



## **Connah's Quay Town Council Minutes of Meeting held Wednesday 3 May**

Present: (Attendance Register)

Councillor D. Owen (Chair) presiding

Councillors D. Addaway, J. B. Attridge, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, R. O'Gorman, A. Hughes, R. Mansell, A. Manship, A. R. Owen, P. Shotton, I. R Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

The Clerk advised Members at the beginning of the Meeting that it was being recorded.

### **177. NOTICE OF MEETING**

The notice of meeting was received.

### **178. APOLOGIES**

Apologies for non-attendance were received from Councillors L. Attridge, W. Catterall, G. A. Faulkner & D. Richardson.

### **179. DECLARATIONS OF INTEREST**

Councillor B. Crease declared a Personal and Prejudicial Interest in Item 21 – Mill Lane Allotments.  
Councillor A. S. Wren declared a Personal and Prejudicial Interest in Item 21 – Mill Lane Allotments.  
Councillor A. Dunbobbin declared a Personal Interest in Item 4 – Police Consultative.  
Councillor E. S. Faulkner declared a Personal Interest in Item 19a – Waiver/Reduction of Hire Charges.

### **180. POLICE CONSULTATIVE ARRANGEMENTS**

Inspector Wesley Williams was welcomed to the meeting by the Chair.

Inspector Williams was pleased to attend the meeting, which was his first across all of Flintshire. He advised Members that he had not come prepared for the meeting, he is looking at moving forward and all in it together approach. Engagement, Community Involvement & Problem Solving are the key 3 elements, which are aims in working together.



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Members welcomed Inspector Williams to the meeting. Thanked him for the recent walkabout and 'Grab a Grip' which worked really well.

Members raised the following

- Had PCSO numbers increased in the area?

No they hadn't but the Police are working smarter and listening to what and where the public wants and needs the support. The objective is to listen to the community voices and then problem solve.

- Were Police utilising the use of drones?

Yes drones have been in use. Patrol from sky using the drone or helicopter, also have the use of dogs. The tactics used will all depended on the circumstances.

- What the school lockdown procedures were, as recently in York Road a member of the public walked straight passed the High School with a dummy fire arm. School were not aware of this even when firearms Police were called, need set procedures in place. At what point is the trigger plan put in place.

Each school have lockdown procedures in place as the local authority set the procedures to trigger the plan. This plan may not been made public knowledge as there is a risk if too many people were made aware and then a bigger risk to the public. The issue would be assessed, managed and controlled. If Police happy with the situation there may be no need to alert the school.

- Recently Police had been on a walk-about in the town, would this become regular as they were successful?

It is encouraged for PCSO's to engage with residents and members of the community. The Police will continue to be more visible. Walk-about will be conducted by Police in uniform and also non uniform. The Police will be working closely with other agencies such as the Youth Justice Team and other necessary agencies.

- There is an ongoing issue with a young person riding around on a motorbike, what is the policy?

There is no direct policy for this, need to be made aware if wearing a helmet, illegally in use or could have committed a robbery etc. Each crime has a different merit, when made aware of driving around the drone could be used for this. A motorbike can ride in places where a Police car cannot gain access, also sometimes the situation is not safe to the public if the



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Police pursue. Every scenario is different, plea community to see if anyone knows the person involved.

Members thanked the Police for being in attendance.

### **181. CHAIR OF THE COUNCIL UPDATE**

The Chair advised Members that she had attended the grand opening of a clothes shop in Shotton and had also attended the Mayor of Mold's final fundraising event.

#### **RECOMMENDED:**

That the verbal update be received.

Confirmed 7 June 2023

Presiding Chair

### **PLANNING COMMITTEE – 03/05/23**

Councillor A. S. Wren (Chair) presiding

### **182. MINUTES**

The Minutes of Meeting held 27 March 2023 (pages 67 & 68) and 5 April 2023 (pages 70 & 71) were received and approved as correct records and signed by the Chair.

### **183. NOTIFICATION OF PLANNING DECISIONS**

The Clerk submitted notification of planning decisions for the month of March 2023 (copy forwarded to Councillors with the Agenda).

#### **RECOMMENDED:**

That this be received

### **184. PLANNING APPLICATIONS**

#### **Central Ward**

FUL/000413/22 – Land South of Dock Road, Connah's Quay CH5 4DS



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Proposed change of use of land for the creation of 2no. gypsy/traveller pitches, comprising the siting of 2no. static caravans, 2no. touring caravans and the erection of 1no. communal dayroom, alongside close boarded fencing.

### **RECOMMENDED:**

The Town Council has no objections to the above planning applications providing they follow planning policy.

### **185. PRE CONSULTATION – CLARKE TELECOM**

The Clerk submitted a pre consultation letter dated 31 March 2023 from Robert Poulter, Planning Manager, Clarke Telecom advising Members of the proposal of a radio base station on the verge of Dock Road. This will provide the latest 3G, 4G and new 5G technologies to the Golftyn area. The letter is to consult and see views from the Town Council of their views on the proposal before any planning submission is made (copy forwarded to Councillors with the Agenda).

Councillor A. S. Wren informed Members that receiving this document was part of the process and a planning application would be received if a planning submission was made.

Councillor P. Shotton informed Members that 5G was the way forward, various locations had been considered but a pavement verge was decided upon.

### **RECOMMENDED:**

That the update be received with no objections.

### **186. THE PLANNING INSPECTORATE**

The Clerk submitted a letter dated 24 April 2023 from Christopher Butler, Lead Member of the Examining Authority advising Members of the application by Liverpool Bay CCS Limited for an Order Granting Development Consent for the HyNet Carbon Dioxide Pipeline (copy forwarded to Councillors with the Agenda).

Councillor A. S. Wren advised that this application was national interest.

Councillor R. O’Gorman informed Members that he along with Councillors P. Shotton and A. I. Dunbar attended the open day a couple of years ago.



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### **RECOMMENDED:**

That the update be received.

Confirmed 7 June 2023

Presiding Chair

### **FINANCE AND GENERAL PURPOSES COMMITTEE – 03/05/23**

Councillor B. Crease (Chair) presiding

Councillor J. B. Attridge requested that Supplementary Item 23 to be moved after Item 17b as part of Finance and General Purposes Committee.

All Members agreed.

### **187. MINUTES**

The Minutes of Meeting held 5 April 2023 (pages 71, 72, 73, 74, 75 & 76) and Part 2 (page 79) were received and approved as correct records and signed by the Chair.

### **188. FINANCIAL REPORTS**

The Clerk submitted the below reports for the Month of March 2023 (copies forwarded to Councillors with the Agenda):-

- a) Summary of Income/Expenditure by Budget Heading.
- b) Cash & Investment Reconciliation.
- c) Statement of Imprest Account.

Councillor B. Crease referred to the amount of money spent on school milk. There had been a sufficient increase in the cost of milk, also the Town Council also pay for the staff at each school to distribute the milk to the children. Councillor Crease asked the Clerk to report back to Council in June with a report detailing the budget and costs for School Milk.

Members all voted in favour.



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### **RECOMMENDED:**

All were in favour that reports (a), (b) & (c) be agreed. That the agreed total expenditure for imprest for the month of March is £12,193.72. Also for the Clerk to report back to Council in June.

### **189. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**

The Clerk requested that the draft copy of the Annual Governance report be brought to Council in June regarding the school milk.

Members all voted in favour.

### **RECOMMENDED:**

That the Clerk provide the Annual Governance and Accountability Return for the Committee in June.

### **190. WREXHAM – BIDSTON MEMBERSHIP**

The Clerk submitted a letter regarding renewal of Membership for 2023-24 (copy forwarded to Councillors with the Agenda).

Councillor J. B. Attridge commented that the Town Council had been Members of this association for over 30 years. A previous Councillor Mr Peter Tinman who was a train enthusiast loved attending the meetings. Councillor Attridge asked the Clerk how the Town Council received invitations for meetings and documentation. The Clerk advised it was all e-mailed to herself.

### **RECOMMENDED:**

That the Membership be renewed.

### **191. ST. DAVIDS' DAY WINDOW DRESSING COMPETITION**

The Clerk submitted a letter 8 March from Bronwen Wright, Development Officer, Menter advising the winners of the St. David's Day window dressing competition (copy forwarded to Councillors with the Agenda).

1<sup>st</sup> Place – Evergreen Dry Cleaners

2<sup>nd</sup> Place – Wepre Post Office

3<sup>rd</sup> Place – Aura Library



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### **RECOMMENDED:**

That the letter be received.

### **192. MATCH FUNDING SCHEME**

The Clerk submitted a letter dated 3 April from Paul Jones, Business Improvement & Performance Manager, Aura Leisure advising that Flintshire County Council and Aura have allocated £105,000 from their 2023/24 budget for match-funding of improvement works to children's play area (copy forwarded to Councillors with the Agenda).

Councillor J. B. Attridge advised that the Town Council made the commitment last year to budget £10k to be spent for play grounds for each Ward in Connah's Quay.

Councillor P. Shotton commented that he was pleased to see that going forward the County Council agreed to match-fund.

Councillor A. S. Wren advised what fantastic work was carried out on Broad Oak Playground.

Councillor B. Crease informed Members of the extra work that went into the project.

### **RECOMMENDED:**

That the letter be received.

### **193. DEE ESTUARY COASTAL PARTNERSHIP**

The Clerk submitted an email dated 14 April 2023 from Hannah Fox, Project Manager, Cheshire Wildlife Trust providing an update of the project and activity for the Dee Estuary Coastal Partnership (copy forwarded to Councillors with the Agenda).

### **RECOMMENDED:**

That the e-mail be received.

### **194. NOTICE OF A CASUAL VACANCY FOR THE WEPRE WARD ON THE TOWN COUNCIL**



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The Clerk submitted notice of the Casual Vacancy for Wepre Ward (copy for Councillors with the Supplementary Agenda).

Councillor A. Dunbobbin stated how much work ex Councillor Martin White had done for the town and how grateful he was.

Councillor J. B. Attridge echoed Councillor Dunbobbin's words and said he had worked with Martin White at both Town and County Council, he had a wonderful working relationship with him.

All Members were in favour for the Notice of the Casual Vacancy.

### **RECOMMENDED:**

That the notice be received.

Confirmed 7 June 2023

Presiding Chair

## **RECREATION AND ENTERTAINMENTS COMMITTEE – 03/05/2023**

Councillor A. Manship (Chair) presiding

### **195. MINUTES**

The Minutes of the Meeting held 5 April 2023 (pages 76, 77, 78 & 79) were received and approved as correct records and signed by the Chair.

### **196. WAIVER/REDUCTION OF HIRE CHARGES**

Civic Hall – Financial Year 2023/24

a) Connah's Quay Sea Cadets

80<sup>th</sup> Anniversary of T. S. Tuscan

Monday 22<sup>nd</sup> May 2023





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WAIVER

b) Hawarden Dance Club

Charity Ball – Clare House Hospice

Saturday 14<sup>th</sup> October 2023

WAIVER

### **RECOMMENDED:**

That the waivers be agreed.

Confirmed 7 June 2023

Presiding Chair

### **REGENERATION COMMITTEE – 03/05/2023**

#### **196. ANNUAL FESTIVAL UPDATE**

In the absence of the Chair of the Regeneration Committee, it was agreed for the Clerk to provide the update.

The Clerk gave Members a verbal update on the progress of the planning of the Festival.

The Festival is on Sunday 25<sup>th</sup> June. Stall application forms have been sent out to interested parties. The parade will start at 10.30am from outside the Civic Hall and proceed to Wepre Park. Cambria Band, Sharlands Fun Fair, Basix Wrestling, Children's Entertainment, dog show, playsand area and Deeside Round Table are involved in this year's event with bringing their refreshments marquee. The Clerk continued to advise that the Temporary Events Notice had been applied for and an events page would be added onto the Town Councils website. A request had been made for medical cover which we were still awaiting a reply from St. John's. Stage hire and toilet hire had all been booked and confirmed. Live entertainment again would be on the main stage and this year there will be dancing etc. in the events area.



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Councillor A. Hughes wanted to thank Councillor D. Richardson for all the work he had carried out for the Festival.

Councillor J. B. Attridge enquired when the large posters were getting collected for the date change, the Clerk advised Will Print were due to collect them later on in the week.

The Clerk asked Members to advertise the event as much as possible, and the office would ask schools how they would like to receive the poster, as some schools prefer to communicate electronically to parents.

The Clerk advised the poster for the Festival would go on the Town Councils Facebook page that week.

### **RECOMMENDED:**

That the verbal update be received.

Confirmed 7 June 2023

Presiding Chair

## **PART 2**

### **EXCLUSION OF PRESS AND PUBLIC**

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual information.

A vote was taken to exclude members of the Press and Public from this part of the Meeting.

### **RECREATION AND ENTERTAINMENTS COMMITTEE – 03/05/2023**

#### **197. MILL LANE ALLOTMENTS**

The Clerk submitted a letter from Roger Griffiths, Rainbow Biz advising the Town Council of their decision to not proceed with the Assignment of the Allotments (copy forwarded to Councillors with the Agenda).



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Councillor J. B. Attridge advised that he was very disappointed at the news of this. He proposed to Members to have a Sub-Committee for Recreation and Entertainments Committee to plan a way forward, also to review the Allotment Tenancy Agreement and report back to Council.

Councillor A. Manship spoke of his disappointment that a Mill Lane Allotment holder had confronted Rainbow Biz at the Allotments.

Councillor E. S. Faulkner asked why if the Town Council had the lease for the Allotments were they in early discussions to offload the land. He was advised that if a Community Group took over the running they could apply for grants and funding that the Town Council were unable to. This would then benefit Connah's Quay.

Councillors A. S. Wren and B. Crease left the meeting.

A vote was taken as per Councillor Attridge's proposal, that a Sub-Committee is formed to propose and discuss the Allotments and report back to Full Council.

All Members were in favour.

Councillors Wren and Crease returned to the meeting.

### **RECOMMENDED:**

That the letter be received and the Clerk to report back to Council at a future Meeting.

### **198. KICK FOR KIDS**

The Clerk submitted costing for the Financial Year 2023/24 from Kick for Kids (copy forwarded to Councillors with the Agenda).

Councillor J. B. Attridge proposed that Members defer this agenda item due to on-going investigations into previous arrangements between Kick For Kids and the Town Council and the Service Level Agreement with Flintshire County Council.

Councillor A. Hughes spoke of his background in being a football coach, and from looking at the figures in the costing from Kick For Kids personally felt it was not value for money.



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Councillor Attridge proposed that this item is deferred until the outcome of the investigation with Flintshire County Council is resolved. Once resolved this item will be brought back to before Full Council for discussion and approval.

Councillor R. Mansell advised that she had been advised on a number of occasions the classes being cancelled last minute or with no warning leaving the children upset.

Councillor R.O'Gorman informed Members he wasn't impressed and felt it was not value for money.

Members all voted in favour to defer the agenda item until a full investigation had been resolved.

### **RECOMMENDED:**

That the costing for the Financial Year 2023/24 from Kick For Kids be deferred.

Confirmed 7 June 2023

Presiding Chair

Councillor E. S. Faulkner enquired why were the meetings being recorded?

Councillor J. B. Attridge informed that it was a Government Requirement to have hybrid meetings.

Councillor B. Crease added that it was a requirement from May 2022 and the Town Council had been obtaining quotes for service and supply of equipment.

Councillor Faulkner commented that it was a long time coming, and previous issues could have been prohibited if being recorded.

Meeting commenced at 6.50pm and ended at 8.10pm