



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 6 March 2024

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors D. Addaway, J. B. Attridge, L. Attridge, W. Catterall, , A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, A. Hughes, E Loughnane, A. R. Owen, D. Owen, V. Roberts, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M. Goldsmith (Administrative Officer)

5 members of the public

The Meeting commenced at 6.40pm due to technical issues with the Zoom communication.

228. NOTICE OF MEETING

The notice of meeting was received.

229. APOLOGIES

Apologies for non-attendance were received from Councillors B. Crease, D. Richardson & R. Mansell.

230. DECLARATIONS OF INTEREST

Councillor A. Wren declared a Personal Interest in Item 26 – Flower, Fruit & Veg Show

Councillor A. Wren declared a Personal Interest in Item 27 – Allotments Tenancy Agreement and Tenants Handbook

Councillor A. Wren declared a Personal Interest in Item 28 – Waiver/Reduction of Hire Charges.

Councillor A. Dunbobbin Personal Interest in Item 5 – Police Consultative Arrangements.

231. COMMITTEE REPORTS ETC

(a) Consultative Meeting – 7 February 2024

(b) Planning Committee – 7 February 2024

(c) Finance & General Purposes Committee – 7 February 2024

Item 221 – Councillor Owen stated that matters concerning the rules and terms and conditions had been resolved.



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(d) Recreation & Entertainments Committee – 7 February 2024

(e) Regeneration Committee – 7 February 2024

(f) Declarations of Interest – 7 February 2024

(g) Special Meeting of Finance & General Purposes Committee – 7 February 2024

Item 201 Councillor I. Smith through the Clerk had requested his remarks be withdrawn as they were incorrect. Councillors voted and agreed for the withdrawal of his comments.

(h) Members Panel Part 2 – 27 February 2024

RECOMMENDED:

That reports (a), (b), (c), (d) and (h) be approved and adopted as a correct record. That item (e) was entered on the agenda in error. That report (g) be approved and adopted with the 'withdrawal' of Councillor Smith's remarks.

232. POLICE CONSULTATIVE ARRANGEMENTS

Sergeant Dave Smith sent his apologies for not attending.

Sergeant Smith had sent an email to the Clerk which was read out.

The email states what arrangements are to be in place when sending correspondence to the Police from Councillors and how this will build a strong relationship between the Police and Council which will benefit the Community.

RECOMMENDED:

That the Clerk sends a copy of the email to any Councillors not present at the meeting.

233. PRESENTATION

The Chair welcomed Niall Waller, Service Manager – Enterprise & Regeneration, Flintshire County Council.

Niall explained that all 3 levelling up bids for the Docks/Dock Road had been rejected.

North Wales Police and Natural Resources Wales to undertake site visits to share intelligence and environmental issues. Resources are needed to make improvements. Niall informed Members that he will report back to the Town Council periodically.



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Members raised issues of safety on the cycle path due to anti-social behaviour, fly tipping, rogue businesses, area by the old skip site to under the bridge untidy. There are some businesses that litter pick in the area.

Members also suggested that better lighting, CCTV and signage is needed.

The Chair thanked Niall Waller for attending.

234. CHAIR OF THE COUNCIL UPDATE

The Chair advised Members that during the last month he had attended Bingo at Glan-y-Morfa Court. He also went to the the Labour Club for a film premiere hosted by RainbowBiz. He attended both the Mayor of Mold and Mayor of Holywell Charity Ball. The Chair judged the St David's Day window display and went on a tour of Tata Steel .

RECOMMENDED:

That the verbal update be received.

235. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the Agenda.

A member of the public asked if the Welsh Assembly Government had been approached for funding for the Docks/Dock Road.

Councillors suggested that the member of public write to the Leader of Flintshire County Council enquiring about this question as the Town Council are unable to respond.

Confirmed 3 April 2024

Presiding Chair

PLANNING COMMITTEE – 06/03/24

Councillor A. S. Wren (Chair) presiding

Councillor L. Attridge left the meeting during the next agenda item.



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236. MINUTES

The Minutes of Meeting held 7 February were received and approved as correct records and signed by the Chair.

237. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the month of January 2024 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received.

238. PLANNING APPLICATIONS

Central/Wepre Ward

FUL/000040/24 – Shotton Mill Limited, Shotton Papermill, Weighbridge Road, Deeside, CH5 2UL
Proposed application for Removal or Variation of a condition no. 2 planning ref: FUL/000011/22.

Wepre Ward

FUL/000008/24 – Shotton Papermill, Weighbridge Road, Connah's Quay, CH5 2UL
Proposed full application for a new boiler and building with ancillary structures and associated works.

Golftyn Ward

FUL/000101/24 – 12 St James Court, Connah's Quay, CH5 4XD
Proposed installation of integrated solar panels together with roof lights on the main roof of a two storey building.

ADV/000702/23 – Land at Golftyn Lane & Holly Grange, Connah's Quay, CH5 4GZ
Proposed erection of 2No. dual signs.

RECOMMENDED:

That the Clerk writes to Planning at Flintshire County Council informing them that the Town Council has no objections for the above planning applications provided they follow planning policy.

Central Ward

FUL/00029/24 – 2 Cockle Park Road, Connah's Quay, CH5 4DS
Proposed creation of hand car wash with storage, wash area, temporary waiting room and canopy.

RECOMMENDED:



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That the Clerk writes to Planning Flintshire County Council informing them that the Town Council objections to this planning application, due to the concerns over noise, parking and drainage. A site visit to be requested.

239. TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) – SECTION 78 APPEAL

Golftyn Ward

OUT/000630/22 – Land Adj. to Halfway House, Church Street, Connah's Quay, CH5 4AS
Erection of a block of flats.

RECOMMENDED:

That the letter be received.

Councillor A. Dunbobbin left the meeting during the next agenda item.

240. PLANNING ACT 2008 (AS AMENDED) AND THE INFRASTRUCTURE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS 2017 (THE EIA REGULATIONS) –REGULATIONS 10 & 11

Application by Uniper UK Limited (the Applicant) for an order granting Development Consent for the Connah's Quay Low Carbon Power Project (the Proposed Development).

RECOMMENDED:

That the order be received.

Confirmed 3 April 2024

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 06/03/24

Councillor A. Owen (Vice-Chair) presiding

241. MINUTES

The Minutes of Meeting held 7 February were received and approved as correct records and signed by the Chair.



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242. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – January 2024
- (b) Cash & Investment Reconciliation – January 2024
- (c) Statement of Imprest Account – January 2024
- (d) List of payments General Account – February 2024
- (e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for March 2024.
- (f) Bank Reconciliation – Chairs Account
- (g) Bank Reconciliation – Petty Cash Office

RECOMMENDED:

All were in favour that reports (a), (b) be agreed.

That report (c) Imprest account January total £7,250.23 be agreed.

That report (d) General Account February total £24482.53 be agreed.

That report (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of March and a copy be available to Council at the next meeting.

That report (f) Bank Reconciliation – Chairs Account, balance per Cash Book total £1,003.42 be agreed.

That report (g) Bank Reconciliation – Petty Cash Office, balance per Cash Book total £20.78 be agreed.

Thanks were passed to the Clerk on providing all the above information as per standing orders and financial regulations.

243. FINANCIAL ASSISTANCE

The Clerk gave an update regarding Financial Assistance from Harri Chambers as per Town Council meeting held on 7th February 2024, minute ref 210.

The Clerk advised that Harri Chambers is a Connah's Quay Resident.

Members agreed to a donation of £50.00 from the Youth Engagement Fund.

RECOMMENDED:



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That the Clerk arrange for the donation.

244. POLICIES AND REGULATIONS

The Clerk submitted the following 'draft' policies (copies forwarded to Councillors with the Agenda).

- 1) CQTC Financial regulations
- 2) Financial Risk Assessment
- 3) Internal Controls
- 4) Annual Investment Strategy
- 5) Training Plan

RECOMMENDED:

That the policies be received and adopted.

245. SUPPLIER CONTRACTS

The Clerk submitted a report regarding quotes for the Supplier for (copies forwarded to Councillors with the Agenda).

- (a) Intruder Alarm System in the Quay Building
- (b) Fire Alarm System in the Quay Building
- (c) Fire Alarm System in the Civic Hall

Two quotes were provided for each.

The Clerk recommended the following:

- (a) Intruder Alarm – Quay Building

Quote (1) be approved

- (b) Fire Alarm – Quay Building

Quote (1) be approved

- (c) Intruder Alarm – Civic Hall

Quote (1) be approved

RECOMMENDED:

That the Clerk's recommendations be agreed.



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246. CCTV

The Clerk gave Councillors a verbal report regarding the CCTV cameras in Connah's Quay.

The Town Council agree to pay for the CCTV cameras in Connah's Quay and the costings of these to the Town Council.

The Clerk explained about some cameras needing updating and the re-location of one of the cameras. A report had been provided from the CCTV Manager detailing each camera and Councillors could request a copy from the Clerk.

Councillors requested the Clerk writes to the CCTV Manager and invites them to a meeting with Councillors to explain what the Town Council are actually paying for and the benefits to the Town.

RECOMMENDED:

That the Clerk writes to the CCTV Manager requesting a meeting. That the payment for the invoice for CCTV for the period 2023/24 is deferred until after the meeting takes place.

247. ANNUAL MEETING

To agree a date for the annual meeting.

A vote was taken for the proposed date of 22nd May 2024:

For – 16

Against – 0

Abstain – 1

RECOMMENDED:

That the agreed date is 22nd May.

248. THE D-DAY 80 LAMP LIGHT OF PEACE

The Clerk submitted information regarding the 'Lamp of Peace'.

RECOMMENDED:

Council agreed that this would not be purchased.

249. ASSET REGISTER

The Clerk submitted a 'draft' updated copy of the Asset Register (copies forwarded to Councillors with the agenda).



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Councillor V. Roberts asked about ownership of land at Highvale, and if it was owned by Flintshire County Council or Connah's Quay Town Council.

The Clerk stated she would investigate and let the Councillors know.

Councillor Attridge suggested a valuation to be done on the Civic Hall and Community Centre. The Clerk stated she would contact the insurance for further information.

RECOMMENDED:

That this be received and the Clerk reports back to Council on the findings.

Councillor A. Hughes left the meeting before the next agenda item.

250. ANNUAL REPORT

The Town Council is required to prepare and publish an Annual Report which details Section 40 of the Well-being of Future Generations (Wales) Act 2015. The last report was approved January 2023. It was proposed that this report be prepared after the financial year and brought to Council in May.

RECOMMENDED:

Members agreed that the report be prepared for May.

251. 20MPH SPEED LIMIT

The Leader of the Council discussed the 20mph speed limit within Connah's Quay.

B5129 from the college to Wepre lights be reinstated to 30mph

B5126 from the roundabout from Mold Road to Englefield Avenue be reinstated to 30mph

RECOMMENDED:

That the Clerk writes to Flintshire County Council asking them to reconsider the speed limit on B5129 from the College to Wepre lights and B5126 from roundabout from Mold Road to Englefield Avenue.

252. COUNCIL TAX PRECEPT

The 'Precept' was agreed at the Special Finance and General Purposes Committee meeting on 24th January 2024 and ratified at the Town Council meeting on the 7th February 2024.

The 'wording' on the ratified minutes should have read



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'That the Town Council Precept be set at £417,312 – Band D charge of £57.00 per annum – an increase of £4.61 per household. This equates to 7.39% for 2024-25

RECOMMENDED:

That the above 'wording' be approved and agreed.

Confirmed 3 April 2024

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 06/03/24

Councillor A. Manship (Chair) presiding

253. MINUTES

The Minutes of Meeting held 7 February 2024 were received and approved as correct records and signed by the Chair.

254. FLOWER, FRUIT & VEG SHOW

To agree the following;

- 1) For the Town Council to host a Flower, Fruit & Veg Show in 2024
- 2) That a sub-committee be set up to arrange details/dates to organise the flower, fruit & veg show together with New Years Eve arrangements and report to full council.

RECOMMENDED:

That a Sub-Committee Group be set up to discuss plans for the Flower, Fruit & Veg Show and New Year's Eve 2024 and bring recommendation full council to agree.

255. ALLOTMENT TENANCY AGREEMENT AND HANDBOOK

To receive 'draft' agreement for forthcoming year (copy forwarded to Councillors with the agenda)

A vote was taken to receive the 'draft':

For – 15



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Against – 0

Abstain – 2

RECOMMENDED:

That the 'draft' agreement be received.

256. WAIVER/REDUCTION OF HIRE CHARGES

To agree a reduction of hire charges for the use of the Community Centre:

a) Caer Nant

Members agreed for the hire charge to remain at £8.00 per hour.

b) Big Stars Theatre

Members agreed for the hire charge to remain at £17.00 per hour

RECOMMENDED:

That the reductions be agreed.

Confirmed 3 April 2024

Presiding Chair

Meeting commenced at 6.40pm and ended at 8.25pm