



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

Present: (Attendance Register)

Councillor D. Owen (Vice-Chair) presiding

Councillors, D. Addaway, L. Attridge, B. Crease, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, E. Loughnane, R. Mansell, A. Manship, A. R. Owen, D. Richardson, V. Roberts, P. Shotton & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

2 members of the public

44. NOTICE OF MEETING

The notice of meeting was received.

45. APOLOGIES

Apologies for non-attendance were received from Councillors, W. Catterall, A. I. Dunbar, A. Hughes & I. R. Smith.

46. DECLARATIONS OF INTEREST

Councillor A. S. Wren declared a Personal & Prejudicial Interest in Item 8 – Community Allotment Request.

Councillor A. S. Wren declared a Personal Interest in Item 10 – Community Centre – Cae'r Nant.

Councillor R. Mansell declared a Personal Interest in Item 10 – Community Centre – Cae'r Nant.

Councillor B. Crease declared a Personal & Prejudicial Interest in Item 8 – Community Allotment Request.

Councillor L. Attridge declared a Personal & Prejudicial Interest in Item 8 – Community Allotment Request.

47. PRESENTATION

The Chair welcomed Sian-Bland Chaloner, Manager Ysgol Cae'r Nant. Sian presented to Members the schools vision for their future use of the Community Centre. Ysgol Cae'r Nant put forward a plan to exclusively hire the Community Centre from the Town Council either Monday to Friday or



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

Monday to Sunday for 51 weeks of the year. Sian advised Members of the possibility of a summer club over the 6 week holidays and provided feedback from parents. Sian advised what improvements could be made to the Community Centre and outside area from grants that could be applied for from the School, such as gazebo, sandpit and mudpit outdoor learning area. If they had sole use of the weekends Sian advised that courses and support would be provided to families in the area. Sian advised that with Ysgol Cae'r Nant having exclusive hire of the Community Centre this would benefit Connaht's Quay Town Council as there would be a full time tenant and regular income.

The Clerk reminded Members that there was a part 2 on the agenda to discuss the presentation in more details but asked Members if they had any questions for Sian.

Councillors raised the following questions with the responses.

- The minimum term to solely hire the Community Centre would be Monday to Friday, but what would your ideal rental be?

Perfect scenario would be Monday to Sunday for 51 weeks of the year.

- How many children would they accommodate at the School Summer Club?

25 per day, as per the amount of children that can be accommodated at the Community Centre.

- Does the school have a medium term plan of how long they wish to exclusively hire the Community Centre for?

4 years exclusive hire.

- Has this proposal been put forward to the schools board of Governors?

Yes it had, however, the schools board of Governors is not part of the Charity Committee Group that they fall into. It is a total different Committee.

- Is there a possibility that Cae'r Nant site be used for the Summer School Club?

There is a possibility of a new building but the grant was unsuccessful. The school can put forward for another grant in a couple of year's time.

- Are the staff employed by the Charity Committee Group or Flintshire County Council?
- They are employed by the Charity Community Group.

- Would the rental charge cover the cost of the increased heating etc. in the winter months?

This would be considered when agreeing a new rental price.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

Members raised their concerns that the Summer Playscheme would no longer be able to use the Community Centre during the 6 week summer holidays. Also the current regular bookings and parties that would not be able to continue if Ysgol Cae'r Nant hire the Community Centre for 51 weeks of the year. The building was given to Connah's Quay Town Council for the use of the community of the Town.

Sian thanked Members for their time and thanked the Clerk for her continued help and support and looks forward to continuing her working relationship with Connah's Quay Town Council.

Members thanked Sian for the presentation.

RECOMMENDED:

That the verbal update be received and the item to be discussed in part 2.

48. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the Agenda.

No matters were raised by the public.

Confirmed 4 September 2024

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 16/07/24

Councillor A. R. Owen (Chair) presiding

49. PHOTOCOPIER CONTRACT

The Clerk submitted a report providing Members with 3 quotes for the office photocopier. As the value will exceed £5000 over a 5 year period a full contract process is required 3 quotes had been obtained (copies previously forwarded to Councillors).

All quotes were in sealed envelopes and were opened accordingly.

The Clerk recommended quote 3.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

A vote was taken for the Clerk's recommendation:

For – 15

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk contact the supplier for quote 3 to accept the rental and service costs for 5 years.

50. FIRE EXTINGUISHER SUPPLIER

The Clerk submitted a report providing Members with a quote for the Quay Building, Civic Hall, Community Centre and Quay Café for the Fire Extinguisher Maintenance. As the value of each quote is below £1000 a full tender process is not required (copies previously forwarded to Councillors).

The Clerk recommended quote 2, she advised the reasons behind this was that she found this company more helpful and it was also a local company.

A vote was taken for the Clerk's recommendation:

For – 15

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk contact the supplier for quote 2 to accept the fire extinguisher maintenance for all sites.

51. FINANCIAL REPORTS

The Clerk advised Members that due to July's Committee Meeting being inquorate and no business was transacted and no Committee Meeting in August as Council are in recess, that Members consider the below:

(a) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for July & August 2024.



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

RECOMMENDED:

All were in favour that (a), delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of July & August and copies be available to Council at the next meeting.

Confirmed 4 September 2024

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 16/07/24

Councillor A. Manship (Chair) presiding

52. COMMUNITY AWARDS

The Clerk submitted a 'submission form' for the Community Awards (copies previously forwarded to Councillors).

The Clerk advised for all Members to complete and return any nominations for a Community Award before the September Meeting and there would be a Part 2 to discuss the nominations. The Clerk also provided dates when the Civic Hall was available for the Community Awards to take place there, the Clerk suggested to present the Awards at the December Council Meeting which could be held at the Civic Hall.

Members discussed incorporating the Community Awards with Decembers Council Meeting and all agreed that it was a good idea.

Councillor A. Dunbobbin suggested having a 'panel' to discuss and agree the nominations.

It was proposed by Councillor Dunbobbin that nominations are agreed by Members Panel and the Awards evening be incorporated with Decembers Council Meeting held at the Civic Hall.

A vote was taken:

For – 15

Against – 0

Abstain – 0



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

RECOMMENDED:

That the proposal be agreed.

Councillors A. S. Wren, B. Crease and L. Attridge left the meeting for the next item.

53. COMMUNITY ALLOTMENT REQUEST

The Clerk submitted an e-mail dated 10 June 2024 from Chris Sharp, The VC Hub regarding an allotment/raised bed at the Mill Lane Allotment Site asking for consideration that the VC Hub take over the available plot. They plan to produce their own produce and develop community engagement (copies previously forwarded to Councillors).

The Clerk advised that there was a vacant community allotment plot that had previously been used by RainbowBiz.

Members advised that they fully support VC Hub being allocated the community allotment plot, they are an asset to the community and do great work in the community.

Members voted for the VC Hub being allocated the Community Plot at Mill Lane Allotments.

A vote was taken:

For – 15

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk contact Chris Sharp advising that the Community Allotment Plot had been allocated to the VC Hub and they were required to sign an Allotment Tenancy Agreement to commence work on the plot.

Councillors A. S. Wren, B. Crease and L. Attridge returned to the meeting.

54. WAIVER/REDUCTION OF HIRE CHARGES

Civic Hall – Financial Year 2024/25

- a) Blessed Sacrament Church - Retrospective
Anniversary of Church
Friday 21st June 2024
WAIVER



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

- b) North Wales AA
AA One Day Convention
Saturday 16th September 2024
WAIVER
- c) Shotton Boxing - Retrospective
Boxing Show
Saturday 14th June 2024
WAIVER

Members discussed that at large events the bar and café should be open.

RECOMMENDED:

That the waivers be agreed.

Confirmed 4 September 2024

Presiding Chair

PART 2

EXCLUSION OF PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual, legal and staffing information.

FINANCE AND GENERAL PURPOSES COMMITTEE – 16/07/2024

55. COMMUNITY CENTRE – CAE'R NANT

The Clerk invited Members to openly discuss their thoughts from the presentation from Sian-Bland Chaloner.

After discussions Councillor D. Owen proposed for Caban Cae'r Nant to have sole use of the Community Centre, 7 days a week for a 2 year period.

Councillor A. Dunbobbin amended Councillor Owen's proposal for Caban Cae'r Nant to have sole use of the Community, 7 days a week for a 3 year period.

A vote was taken for Councillor Dunbobbin's amended proposal:



CONNAH'S QUAY TOWN COUNCIL

Minutes of Extraordinary Meeting held in Person and Hybrid – Tuesday 16 July 2024

A vote was taken:

For – 14

Against – 0

Abstain – 0

RECOMMENDED:

That the Clerk contacts Caban Cae'r Nant the proposal.

Confirmed 4 September 2024

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.20pm

DRAFT