



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors, D. Addaway, J. B. Attridge, L. Attridge, W. Catterall, B. Crease, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, A. Hughes, E. Loughnane, R. Mansell, A. R. Owen, D. Owen, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M. Goldsmith (Administrative Officer)

#### **100. NOTICE OF MEETING**

The notice of meeting was received.

#### **101. APOLOGIES**

Apologies for non-attendance were received from Councillors D. Richardson.

#### **102. DECLARATIONS OF INTEREST**

Councillor A. S. Wren declared a Personal Interest in Item 12 – Standards Committee.

All Councillors declared a Personal Interest in Item 20 – Town & Country Planning (Development Management Procedure) (Wales) Amendment Order 2016 – Pre-Application Consultation Notice.

Councillor A. Dunbobbin declared a Personal Interest in Item 5 – Police Consultative Arrangements.

Councillor W Catterill left the meeting during the next agenda item.

#### **103. COMMITTEE REPORTS ETC**

(a) Consultative Meeting – 6 September 2023

(b) Planning Meeting – 6 September 2023

(c) Finance & General Purposes Committee – 6 September 2023

(d) Recreation & Entertainments Committee – 6 September 2023

(e) Finance & General Purposes Committee – Part 2 - 6 September 2023

(f) Declaration of Interest – 6 September 2023

#### **RECOMMENDED:**



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

That reports (a), (b), (d), (e) and (f) be approved and adopted as a correct and accurate record.

That report (c) be approved and adopted as a correct and accurate record with the following amendment.

“That the total on general account for July amended copy be £48,872.32, general account for August be £26,620.89 and imprest for June be £5,113.08 and imprest for July be £6017.25”

#### **104. POLICE CONSULTATIVE ARRANGEMENTS**

No Police were in attendance and Members had no issues to raise.

Councillor P. Shotton stated that he would like to thank the Police for patrolling the area after the recent incidents of car break ins in the area.

#### **105. CHAIR OF THE COUNCIL UPDATE**

The Chair advised Members that he had had a busy month. He had attended Civic Services at St Asaph, Holywell and Leeswood. He also visited schools with Sarah to present a commemorative plaque for King Charles coronation. He explained about how he was looking at schools with the Council to attend a mock Town Council meeting which will benefit the Schools Council.

Councillor E. Faulkner stated that this had been carried out by previous Chairs.

Councillor Manship stated due to COVID restrictions it had been stopped but it was now the ideal time to resume with the interaction with the schools.

#### **RECOMMENDED:**

That the verbal update be received.

Confirmed 1 November 2023

Presiding Chair



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

#### **PLANNING COMMITTEE – 04/10/23**

Councillor A. S. Wren (Chair) presiding

#### **106. MINUTES**

The Minutes of Meeting held 6 September (pages 45 & 46) were received and approved as correct records and signed by the Chair.

#### **107. NOTIFICATION OF PLANNING DECISIONS**

The Clerk submitted notification of planning decisions for the month of August 2023 (copy forwarded to Councillors with the Agenda).

#### **RECOMMENDED:**

That this be received.

#### **108. PLANNING APPLICATIONS**

##### **Golftyn Ward**

FUL/000788/23 – 11 Cedar Avenue, Connah's Quay CH5 4BE

Proposed demolition of garage and outbuilding - proposed 2 storey side and single storey rear extension.

#### **RECOMMENDED:**

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections for the above planning application provided it follows planning policy.

FUL/000790/23 – Fron Bach, Oakenholt Lane, Oakenholt, Mold, CH7 6DS

Proposed addition of a new portacabin, erection of dog day care building and nine kennels to increase the number of dogs to 60 during the day 15 overnight. Ancillary to this 2 no. small storage containers, portaloo and repositioning of existing timber shed.

#### **RECOMMENDED:**

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections for the above planning application provided it follows planning policy.



## CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held Wednesday 4 October

### **Wepre Ward**

COU/000708/23 – 116 High Street, Connah's Quay CH5 4DF

Proposed change of use from hairdressers to private hire office.

### **RECOMMENDED:**

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections provided it follows planning policy.

### **109. TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) AMENDMENT ORDER 2016 – PRE-APPLICATION CONSULTATION NOTICE**

Proposed development at the Quay Building, Fron Road, Connah's Quay.

Mixed-use development, comprising a first and second floor residential extension above an existing commercial building and construction of a new residential three storey building (20 units)

Councillor J. B. Attridge stated that there was not enough information for members to reach a decision or discuss further.

### **RECOMMENDED:**

That the Clerk invites North Wales Housing Association to give a presentation to Members with more information on this proposed development.

Confirmed 1 November 2023

Presiding Chair



## CONNAH'S QUAY TOWN COUNCIL

### Minutes of Meeting held Wednesday 4 October

#### **FINANCE AND GENERAL PURPOSES COMMITTEE – 04/10/23**

Councillor B. Crease (Chair) presiding

#### **110. MINUTES**

The Minutes of Meeting held 6 September 2023 (pages 46, 47, 48, 49 & 50) and Part 2 (page 53) were received and approved as correct records and signed by the Chair.

#### **111. FINANCIAL REPORTS**

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda and report available on the night):-

- (a) Summary of Income/Expenditure by Budget Heading – August 2023
- (b) Cash & Investment Reconciliation – August 2023
- (c) Statement of Imprest Account – August 2023
- (d) List of payments General Account – September 2023 – Amended Copy
- (e) List payments General Account – October 2023

#### **RECOMMENDED:**

All were in favour that reports (a), (b) and (e) be agreed.

That the total on (c) imprest account August be £5,760.62, total on (d) General Account (amended copy) September be £58,092.41 and General Account October be £19,230.60.

#### **104. STANDARDS COMMITTEE**

The Clerk submitted a letter dated 6 September from Gareth Owens, Flintshire County Council, Chief Officer, Governance with an update regarding visits by Independent Members of the Standards Committee to Town/Community Council Meetings (copy forwarded to Councillors with the Agenda) Councillor Wren stated that another visit by an Independent Member of the Standards Committee will take place at one of the Town Council Meetings in the near future.

#### **RECOMMENDED:**

That the letter be received.



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

#### **112. UTILITIES CONTRACT – GAS/ELECTRICITY**

The Clerk submitted a report regarding the renewal of the gas and electricity contracts in the Town Council venues.

##### **RECOMMENDED:**

Members agreed with the recommendations:

##### **Gas Supplier**

- (i) Civic Hall – E.ON for 1 year
- (ii) Community Centre - E.ON for 1 year
- (iii) Quay Building - E.ON for 1 year

##### **Electricity Supplier**

- (i) British Gas Lite 1 year
- (ii) E.ON for 1 year
- (iii) Current supplier until 2025

#### **113. PRS - CAAFI NAAFI**

The Clerk submitted a quote for the PPL/PRS licence for the Caafi Naafi.

Members stated that as a Council we should be proud that Caaf Naafi are utilising the cafe as a Community Resource and 100% support them.

##### **RECOMMENDED:**

That the quote be agreed and the Town Council authorises payment of invoice at a total of £207.42.

#### **114. INTERSERVICES COMMITTEE**

To receive an update from the Chair of the Committee, Councillor A. Owen.

The Chair advised members that he could not attend the meeting as the day for the meetings had been rescheduled. The Chair requested that another representative be selected.

Councillor D. Owen was selected to be the new representative for the Interservices Committee.

##### **RECOMMENDED:**



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

That Councillor D. Owen be the new representative and that the Clerk writes to Interservices informing them of the change of representative.

Confirmed 1 November 2023

Presiding Chair

### **RECREATION AND ENTERTAINMENTS COMMITTEE – 04/10/23**

Councillor A. Manship (Chair) presiding

#### **115. MINUTES**

The Minutes of Meeting held 6 September 2023 (pages 50, 51 & 52) were received and approved as correct records and signed by the Chair.

#### **116. WAIVER/REDUCTION OF HIRE CHARGES**

- (a) Cobra Life  
Charity Coffee Evening  
Sunday 1 October  
WAIVER

#### **RECOMMENDED:**

That the Waiver be agreed.

#### **117. PUBLIC PARTICIPATION**

A question was put forward by a member of the public asking if there could be an opportunity to advertise businesses on spotify in the CAAFI NAAFI once the licence for playing music/radio has been agreed.

The member of the Public was advised to contact the Clerk after the meeting to discuss.

Confirmed 1 November 2023



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held Wednesday 4 October**

Presiding Chair

#### **PART 2**

#### **EXCLUSION OF PRESS AND PUBLIC**

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual, legal and staffing information.

#### **FINANCE AND GENERAL PURPOSES COMMITTEE – 04/10/2023**

#### **118. KICKS4KIDS SESSIONS WINTER PROGRAMME**

The Clerk submitted an email from Steven Taylor, Kicks4Kids regarding reintroducing Kicks4Kids sessions.

Councillors were all in agreement that as no proposals in reference to this matter were being discussed at this meeting press and public could remain.

#### **RECOMMENDED:**

That the email be received and the item deferred to next years budget setting.

Confirmed 1 November 2023

Presiding Chair

Meeting commenced at 6.30pm and ended at 7.30pm