



Minutes of Committee meeting held Wednesday 5 October 2022

Present: (Attendance Register)

Councillor D. Owen (Chair) presiding

Councillors D. Addaway, J. B. Attridge, L. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. O’Gorman, A. Hughes, R. Mansell, A. Manship, D. Richardson, P. Shotton, I. R Smith, M. White & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M Goldsmith (Administrative Officer)

Prior to the meeting there was a presentation for Janet Roberts, Flintshire Play Development Officer, Flintshire County Council.

The Chair welcomed Janet Roberts and gave her thanks on behalf of the Town Council for attending.

Members thanked Janet for her contribution to the lives of the young people in Connah’s Quay and Flintshire and for her involvement in Quayplay over the years which has been increasingly popular year after year.

The Chair presented Janet Roberts with a card and flowers.

Janet Roberts thanked members and said it was a pleasure working with the young people and councillors of Connah’s Quay and would miss working with them.

The Chair and members wished Janet all the best for the future.

The Chair thanked Janet Roberts for attending the meeting.

71. Notice of meeting

The notice of meeting was received.

72. Apologies

Apologies for non-attendance were received from Councillor A. R. Owen.

73. Declarations of interest

Councillor A. Dunbobbin declared a Personal Interest in Item 4 – Police Consultative Arrangements.

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Councillor A. Dunbobbin declared a Personal Interest in Item 8 – Planning Applications.

Councillor I. Dunbar declared a Personal & Prejudicial Interest in Item 16 – Connah’s Quay Town Council Involvement at Interservices Events.

Councillor I. Dunbar declared a Personal & Prejudicial Interest in Item 21 – Waiver/Reduction of Hire Charges.

Councillor M. White declared a Personal & Prejudicial Interest in Item 16 – Connah’s Quay Town Council Involvement at Interservices Events.

Councillor M. White declared a Personal & Prejudicial Interest in Item 21 – Waiver/Reduction of Hire Charges.

Councillor A. Wren declared a Personal Interest in Item 8 – Planning Applications.

Councillor A. Wren declared a Personal Interest in Item 17 – The National Allotment Society.

Councillor J. B. Attridge declared a Personal Interest in Item 8 – Planning Applications.

Councillor R. Mansell Personal & Prejudicial Interest in Item 16 – Connah’s Quay Town Council Involvement at Interservices Events.

Councillor B. Crease declared a Personal Interest in Item 8 – Planning Applications.

74. Police Consultative Presentation

The Chair welcomed PCSO Owen Prentice & PCSO Geraint Richards.

PCSO Owen Prentice introduced himself and PCSO Geraint Richards.

PCSO Owen Prentice informed Members he had been a PCSO for 3 years and is based in the Deeside area. PCSO Richards is currently in his probationary period but once this is completed he will also be allocated to the Deeside area. PCSO Prentice and PCSO Richards will be opposite rotas which will enable a PCSO to be available at all times.

PCSO stated to Members that instead of using the 101 service which can be very busy around peak times to encourage them and residents to use the web chat service. This is a quicker way of making contact with the Police.

PCSO Prentice asked members for any issues.

Members raised the following issues:

Councillors asked for any updates on the motorcycle issues within the town.

- PCSO Prentice said there is now a Hot Blue Take Off Interceptor Team targeting off road bikes and 3 have been seized this week.

Councillor P. Shotton asked about the Grab a Gripe was it still being used to highlight any issues in the Community.

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- Aswell as Grab a Gripe, a pop-up surgery had been held at Connah's Quay Cricket Club, anyone can go along with issues or get advice. PCSO Prentice was hoping to hold another one on Monday 10th or Tuesday 11th October again at the Cricket Club. Members also enquired about the ongoing bike crime in the area.
- PCSO Prentice asked if there was any particular area and is it more prevalent in certain areas. He will also speak with Connah's Quay High School to enquire if any bikes had been reported stolen.
Councillor R. Mansell enquired about the opening hours for the Police Station on Wepre Drive
- PCSO Prentice explained Police Stations have been graded from Gold to Bronze. They are manned depending on shift patterns and when people are available to man the station. PCSO Prentice will look into this and report back when he has the information.

Members then asked, as Councillors how they can assist the Police more.

PCSO Prentice advised the main help would be getting their constituents to report any issues to the Police direct, the Police would like to be seen as approachable if there are any issues.

The Chair thanked PCSO Owen Prentice & PCSO Geraint Richards for attending.

75. Chair of the Council Update

The Chair advised Members she had represented the Town Council at a service at St Marks Church which was a special service for the passing of the Queen, also a service at Flint. She attended Connah's Quay and Shotton War memorial for a service.

The Chair was also involved with the two new defibrillators, one located outside the Naval Club and the other at the Red Hall Pub.

The Chair attended the 150th anniversary at Rivertown Church and also presented prizes at a Car Show at Farfield Hall.

Recommended:

That the verbal update be received.

Confirmed 31 October 2022

Presiding Chair

Planning Committee – 07/09/22

Councillor A. S. Wren (Chair) presiding

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76. Minutes

The Minutes of Meeting held 30 August 2022 (pages 15 & 16) and 7 September 2022 (pages 19 & 20) were received and approved as correct records and signed by the Chair.

77. Notification of Planning Decisions

None received.

78. Planning Applications

Golftyn Ward

FUL/000415/22 – 25 Sandy Way, Connah's Quay

1st Floor extension over existing garage, single storey rear extension.

Central Ward

FUL/000413/22 – Land South of Dock Road, Connah's Quay

Proposed change of use of land for the creation of 2no. Gypsy/Traveller pitches comprising of the siting of 2no. Static caravans, 2no. Touring caravans and the erection of 1no. Communal dayroom alongside closed board fencing.

The Clerk asked for a vote for the objection on this planning application.

Councillors voted:

- 14 agree
- 4 object
- 1 abstain

Wepre Ward

HAZ/000284/22 – Zone 3 Weighbridge Road, Deeside Industrial Estate, Deeside
Hazardous Substance Consent.

Councillors raised concerns that this is close to a residential area.

Supplementary Agenda Item

South Ward

FUL/000493/22 -34 Hall Lane, Connah's Quay

Amended application for construction of a garage with loft space for home office.

Recommended:

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The Town Council has no objections to the above planning applications providing they follow planning policy.

Confirmed 31 October 2022

Presiding Chair

Finance and General Purposes Committee – 05/10/22

Councillor B. Crease (Chair) presiding

79. Minutes

The Minutes of Meeting held 7 September 2022 (pages 21, 22, 23, 24, 25 & 26) were received and approved as correct records and signed by the Chair.

80. Financial Reports

The Clerk submitted the below reports for the Month of August 2022 (copies forwarded to Councillors with the Agenda):-

- a) Summary of Income/Expenditure by Budget Heading.
- b) Cash & Investment Reconciliation.
- c) Statement of Imprest Account.

Recommended:

All were in favour that reports (a), (b) & (c) be agreed.

81. North & Mid Wales Association of Local Councils

The Clerk submitted a letter from Robert Robinson, North & Mid Wales Association of Local Councils regarding renewal of membership (copy forwarded to Councillors with the Agenda).

Recommended:

That the letter be received and the membership be renewed.

82. Annual Accounts 2021/22

The Clerk submitted the below report (copies forwarded to Councillors with the Agenda):-

- a) Internal Auditor Report for 2021/22
- b) Annual Return for signing by the Chair of Finance and General Purposes

Recommended:

All were in favour that reports (a) & (b) be agreed.

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83. Internal Audit 2022/23

To agree for JDH Business Services Ltd to carry out the Internal Audit for 2022/23.

Members asked what the cost was and if we have had costs from other auditors.

The Clerk stated that these auditors are used by other Councils and due to the urgent need for an auditor this was the reason why this one was chosen for 2021/22.

The Clerk asked for a vote on this item.

Councillors voted:

- 10 in favour
- 9 against

Recommended:

That JDH Business Solutions are appointed the internal auditors for the Town Council for 2022/23 accounting period.

84. Bank mandate

To agree for the Clerk to update the bank mandate for general and imprest accounts.

Recommended:

That the Clerk update the bank mandate details as agreed by the Council.

85. Hybrid Facility

The Clerk submitted a quote from Philip Jones Computers to enable Town Council Meetings to be carried out by Hybrid (copy forwarded to Councillors with the Agenda).

Members suggested that this item be deferred until precept had been set.

Recommended:

That the quote be received and be deferred until after precept.

Councillors R. Mansell, A. Dunbar and M. White left the meeting before the next Agenda item.

86. Connahs Quay Town Council Involvement at Interservices Events

The Chair informed Councillors that she had attended a service at the War Memorial but only found out about the event through Social Media. When there she did not feel as if she was made welcome.

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The Vice-Chair also informed Councillors that he felt the same after attending a service at the War Memorial, both events organised by Connah's Quay & Shotton Interservices.

The Chair felt that there had been a lack of communication between the Town Council and Interservices and would like to address it.

Councillors asked if Interservices were aware of the Town Council's representative and suggested the Clerk writes and informs them of the representative details

Recommended:

That the update be received and the Clerk write to the Secretary of Interservices providing them with the details of the Town Council representative.

Councillors R. Mansell, A. Dunbar and M. White returned to the meeting.

87. The National Allotment Society

The Clerk submitted a letter regarding renewal of membership (copy forwarded to Councillors with the Agenda)

Councillors voted

- 18 in favour
- 1 abstention

Recommended:

That the letter be received and that due to the majority vote the Town Council renew membership of The National Allotment Society.

Confirmed 31 October 2022

Presiding Chair

Recreation and Entertainments Committee – 05/10/2022

Councillor A. Manship (Chair) presiding

88. Minutes

The Minutes of the Meeting held 7 September 2022 (pages 26 & 27) were received and approved as correct records and signed by the Chair.

89. Civic Hall Update

The Clerk informed Councillors that the work on the floor had now been completed and booking enquiries are starting to come in and getting busy.

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Councillor J. B. Attridge enquired as to whether we would be invoicing the health board for loss of earnings from April to September due to the hall not being handed back to us at the end of March in the condition it was before being used as a test centre.

The agreement was for the Town Council to be reimbursed for utilities and rates.

Members asked if the Health Board would be allowed to use it again in the event of COVID getting worse during the winter months. It was unanimously stated that this would not be allowed.

Members also asked if there would be a grand re-opening. Due to the short notice it was suggested that we use New Years Eve as a promotion evening.

Recommended:

That the verbal update be received.

90. New Years Eve

The Chair informed Members that the entertainment for New Years Eve had been booked and posters are in the process of being done and tickets would be available soon.

Recommended:

That the verbal update above be received.

91. Waiver/Reduction of Hire Charges

Civic Hall – Financial Year 2022/23

- a) Connah's Quay & Shotton InterService
Remembrance Sunday
Sunday 13th November 2022

Waiver

- b) Basix Wrestling
Wrestling Event
Friday 21st October 2022

Waiver

Recommended:

That the waivers be agreed.

Confirmed 31 October 2022

Presiding Chair

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Regeneration Committee - 05/10/22

Councillor D. Richardson (Chair) presiding

92. Christmas Fayre

The Chair Councillor D. Richardson informed Members the date of the Christmas Fayre will be Thursday 24th November.

The Christmas Fayre will have stalls, Santa and entertainment as in previous years. The Christmas tree light switch on will be done at the end of the night, once the event in the Civic Hall has finished.

A further meeting is scheduled to discuss the Christmas Fayre in more detail. The Chair will report back to Council with an update.

Recommended:

That the verbal update be received.

Confirmed 31 October 2022

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.40pm