



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 6 September

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors, J. B. Attridge, L. Attridge, , B. Crease, E. S. Faulkner, G. A. Faulkner, A. Hughes, E. Loughnane, R. Mansell, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M. Goldsmith (Administrative Officer)

66. NOTICE OF MEETING

The notice of meeting was received.

Councillor J. B. Attridge asked the Chair if Supplementary Agenda Item - Councillor – Central Ward be moved to after Item 20. The Chair agreed to this.

67. APOLOGIES

Apologies for non-attendance were received from Councillors D. Addaway, W. Catterall, A. I. Dunbar, A. Dunbobbin, R. O’Gorman, A. R. Owen, D. Owen, D. Richardson & P. Shotton.

68. DECLARATIONS OF INTEREST

Councillor A. S. Wren declared a Personal Interest in Item 15 – Standards Committee.

Councillor A. S. Wren declared a Personal & Prejudicial Interest in Item 24 – Allotments – Community Payback Team.

Councillor B. Crease Wren declared a Personal & Prejudicial Interest in Item 24 – Allotments – Community Payback Team.

69. COMMITTEE REPORTS ETC

- (a) Consultative Meeting – 5 July 2023
- (b) Planning Meeting – 5 July 2023
- (c) Finance & General Purposes Committee – 5 July 2023
- (d) Recreation & Entertainments Committee – 5 July 2023
- (e) Regeneration Committee – 5 July 2023



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(f) Finance & General Purposes Committee – Part 2 - 5 July 2023

(g) Declaration of Interest – 5 July 2023

(h) Allotments – Sub Committee – 12 July 2023

RECOMMENDED:

That reports (a), (b), (c), (d), (e), (f), (g) and (h) be approved and adopted as a correct and accurate record.

70. POLICE CONSULTATIVE ARRANGEMENTS

No Police were in attendance and Members had no issues to raise.

Councillor J. B. Attridge stated that an event had been held regarding Councillor Safety and presented by the Police & Crime Commissioner.

Councillor J. B. Attridge proposed the Clerk write to the Police & Crime Commissioner requesting any information relevant to Town Councillors be provided for distribution to Councillors or invite the Police & Crime Commissioner to give the presentation to Councillors at a Council meeting.

RECOMMENDED:

That the Councillors agree to the proposal from Councillor J. B. Attridge.

71. CHAIR OF THE COUNCIL UPDATE

The Chair advised Members he had attended a Freedom of the City event at St Asaph Cathedral. He had officially opened the Summer event at Connah's Quay Naval Club. He had attended Quay Play on 3 occasions during the summer, one of them being a judge at 'Quayplay Got Talent'.

The Chair thanked everyone for attending his Civic Sunday on the 9th July at St Davids Church and then refreshments were served in the Civic Hall.

The Chair had made a donation to Cancer Research for a local man 'Ray Woolley' rowing expedition, which he officially waived 'Ray' off at the start.

RECOMMENDED:

That the verbal update be received.



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Presiding Chair

PLANNING COMMITTEE – 06/09/23

Councillor A. S. Wren (Chair) presiding

72. MINUTES

The Minutes of Meeting held 5 July (pages 30, 31, 32, 33 & 34) were received and approved as correct records and signed by the Chair.

73. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the month of July 2023 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received

74. PLANNING APPLICATIONS

Wepre Ward

FUL/000658/23 – 2 Windsor Avenue, Connaught's Quay CH5 4HP

Proposed demolition of existing garage and proposed single storey side extension.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections for the above planning application provided it follows planning policy.

South Ward

ADV/000661/23 – GTS Bar & Grill, Wepre Lane, Connaught's Quay CH5 4JR

Retrospective installation of new signage, pictorial sign illuminated, 2 x post amenity signs, 3 x Totem signs illuminates, 2 x fascias illuminated, 1 x amenity sign, 1 x chalk board sign.



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RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections provided it follows planning policy.

Golftyn Ward

ADV/000702/23 – Land at Golftyn Lane & Holly Grange, Connaught's Quay, CH5 4GZ

Proposed erection of 2 No. dual stacker signs.

FUL/000704/23 – Land at Highmere Drive, Connaught's Quay, CH5 4BL

Proposed sitting of mobile building to form a sales centre to serve the adjoining development for a period of up to five years together with the formation of a customer car park.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections provided it follows planning policy.

Confirmed 4 October 2023

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 07/09/23

Councillor B. Crease (Chair) presiding

75. MINUTES

The Minutes of Meeting held 5 July 2023 (pages 34, 35, 36, 37, 38 & 39) and Part 2 (pages 41 & 42) were received and approved as correct records and signed by the Chair.

76. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda and report available on the night):-

- (a) Summary of Income/Expenditure by Budget Heading – June & July 2023
- (b) Cash & Investment Reconciliation – June & July 2023
- (c) Statement of Imprest Account – June & July 2023



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(d) List of payments General Account – July 2023 – Amended Copy

(e) List payments General Account – August 2023

(f) To approve payment of Accounts for the General Account – September 2023.

RECOMMENDED:

All were in favour that reports (a), (b), (c), (d), (e) and (f) be agreed.

77. NORTH & MID WALES ASSOCIATION FOR TOWN & COMMUNITY COUNCILS (NMWATC)

The Chair provided Members with a verbal update:

This year's quarterly meeting was held at the Civic Hall. A new Chair and Vice-Chair were elected and the appropriate officials to run the Organisation.

There was a presentation on Smart Towns some key points were –

Funding available to support digital schemes & Town WIFI is part of the smart town scheme.

It was suggested by the Chair that we should perhaps consider a presentation at one of the Town Council meetings to look at us becoming a smart town and how it could benefit the town.

Transport for Wales confirmed there will be no booking office closures. The association is conducting a rail survey on both the Cambrian line and our North Wales lines and will be reporting back when completed.

As a member we will be completing a survey on how the association should move forward in the way it conducts its meetings, whether they are done by Zoom etc as some Councils have dropped out of the association this year.

The Chair also thanked Gail for the catering provided.

RECOMMENDED:

That the verbal report be received and thanks be passed to Gail and the Staff for the catering.

78. OUTSTANDING SUPPLIER MONIES

The Clerk submitted outstanding payments for invoices from 2022/2023 for:

a) the Sherrat Group

b) R W Williams.

Councillors agreed that these be paid.



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RECOMMENDED:

That these be received and the invoices be paid.

79. COUNCILLORS TRAINING PROGRAMME

The Clerk submitted a list of training programmes for Community Town Councils to attend courses run by One Voice Wales (copy forwarded to Councillors with the Agenda).

Councillor I. Smith enquired if the courses were only online.

The Clerk informed Councillor Smith that the list of courses provided by One-Voice Wales were on-line only.

RECOMMENDED:

That this item be deferred to the Policy & Resources Committee.

80. STANDARDS COMMITTEE

The Clerk submitted a letter dated 11 July from Gareth Owens, Flintshire County Council, Chief Officer, Governance with an update regarding visits by Independent Members of the Standards Committee to Town/Community Council Meetings (copy forwarded to Councillors with the Agenda)

RECOMMENDED:

That the letter be received.

81. VC HUB (FORMALLY THE QUAY CAFÉ)

The Clerk gave a verbal update regarding the VC Hub.

The Council agreed at February's meeting that VC Hub could use the venue for initial 3 month period commencing 6th March free of charge. The VC Hub have named it 'Caffi Naffi' which has not yet been open to the public.

The Town Council have incurred the cost of £930 for the repair and servicing of the coffee machine and dishwasher before handing it over to VC Hub. Also £100 for a new router for the internet, which we are waiting for the supplier to connect remotely.

Council need to decide if the period of rent free of charge should be extended and when reviewed.

We have received an invoice for £2500 to have replacement fan in ceiling. This is not essential for opening of the Café.



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Members agreed to review after 3 months of trading. Accounts to be provided by 'Caffi Naffi' for this meeting.

RECOMMENDED:

Members agreed to review the status of 'Caffi Naffi' after three months of trading.

82. SCHOOL MILK

The Clerk gave a verbal update regarding School Milk.

As of August the expenditure was £14,000 and the income was £13,000.

Schools are now completing the paperwork. The only school that needs chasing is Wepre – if they are unable to provide the paperwork on time, the Council are unable to claim for that school.

Councillor Attridge stated he was happy that the schools are now complying and providing the relevant paperwork.

Members commented that Governing bodies of each school could ascertain what the school requirements are moving forward.

RECOMMENDED:

That the verbal update be received and that an update of the School Milk provisions is provided at December meeting.

83. POLICY & RESOURCES COMMITTEE

To agree a date for a Policy & Resources Committee.

RECOMMENDED:

It was agreed that the next meeting is Wednesday 27th September at 10.30 at the Civic Hall.

84. PLAQUE OF ARMS OF THE TOWN COUNCIL AWARDS

To discuss and agree a date for an Awards Presentation for any long Serving Councillors and previous Chairs who have not yet received the Arms of the Town Council Plaque.

Councillor J. B. Attridge proposed that Alan Roberts and other Ex-Councillors be invited to the 6th December meeting.



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RECOMMENDED:

That the 6th December is agreed.

85. 20MPH HUB

The clerk submitted an email from Joanne Pierce, Executive Manager, Flintshire County Council regarding the introduction of Welsh Governments legislation (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the email be received.

86. CENTRAL WARD COUNCILLOR

The Clerk read out a resignation letter from Councillor R. O'Gorman.

It was also stated that the Clerk contact the Returning Officer regarding the Vacancy in Connah's Quay Central Ward.

RECOMMENDED:

That the resignation letter be received and that the Clerk contacts the Returning Officer regarding the Vacancy in Connah's Quay Central Ward.

Confirmed 4 October 2023

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 06/09/23

Councillor A. Manship (Chair) presiding

87. MINUTES

The Minutes of Meeting held 5 July 2023 (pages 39 & 40) were received and approved as correct records and signed by the Chair.



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88. LETTER OF THANKS

The Clerk submitted email dated 14 August 2023 from Cassandra Summerton regarding a thank you to Gail Edwards and the Staff for the use of the Civic Hall for their event held there in August 2023 and Helen Edwards for help with the booking (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the email be received.

89. CHRISTMAS EVENTS

To discuss and agree the date for the Christmas Fayre and light switch on, and if the Council would be hosting a Pantomime this year.

RECOMMENDED:

That the date for the Christmas Fayre be agreed as 23rd November 2023.

That further costs and availability are provided to Councillors in reference to the Pantomime.

90. ALLOTMENTS – COMMUNITY PAYBACK TEAM

Councillors A. S. Wren & B. Crease left the meeting for this agenda item.

The Clerk gave a verbal update.

The Community Payback team helped at the festival with the carpark and have been carrying out jobs at the weekend for the Town Council. They have cut back & tidied the area owned by the Town Council on Dock Road and Cestrian Street.

They started work a couple of weeks ago to help at the allotments but were only there 20 minutes due to the weather. They have trimmed back the entrance and strimmed some vacant overgrown plots since then.

Unfortunately there are unable to take any cuttings/bushes etc away do have had to pile them up to be disposed of somehow.

The Payback Team would like to be considered for a plot which they would like to work and anything grown donate to the foodbank.

Due to this they would provide any maintenance and tidying up of the site.



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The Town Council would be getting the maintenance free while helping people in the Community. The team are supervised at all times.

The allotments would not cost the Town Council in supplies but would save them money in maintenance costs, this shows that the Town Council are encouraging the Payback team to carry out their hours without being discriminated.

Members stated that while there is such a long waiting list it would not be fair to allocate a plot to the Community Payback team, thus pushing someone back on the list.

There was a suggestion made that the Payback Team could possibly buddy up with plot holders to help on their plot.

RECOMMENDED:

That the verbal update be received.

91. WAIVER/REDUCTION OF HIRE CHARGES

- (a) 50+ Action Group
Annual Celebration
Saturday 30 September 2023
WAIVER

RECOMMENDED:

That the Waiver be agreed.

Confirmed 4 October 2023

Presiding Chair



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PART 2

EXCLUSION OF PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual, legal and staffing information.

FINANCE AND GENERAL PURPOSES COMMITTEE – 06/09/2023

92. TOWN CLERK AND FINANCIAL OFFICER

The Leader of the Council explained to Members that the complaint to the Ombudsman had been investigated and that the decision is that there was no breach in the code of conduct and no further action is to be taken in respect of this complaint.

Members suggested that a letter be sent with details of the outcome and remind the Councillor of the Code of Conduct.

RECOMMENDED:

That a letter be sent to the Councillor involved informing him on his Code of Conduct.

Confirmed 4 October 2023

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.03pm