



Minutes of Town Committee Meeting: Wednesday 6 July 2022

Present: (Attendance Register)

Councillor A. Manship (Vice-Chair) presiding

Councillors D. Addaway, J. B. Attridge, L. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, A. Hughes, R. O’Gorman, R. Mansell, D. Richardson, I. R Smith, M. White & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M Goldsmith (Administrative Officer)

18. Notice of Meeting

The notice of meeting was received.

19. Apologies

Apologies for non-attendance were received from Councillors D. Owen, A. R. Owen and P. Shotton.

20. Declarations of Interest

Councillor J. B. Attridge declared a Personal Interest in Item 7 – Planning Applications.

Councillor A. S. Wren declared a Personal Interest in Item 7 – Planning Applications.

Councillor A. S. Wren declared a Personal Interest in Item 11 – Standards Committee.

Councillor A. S. Wren declared a Personal Interest in Item 16 – Grant of Dispensation.

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Councillor B. Crease declared a Personal Interest in Item 16 – Grant of Dispensation.

Councillor A. Dunbobbin declared a Personal Interest in Item 20 – CQ Youth Service/Kick for Kids (Wales) Initiative.

21. Police Consultative Presentation

The Chair welcomed Andy Dunbobbin, Police & Crime Commissioner, North Wales and Wayne Jones, Deputy Police & Crime Commissioner.

The Police & Crime Commissioner Andy Dunbobbin gave Councillors an overview of the background of the Police Crime Commissioner role and its responsibilities. This included the statutory duties of the Police and Crime Commissioner and the Police and Crime Plan for 2021 – 2024.

Councillors raised the following issues:

- i. No Police presence at the Town Council meetings.
The Police explained more Police Constables are being recruited. Andy Dunbobbin suggested a Police representative could commit to attending the meetings once a quarter.
- ii. Difficulty in trying to get through on 999/101 and a poor response time.
The Police explained that they are well aware of the issues as this is a national issue. The Police informed Councillors that reporting issues can be done online.
- iii. Councillors enquired about Anti-Social Behaviour and specifically Acceptable Behaviour Contracts.
Wayne Jones will forward information to the Clerk
- iv. Councillors enquired if a direct contact email to North Wales Police could be provided for any issues/incidents to be reported.
The Police will provide an email to the Clerk. Councillors to notify the Clerk of any report/incidents to be reported. Correspondence would be forwarded from the Clerk.

The Chair thanked Andy Dunbobbin and Wayne Jones for the presentation.

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Presiding Chair

Councillor A. Dunbobbin left the meeting before the next item.

Planning Committee – 06/07/22

Councillor A. S. Wren (Chair) presiding

22. Minutes

The Minutes of Meeting held 1 June 2022 (page 2) were received and approved as correct records and signed by the Chair.

23. Notification of Planning Decisions

None received.

24. Planning Applications

Central Ward

FUL/000068/22 – Land Side of Willow Farm, Elm Avenue, Connah's Quay
Erection of a two storey, three bedroomed detached dwelling.

Recommended:

The Town Council has no objections to the above planning applications providing they follow planning policy.

Golftyn Ward

FUL/000034/22 – Field West of Highfield Drive, Connah's Quay

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Construction of a residential development of 141 no dwellings and associated works.

Councillors had concerns due to the access and ingress with the amount of resident's vehicles. The traffic survey was carried out during covid when traffic was at a minimum. Concerns were raised over the lack of local services such as schools, doctors, dentists.

Recommended:

That the Clerk writes to Flintshire County Council requesting a site visit with County Councillors and Flintshire County Council Planning Officers.

064325 – 5 Kings Road, Connah's Quay

Retrospective change of use to HMO to include parking.

Recommended:

That the Clerk writes to Flintshire County Council to refuse this application due to lack of provision for parking.

South Ward

FUL/000097/22 – 11 Maes Wepre, Connah's Quay.

Removal of existing dormer extension to allow for proposed first floor extension along with internal alterations.

Wepre Ward

064389 – 70 High Street, Connah's Quay

Change of use of the existing commercial office building to provide children's day care.

FUL/000157/22 – 140 High Street, Connah's Quay

Change of use application – Shop to be massage and beauty – Sui Generis.

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Recommended:

The Town Council has no objections to the above planning applications providing they follow planning policy.

25. Hynet North West Carbon Dioxide Pipeline Statutory Consultation under Section 42 of the Planning Act 2008

The Clerk submitted a letter with notification of proposed changes dated 15 June 2022 (copy forwarded to Councillors with the Agenda).

Recommended:

That the letter be received.

Confirmed 25 July 2022

Presiding Chair

Finance and General Purposes Committee – 06/07/22

Councillor B. Crease (Chair) presiding

26. Minutes

The Minutes of Meeting held 1 June 2022 (pages 2, 3 & 4) were received and approved as correct records and signed by the Chair.

27. Operation London Bridge

The Clerk submitted a report to ensure the Town Council is made aware of the protocols and procedures for the passing of Her Majesty The Queen and has made appropriate preparations to implement them (copy forwarded to Councillors with the Agenda).

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The Councillors thanked the Clerk for the report

Recommended:

That the report be received.

28. Standards Committee

To receive nominations for a Town Council Representative for a position on the Standards Committee, Flintshire County Council.

Recommended:

Council agreed that no nominations would be sought. Councillor A Wren is a representative as a County Councillor.

29. Primary Healthcare Properties PLC

The Clerk submitted a letter from Primary Healthcare Properties in reference to rent review for Ground Floor Premises, CQ Primary Care Resource Centre (copy forwarded to Councillors with the Agenda).

Recommended:

That the letter be received.

30. One Voice Wales

The Clerk submitted details for membership for One Voice Wales.

Councillors voted:

- 14 in favour
- 2 against
- 1 abstention

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Recommended:

That the report be received and that due to the majority vote the Town Council become members of One Voice Wales.

31. Maintenance – Railway Terrace/Dock Road

The Clerk submitted a report for the Councillors to agree to a contractor to carry out the required maintenance works at the site of Railway Terrace/Dock Road (copy forwarded with the Agenda).

Due to the area not had any works carried out within the last few years the area is very overgrown. The work to be carried out would be to tidy and cut back overgrown bushes, trees and vegetation and fallen greenery. Jet wash benches and walkway and dispose of any arisings.

Councillors enquired as to going forward the maintenance of the area could be undertaken by local community groups.

Recommended:

That the report be received and that Quote 2 be accepted.

32. Match Funding Scheme – Improvements to Children’s Play Areas

The Clerk submitted a letter from Aura regarding Match Funding Scheme (copy forwarded with the Agenda).

Flintshire County Council have allocated £105,000 from its 2022/23 budget for the match-funding of improvement works to children’s play areas. Flintshire County Council together with Aura were seeking an expression of interest with Town and Community Councils on a match-funding basis.

Aura’s Play Design Service has identified Broad Oak Play Area (Eurgain Avenue) as being the most in need of investment.

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Councillors discussed the matter and stated that there are play areas in different wards that all need improvement.

Councillors voted and were all in favour that the Town Council agree to an expression of interest with the Broad Oak Play Area of £10k. This was agreed to be transferred from reserves.

The Councillors agreed that each year moving forward £10k would be available for the improvement of the play areas in each ward.

South Ward for year 2022/23, Golftyn Ward for year 2023/24, Wepre Ward for year 2024/25 and Central Ward for year 2025/26.

Recommended:

That the information be received. That the Clerk writes to Flintshire County Council and Aura to inform of the Councils decision.

That a budget is set each year for the Play Area Match Funding Scheme of £10k.

Councillors A. I. Dunbar and I. Smith left the meeting before the next item.

33. Grant of Dispensation

The Clerk submitted letters from Matt Georgiou, Deputy Monitoring Officer, Flintshire County Council dated 13 June 2022 in reference to the grant of dispensation for Councillors (copy forwarded to Councillors with the Agenda).

Recommended:

That the letters be received.

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Presiding Chair

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Recreation and Entertainments Committee – 06/07/2022

Councillor A. Hughes (Chair) presiding

34. Minutes

The Minutes of the Meeting held 1 June 2022 (pages 4 & 5) were received and approved as correct records and signed by the Chair.

Councillor A. Dunbobbin returned to the meeting prior to the next item.

35. Connah's Quay Annual Festival

The Clerk gave a verbal update on the festival.

The Clerk thanked the staff and other organisations for helping to plan the festival. Thank you letters have been sent out and donations have been made to various organisations.

The Clerk also thanked the family members who helped at the festival.

The date of the next festival will be 25 June 2023.

Recommended:

That the verbal update be received.

36. Civic Hall update

The Clerk gave a verbal update regarding the Civic Hall.

The Clerk was awaiting an email on an update but at the time of the meeting this had not been received.

Recommended:

That the verbal update be received.

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37. CQ Youth Service/Kick For Kids (Wales) Initiative

The Clerk submitted an email from Janet Roberts, Flintshire County Council, in reference to a suitable venue for a youth club and support for Kicks for Kids (copy forwarded to Councillors with the Agenda).

Steve Taylor, Senior Coach, Kicks for Kids explained what Kicks for Kids mission is in encouraging children to gain in self-confidence and increase self-esteem. The sessions are delivered in a 'fun' environment and encourages all children regardless of their means of pay, gender, ethnicity or disability.

Kicks for Kids will be part of the summer Quay Play scheme and from September onwards be part of the Connah's Quay Youth Service that will take place once a week in the Community Centre. Kick for Kids will also hold a session once a week on each ward.

Recommended:

That the email be received. Councillors voted and were all in agreement that the Town Council support and finance this project from September until end of March 2023.

Part 2 - Exclusion of the press and public

To formally exclude members of the Press and Public for the item below as they contain exempt information in respect of contractual and legal advice.

Finance and General Purposes Committee – 06/07/22

38. Shire leasing

The Clerk submitted a settlement quote from Shire Leasing for vending machines (copy forwarded to Councillors with the Agenda).

All Councillors voted and agreed that the settlement to be paid and that going forward any contractual leasing has to have full agreement from Council.

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Recommended:

That the Clerk obtains a revised settlement quote and is paid from the general account or reserves.

39. Audited Accounts

The Clerk gave a verbal report in reference to previous years' audited accounts.

The Clerk recommended and asked for Councillors approval for agreeing JDH Business Services Ltd carry out the internal audit on the Council's accounts.

Recommended:

Councillors voted and all agreed.

Confirmed 25 July 2022

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.42pm