



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

Present: (Attendance Register)

Councillor D. Owen (Chair) presiding

Councillors D. Addaway, J. B. Attridge, L. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. O'Gorman, R. Mansell, A. Manship, A. R. Owen, I. R. Smith, & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M Goldsmith (Administrative Officer)

93. NOTICE OF MEETING

The notice of meeting was received.

94. APOLOGIES

Apologies for non-attendance were received from Councillor A. Hughes, D. Richardson, P. Shotton & M. White

95. DECLARATIONS OF INTEREST

Councillor A. Wren declared a Personal Interest in Item 8 – Planning Applications.

Councillor A. Wren declared a Personal and Prejudicial Interest in Item 21 - Allotment Site Mill Lane.

Councillor B. Crease declared a Personal and Prejudicial Interest in Item 21 – Allotment Site Mill Lane.

Councillor J. B. Attridge declared a Personal Interest in Item 8 – Planning Applications.

Councillor J. B. Attridge declared a Personal Interest in Item 22(b) – Waiver/Reduction of Hire Charges.

Councillor A. Dunbar declared a Personal Interest in Item 13 – Connah's Quay and Shotton Interservices.

Councillor A. Dunbobbin declared a Personal Interest in Item 4 – Police Consultative Arrangements.

Councillor A. Dunbobbin declared a Personal Interest in Item 21 – Allotment Site Mill Lane.

Councillor A. Dunbobbin declared a Personal Interest in Item 22(a) - Waiver/Reduction of Hire Charges.

Councillor A. Dunbobbin declared a Personal Interest in Item 22(b) - Waiver/Reduction of Hire Charges.

Councillor R. Mansell declared a Personal Interest in Item 13 - Connah's Quay and Shotton Interservices.

Councillor D. Owen declared a Personal Interest in Item 22(b) - Waiver/Reduction of Hire Charges.

96. POLICE CONSULTATIVE ARRANGEMENTS

No Police were in attendance.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

RECOMMENDED:

That the Clerk writes to the District Inspector to request to be added on to the mailing list to receive reports concerning incidents in Connah's Quay.

97. CHAIR OF THE COUNCIL UPDATE

The Chair advised Members that she had attended Leeswood Civic Service and Councillor A. Manship St Asaph Civic Service.

RECOMMENDED:

That the verbal update be received.

Confirmed 28 November 2022

Presiding Chair

PLANNING COMMITTEE – 02/11/22

Councillor A. S. Wren (Chair) presiding

98. MINUTES

The Minutes of Meeting held 5 October 2022 (pages 30 & 31) were received and approved as correct records and signed by the Chair.

99. NOTIFICATION OF PLANNING DECISIONS

None received.

100. PLANNING APPLICATIONS

Central Ward

DEM/000417/22 – ICAM, Dock Road, Connah's Quay

Prior notification of proposed demolition of existing redundant industrial storage buildings.

Golftyn Ward

FUL/000561/22 – Golftyn Service Station, Church Street, Connah's Quay.

Change of use of part of former Golftyn Service Station to dog grooming service.

Wevre Ward

FUL/000552/22 – St Andrews Church, High Street, Connah's Quay.

Replacement of existing windows with new windows similar to those that we installed pre 1970.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

FUL/0005588/22 – 12 Park Grove, Connah's Quay.

Proposed extension to the rear & side of property along with internal alterations.

South Ward

FUL/000550/22 – 107 Mold Road, Connah's Quay.

Retrospective application for pergola and decking.

RECOMMENDED:

The Town Council has no objections to the above planning applications providing they follow planning policy.

SUPPLEMENTARY AGENDA ITEM

Central Ward

FUL/000358/22 – 315 High Street, Connah's Quay

Conversion of former redundant public house to form 11 no apartments.

RECOMMENDED:

That the Clerk writes to the Head of Planning Services informing him that the Town Council objects to this planning application on the following grounds;

- Insufficient parking
- Inappropriate development
- Lack of bin storage

Confirmed 28 November 2022

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 02/11/22

Councillor B. Crease (Chair) presiding

101. MINUTES

The Minutes of Meeting held 5 October 2022 (pages 32, 33 & 34) were received and approved as correct records and signed by the Chair.

102. FINANCIAL REPORTS

The Clerk submitted the below reports for the Month of August 2022 (copies forwarded to Councillors with the Agenda):-



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

- a) Summary of Income/Expenditure by Budget Heading.
- b) Cash & Investment Reconciliation.
- c) Statement of Imprest Account.

RECOMMENDED:

All were in favour that reports (a), (b) & (c) be agreed.

103. IWS WATER HYGIENE

The Clerk submitted a contract for signing from IWS Water Hygiene for the Water Management Service for all venues for the next 12 months (copy forwarded to Councillors with the Agenda).

Councillors voted on this proposal.

15 in favour
1 against

RECOMMENDED:

That the contract be accepted and signed.

104. MID & NORTH WALES ASSOCIATION OF LOCAL COUNCILS

Councillor A. Manship gave a verbal update to Members from the meeting held on 21st October 2022.

Some of the main issues raised during the meeting were:

- Free Port proposals for Wales
The bidding process appears for 1 Free Port in Wales. The Association will write to Westminster And Cardiff seeking 2 Ports rather than the proposed 1.
- Poverty in Local Communities
There was a discussion on how it is affecting every town. The association will report back on how the Town and Community Council sector can help improve the situation with poverty.
- Elections.
The Association asked for feedback after recent elections for Town and Community Councils.

The main observations were:

- Lack of youth engagement
- Lack of general interest



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

- Planning and Development.

A presentation on Planning and Development was given which was for Town and Community Councils involvement only and not County Council level.

At the zoom meeting on 12th October with One Voice Wales some agenda items discussed were:

- Save a Life Cymru

The Community CPR and Defibrillator Manager did a short presentation. The Clerk has contacted Save a Life to arrange training and how to register the defibs in Connaught's Quay.

- Finance and Governance Toolkit

Welsh Government and Audit Wales explained about this and how this is so important to each Council to complete and where to find information from in completing the Toolkit. Each Council is responsible for not just answering yes or no to each question on the toolkit but by following issues up and ensuring everything required is completed. It was stressed that this is not just the responsibility of the Clerk but every Councillor.

Council Annual Reports and Training Plans were also discussed and explained in more detail and what is required by each Council for 2022.

RECOMMENDED:

That the verbal update be received.

105. CONNAH'S QUAY AND SHOTTON INTERSERVICES

The Clerk submitted an invite to the Remembrance Service on 11th November and 13th November 2022 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the invitation be received.

106. CONSTITUENCIES IN WALES

The Clerk submitted a document from the 'Boundary Commission for Wales' regarding changes to constituencies in Wales for voting in UK Parliament Elections (copy forwarded to Councillors with the Agenda).

Councillors voted on this proposal.

15 in favour
1 against



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

RECOMMENDED:

That the document be received.

107. INDEPENDENT NUMERATION PANEL FOR WALES

The Clerk submitted a draft report to Councillors on the Independent Numeration Panel for Wales and its proposed changes to 'Determination 4' (copy forwarded to Councillors with the Agenda).

Councillor B. Crease explained that proposed changes are to take effect in 2022/23 and the yearly allowance made available to Councillors would be increased to £156. An additional element of payment should be made available of £52 a year. This is to cover costs of office consumables required to carry out their roles.

The Town Council is to agree a policy as to when these payments are to be made to Councillors.

Councillor B. Crease proposed that the additional consumable payments are made to Councillors yearly rather than on receipt of goods as this may be time consuming for the Office/Admin staff.

Councillors voted on this proposal.

13 in favour.
3 abstentions.

RECOMMENDED:

That the draft report and feedback be received.

108. FESTIVE WORKING ARRANGEMENTS 2022

The Clerk submitted a report for Councillors to consider arrangements for all sites over the festive period 2022/23 (copy forwarded to Councillors with the Agenda).

In order to effectively plan for the festive period 2022/23 a decision was therefore required from Council about staffing arrangements during the festive period.

RECOMMENDED:

That the report be received.

Members agreed Option 1 – Each venue (unless there is a current or new booking received) for the period from Friday 23 December to Tuesday 3 January 23 will close. Staff will be required to take annual leave for the days they normally work.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

109. FINANCE AND GOVERNANCE TOOLKIT FOR COMMUNITY & TOWN COUNCILS

The Clerk submitted a report for Council to review the financial management, governance and accountability arrangements that are in place (copy forwarded to Councillors with the Agenda).

Members supported the Clerks suggestion that a workshop be held for Councillors to attend.

RECOMMENDED:

That the report be received and the Clerk to arrange a suitable date for the workshop.

110. AGENDA CORRESPONDENCE

The Clerk submitted a form for Councillors to select the preferred method of receiving Agenda paperwork (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the form be received and Councillors to complete and return to the Clerk.

Confirmed 28 November 2022

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 02/11/2022

Councillor A. Manship (Chair) presiding

111. MINUTES

The Minutes of the Meeting held 3 October 2022 (pages 34 & 35) were received and approved as correct records and signed by the Chair.

112. LETTER OF THANKS – AA CONVENTION

The Clerk submitted letter of thanks from Charles Harris, Convention Coordinator for North Wales AA (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the letter be received and that the Civic Hall staff be made aware of the letter.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

113. ALLOTMENT SITE MILL LANE

The Clerk submitted a report to Councillors in reference to a local community interest company who are interested in assigning and operating the lease of the Allotment site from the Town Council (copy forwarded to Councillors with the Agenda).

Councillor B Crease requested permission from the Chair to speak in line with his dispensation from Flintshire County Council.

Councillor Crease explained to Councillors that Rainbow Biz, who are a multi-award winning enterprise currently have an allotment plot at the Mill Lane Allotment site, the plot is under the name as 'Digging Deeside'.

Digging Deeside is a non-profit community group that offers and supports people with specific needs. They encourage and help these people in getting out and about and interacting with others with the same interests such as growing, planting and harvesting of fruit, flowers and vegetables.

The proposal provides an opportunity for our council to be in the forefront of community engagement and involvement. It is a project which is delivering significant community benefit currently but which could be vastly increased going forward if approved. As a result Councillor Crease recommends the Town Council accepts this proposal.

Councillor A Wren requested permission from the Chair to speak in line with his dispensation from Flintshire County Council.

Rainbow Biz will have the ability to gain funding that the Town Council cannot do. Flintshire County Council would still own the land.

Councillors A Wren and B Crease left the meeting before this agenda item was discussed further.

Councillor J. B. Attridge stated that he thought this was a good opportunity for the Council to hand over the running of the allotments to a well established Social Enterprise. Councillor Attridge went on to say that the Town Council would still hold the lease and Rainbow Biz would take over the day to day running. Rainbow Biz would provide a quarterly to the Council.

Councillors voted on this proposal.

10 in favour.
4 abstentions.

RECOMMENDED:

That the report be received.

Councillor B. Crease and Councillor A. Wren returned to the meeting.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 2 November 2022

114. WAIVER/REDUCTION OF HIRE CHARGES

Civic Hall – Financial Year 2022/23

- a) Buckley Boxing Club
Amateur Boxing Show
Sunday 20th November 2022
WAIVER

- b) Nanny Biscuit
Christmas Dinner
Wednesday 28th December 2022
WAIVER

RECOMMENDED:

That the waivers be agreed.

Confirmed 28 November 2022

Presiding Chair

Meeting commenced at 6.30pm and ended at 7.45pm