMMITTEE will be held on Monday 28 March 2022 at 6.15p.m.

The meeting will be hosted via Zoom video/telephone conference call due to the pending COVID-19 restrictions.

Full details about how to access the meeting will be issued in advance of the meeting.

Yours faithfully

STEVEN GOODRUM  
Clerk & Financial Officer

## **Agenda – Planning Committee**

**Monday 28 March 2022**

**1 Notice of Meeting**

To receive notice of meeting.

**2 Apologies**

To receive apologies for non-attendance.

**3 Declarations of Interest**

To receive details from Members of any Declarations of Interest relating to matters being considered at this month's Council Meeting.

**4 Planning Applications**

**Golftyn Ward**

[064197 – 170 Church Street, Connahs Quay](#)

Extention to raise the roof height by 1m to create more internal head room. Carry the roof through and extend the existing garage to two storey with dormer windows. Create a two storey front porch and reduce the side of the existing garage to give easy access.

[064243 - Kelsterton Farm, Kelsterton Road, Connahs Quay](#)

Variation of condition for extension of time.



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23 March 2022

Dear Sir/Madam,

Notice is hereby given that a Meeting of the **TOWN COUNCIL** will be held on Monday 28 March 2022 at 6.30p.m.

The meeting will be hosted via Zoom video/telephone conference call due to the pending COVID-19 restrictions.

Full details about how to access the meeting will be issued in advance of the meeting.

Yours faithfully

STEVEN GOODRUM  
Clerk & Financial Officer

# Agenda

**Monday 28 March 2022**

**1 Notice of Meeting**

To receive notice of meeting.

**2 Apologies**

To receive apologies for non-attendance.

**3 Declarations of Interest**

To receive details from Members of any Declarations of Interest relating to matters being considered at this month's Council Meeting.

**4 Minutes**

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 28 February 2022 (copy enclosed).

**5 Committee Reports etc.**

To receive the following (copy enclosed).

- (a) Consultative Committee – 2 March 2022
- (b) Planning Committee – 2 March 2022
- (c) Finance and General Purposes Committee – 2 March 2022
- (d) Recreation and Entertainments Committee – 2 March 2022
- (e) Declarations of Interest – 2 March 2022

**6 Accounts**

To approve payment of the Accounts for the month of March 2022 (copy enclosed).

## **Connah's Quay Town Council**

### **Minutes of Meeting held Monday 28 February 2022**

This meeting was held remotely by video call/telephone due to the Covid-19 pandemic

Present: (Attendance Register)

Councillor L. P. Davies (Chair) presiding

Councillors J. B. Attridge, W. Caterall, W. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, Mrs G. A. Faulkner, W. Hastings, R. O'Gorman, C. Risley, A. J. Roberts, I. R. Smith, and, A. S. Wren.  
Mr S. M. Goodrum (Clerk & Financial Officer)

#### **70. Notice of Meeting**

The notice of meeting was received.

#### **71. Apologies**

Apologies for non-attendance were received from Councillors and, R. V. Hill, N. Jones, and, D. Owens.

#### **72. Declarations of Interest**

None declared.

#### **73. Minutes**

The Minutes of the Meetings held 31 January 2022 were received, approved and agreed as a correct record.

#### **74. Committee Reports**

- (a) Consultative Committee – 2 February 2022
- (b) Planning Committee – 2 February 2022
- (c) Finance and General Purposes Committee – 2 February 2022
- (d) Recreation and Entertainments Committee – 2 February 2022
- (e) Declarations of Interest – 2 February 2022

RESOLVED:

That reports (a), (b), (c), (d), and (e) be adopted.

#### **75. Accounts**

The Accounts for the month of February 2022 were approved for payment as per the schedule.

Confirmed 28 March 2022

Presiding Chair

The meeting commenced at 6.30pm and ended at 6.45pm.



## **Connah's Quay Town Council**

### **Minutes of Meeting held Wednesday 2 March 2022**

Present: (Attendance Register)

Councillor L. P. Davies (Chair) presiding

Councillors: J. B. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, Mrs G. A. Faulkner, Mrs B. Futia, R. O'Gorman, W. Hastings, R. O'Gorman, Mrs D. Owen, A. J. Roberts, I. R. Smith, S. D. Tattum and A. S. Wren.

Mr S. M. Goodrum (Clerk & Financial Officer)

Mrs S. Wilson (Administrative Officer)

The Chair welcomed back Councillor J. B. Attridge after his absence from the Council meetings due to a serious illness and operation and wished him a speedy recovery back to full health. The Chair apologised for not welcoming Councillor Attridge back at the recent Council meeting, this was due to the meeting taking place on zoom and due to technical issues was unable to see who attended.

Councillor Attridge thanked the Chair and the members for their well wishes during the time of his recent illness, it was very much appreciated.

The Chair welcomed all newly elected Councillors to the meeting. Councillor W. Catterall, B. Crease, Mrs B Futia and Mrs D. Owen.

The Chair reminded all Councillors that they must follow the Councillors 'Code of Practice' and any Council business should be undertaken in an arranged Council/Committee meeting and not done by individual emails and correspondence.

#### **193. Notice of Meeting**

The notice of meeting was received.

#### **194. Apologies**

Apologies were received from Councillors R. V. Hill, N. Jones and C. Risley.

#### **195. Declarations of Interest**

Councillor A. Wren declared a Personal and Prejudicial Interest in Item 5 – Connah's Quay and District Angling Club.

Councillor W. Catterall declared a Personal Interest in Item 5 – Connah's Quay and District Angling Club.

Councillor A. Dunbobbin declared a Personal Interest in Item 4 – Police Consultative Meeting.

#### **196. Police Consultative Arrangements**

There were no Police representatives present.

Councillors raised serious concerns about the recent anti-social behaviour in the town.

As the Town Council Committee meetings will now be conducted in person the Councillors feel strongly there should be a Police representative at each meeting. A separate meeting should be arranged with North Wales Police to address any outstanding issues the Councillors have.

Recommended:

All Members voted and were in favour that the Clerk arranges a meeting with North Wales Police together with Councillors to discuss issues.

- Councillor A. S. Wren left the meeting due to his declaration of interest in the next item

**197. Connah's Quay & District Angling Club**

A presentation was given by Alan White, Connah's Quay & District Angling Club.

Alan White informed Councillors about the improvement works the Angling Club had carried out with new pathways and how the club had demonstrated its commitment and support in improving the Rosie infrastructure. The Club has also ensured it is fully inclusive and has been engaging with the local community, supporting charitable groups which gives something back to the community.

Mr White explained how he is asking for assistance and backing from the Town Council due to the disgraceful behaviour that club members and bailiffs are receiving from dog owners. The club requires signage for 'no dogs allowed' but unfortunately due to the small area of footpath concerned and not covered on a PSPO Flintshire County Council are unable to allow a 'no dogs allowed' sign. When a sign was put there from the Club they were told to remove it and no permission had been granted. Mr White told Councillors that without this sign the Club are unable to invite children to the Club for competitions etc.

Councillors thanked Mr White for the presentation.

Councillors voted and were all in favour of supporting the Club.

Recommended:

That the Clerk writes and invites the Chief Executive and the Leader of Flintshire County Council together with the Police Crime Commissioner to a meeting with Councillors to discuss the issues raised from the Angling Club.

- Councillor A. I. Dunbar left the meeting
- Councillor A. S. Wren returned to the meeting

Confirmed 28 March 2022

Presiding Chair

**PLANNING COMMITTEE – 02/03/22**

Councillor R. O'Gorman (Chair) presiding

**198. Minutes**

The Minutes of Meeting held 2 February 2022 (page 52 and 53) were received and approved as correct records and signed by the Chair.

**199. Notification of Planning Decisions**

None received.



- Councillor A. I. Dunbar returned to the meeting

## **200. Planning Applications**

### **South Ward**

08/02/22      064051 – Land at Mold Road, Connah’s Quay  
Agricultural produce and machinery storage building.

16/02/22      064068 – 3 Pengwladys Avenue, Wepre Park, Connah’s Quay  
Dormer roof to rear elevation to match existing dormer and conversion of integral garage to dining room.

### **Wepre Ward**

16/02/22      064069 – 98 Wepre Park, Connah’s Quay  
Two storey extension to side of house and external remodelling

#### Recommended:

That the Clerk writes to the Head of Planning Services informing him that the Town Council has no objections to the planning applications above providing they follow planning policy.

## **201. Hynet North West Carbon Dioxide Pipeline Statutory Consultation Under Section 42 of the Planning Act 2008**

The Clerk submitted a letter with notification of a public consultation dated 7 February 2022 from Hynet North West (copy forwarded to Councillors with the Agenda).

#### Recommended:

That the letter be received

- Councillor L. P. Davies left the meeting.

Confirmed 28 March 2022

Presiding Chair

### **Finance and General Purposes Committee – 02/03/22**

Councillor A. J. Roberts (Chair) presiding

## **202. Minutes**

The Minutes of Meeting held 2 February 2022 (pages 53, 54, 55 and 56) were received and approved as correct records and signed by the Chair.

- Councillor L.P. Davies returned to the meeting

### **203. Covid-19 Update**

The Clerk provided a verbal update to Members informing them that the Welsh Government had relaxed Covid rules and regulations and from the 28 March the Welsh Government could announce that all rules regarding Covid could be lifted. Due to the relaxation of rules the Council are now allowed to hold meetings in person.

#### Recommended:

That the verbal update be received.

- Councillor I. R. Smith left the meeting

### **204. Committee Forward Work Planning**

The Clerk submitted a report to the Councillors that will help to organise the Committee's business and activities for the coming months (copy forwarded to Councillors with the Agenda).

The Councillors suggested that a 'draft' Forward Work Schedule be on the Town Council's website for members of the public.

- Councillor I. R. Smith returned to the meeting.

#### Recommended:

That the report be received and approved once the amendment of a 'Special Meeting' date be changed to the 9 March 2022.

### **205. Flintshire County Council Be Kind Online**

The Clerk submitted a letter from Claire Homard, Chief Officer (Education and Youth), Flintshire County Council dated 11 February 2022 in reference to the launch of a new campaign called #FCCBeKindOnline (copy forwarded to the Councillors with the Agenda).

Councillor A. Dunbobbin supports the letter but stated it is very sad in today's society that people have to be reminded of how to be kind to each other on social media and in person. As part of being a Councillor the 'Code of Conduct' is agreed when elected as a Councillor and should be adhered to at all times.

Councillors suggested that once elections are done the new Council should have a training session at the Town Council with all Members attending, this would be run by Democratic Services, Flintshire County Council. New or re-elected Members must attend.

Councillor D. Owen suggested all Councillors should read the 'Good Councillors Guide'.

Councillors voted and were all in favour of a training session once the new Council are elected.

#### Recommended:

That the letter be received and a training session organised with Flintshire County Council.

### **206. Quay Building Monthly Update**

The Clerk submitted a report to update members in respect of activities in relation to the Quay Building that have taken place during January 2022 (copy forwarded to Councillors with the Agenda).

Recommended:

That the report be received.

**207. Civic Hall**

The Clerk submitted a report to update members on the return of the Civic Hall to the Town Council's control and management from 1 April 2022 (copy forwarded to Councillors with the Agenda).

The Clerk informed Councillors that since the report had been issued he now had confirmed dates of when the Covid Local Testing Site (LTS) will end at the Civic Hall.

The last day of testing will be 26 March 2022. Decommissioning will take place and an inspection with the Town Council will take place on/around the 31 March. The management of the Hall will be handed back to the Town Council on the 1 April 2022.

Councillors had concerns over the state of the hall when it will be returned. The dancefloor is an important part of the Hall and should be returned in a satisfactory condition. All other rooms and areas will need a close inspection and also the kitchen appliances will need to be checked and in a safe and working condition.

The Clerk informed Councillors that a provisional date of the 2 May 2022 for re-opening for bookings could hopefully be met with staffing requirements in place by this date.

Councillors voted and were all in favour that the current Clerk, the new Clerk, Civic Hall Manager, Chair of Finance and General Purposes and a member from the Recreation and Entertainments Committee be present at the inspection with the Health Board on the 31 March 2022.

Recommended:

That the report be received.

Confirmed 28 March 2022

Presiding Chair

**Recreation and Entertainment Committee – 02/03/22**

Councillor L. P. Davies (Chair) presiding

**208. Minutes**

The Minutes of Meeting held 2 February 2022 (pages 56, 57 and 58) were received and approved as correct records and signed by the Chair.

**209. Committee Forward Work Plan**

The Clerk submitted a report to the Councillors that will help to organise the Committee's business and activities for the coming months (copy forwarded to Councillors with the Agenda).

Recommended:

That the report be received.

**210. Community Centre Update Report**

The Clerk submitted a report to update Council in respect of activities in relation to the Community Centre that have taken place during January 2022 (copy forwarded to Councillors with the Agenda).

Councillor J. B. Attridge informed Councillors about a recent incident when youths had been climbing on the Community Centre roof and climbing over the railings. No damage had been caused but suggested signage (no trespassing) be erected to deter this occurring in the future.

Councillors voted and were in favour of signage being erected.

Recommended:

That the report be received. The Clerk to arrange appropriate signage.

**211. Summer Play Scheme Arrangements 2022**

The Clerk submitted a report to advise Councillors on arrangements for the 2022 summer play scheme (Quay Play) which is funded by the Town Council (copy forwarded to Councillors with the Agenda).

Councillors enquired if the number of children allowed to go will be increased this year. The Clerk informed Councillors the numbers were restricted due to covid regulations last year.

Councillor G. A. Faulkner enquired if Councillors would still be required to book in before going to visit Quay Play.

Councillors agreed that booking in when visiting Quay Play is essential due to safeguarding issues and it is important that these processes are adhered to.

The Chair thanked Streetscene for all their help and support each year with Quay Play.

Recommended:

That the report be received

Confirmed 28 March 2022

Presiding Chair

**CONNAH'S QUAY TOWN COUNCIL 2021-2022**

**REGISTER OF MEMBERS INTERESTS AS DECLARED AND RECORDED**

**COMMITTEE MEETING HELD 2 MARCH 2022**

<b><u>Date of Registration</u></b>	<b><u>Date &amp; Title Of Meeting</u></b>	<b><u>Agenda Item</u></b>	<b><u>Details of Item and Reason for Declaration</u></b>	<b><u>Paragraph No Of Code</u></b>
02/03/2022	02/03/2022	Item 5 – Connah's Quay & District Angling Club Presentation	Councillor A. Wren declared a Personal and Prejudicial Interest.	10
02/03/2022	02/03/2022	Item 5 – Connah's Quay & District Angling Club Presentation	Councillor W. Catterall declared a Personal Interest.	10
02/03/2022	02/03/22 – Police Consultative Arrangements	Item 4 – Police Consultative Arrangements	Councillor A. Dunbobbin declared a Personal Interest	10

Confirmed 28 March 2022

Presiding Chair



SCHEDULE OF ACCOUNTS FOR PAYMENT MARCH 2022

	VAT #	VAT	£.p.
Monthly Salaries & Payments to Inland Revenue in respect of Monthly & Weekly paid Staff			6,932.14
Town Centre Manager			1,266.67
dd Grenke Leasing Ltd - Phones	#	7.60	45.60
dd Opus Energy - Electricity QB 07/02/22 - 06/03/22	#	8.10	170.12
dd Opus Energy - Gas QB =- 11/02/22 - 10/03/22	#	5.91	124.03
dd Opus Energy - Gas CH	#		79.96
dd Elite - Computers	#	126.06	756.36
dd Euro Digital - Photocopier	#		100.14
dd British Gas - Electricity CH 28/01/22 - 27/02/22	#	236.50	1,419.03
ADT - Intruder Alarm CH 23/02/22 - 22/02/23	#	116.18	697.09
Flintshire County Council - Clwyd Pension Fund			311.72
Flintshire County Council - Rates - CH			1,177.00
Flintshire County Council - Rates - CC			156.50
Flintshire County Council - Rates - QC			279.50
Flintshire County Council - Rates - QB			683.25
GLS - Stationery	#	5.79	34.73
Golftyn School Milk - Jan			55.00
Hayes Dairy - School Milk - Feb			2,700.00
Henllan Bread			62.58
Henllan Bread			13.67
Northwest Produce			66.75
Northwest Produce			22.74
PHS Group - CH - Dust Mat/Hygiene Disposal 01/04/22 - 31/03/22	#	211.98	1,271.87
PHS Group - CH - Hand Drier 01/04/22 - 31/03/22	#	53.91	323.44
PHS Group - QC - Hygiene Disposal 01/04/22 - 31/03/22	#	5.04	30.22
Primary Health Properties - Rent QC - 25/03/22 - 23/06/22	#	728.37	4,370.21
Premier Vend - Vending Machine	#	97.50	585.00
Ravenscroft & Thackeray			111.61
Ravenscroft & Thackeray			36.53
RBS Rialtas - Accounts Software	#	106.00	636.00
Sevenways - Refuse - CH	#	39.96	239.76
Sevenways - Refuse - CC	#	6.60	39.60
Sevenways - Refuse - QB	#	14.32	85.92
Shire Leasing - Vending Machines	#	374.74	2,248.43
Viking - Stationery	#	6.07	36.44
Welsh Water - CC			27.50
Wish n Wash			90.00
Corona Energy - Gas CC from Jun 20 - Feb 22	#	31.40	860.10
dd Pace Telecom - Telephone	#	46.65	279.92
dd HSBC Bank Charges			8.00

**MONTH TOTAL**      28435.13

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Chairman  
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