



Full Council and Committees meeting agenda: Wednesday 4 September 2024

Full Council

1. Notice of Meeting

To receive notice of meeting.

2. Apologies

To receive apologies for non-attendance.

3. Declarations of Interest

To receive details from Members of any Declarations of Interest relating to matters being considered at this month's Council Meeting.

4. Committee Reports etc.

To receive the following (copy enclosed).

- a) Consultative Meeting – 5 June 2024
- b) Planning Meeting – 5 June 2024
- c) Finance & General Purposes Committee – 5 June 2024
- d) Recreation & Entertainments Committee – 5 June 2024
- e) Declarations of Interest – 5 June 2024
- f) Notice of Meeting – 3 July 2024
- g) Members Panel – Part 2 Confidential – 12 July 2024
- h) Extra Ordinary Meeting – 16 July 2024
- i) Declarations of Interest – 16 July 2024
- j) Extra Ordinary Meeting – Part 2 Confidential - 23 July 2024
- k) Declarations of Interest – 23 July 2024

5. Police Consultative Arrangements

North Wales Police have been invited to send a Representative.

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6. Presentation

To receive a presentation from Michael Jones and Sandra Donoghue, Transformation, Integration and Ageing well Team, Flintshire County Council.

7. Chair of the Council Update

To receive an update from the Chair on events/functions attended.

8. Public Participation

Members of the Public are invited to address the Council on any item that appears on the Agenda. The Chair has the discretion to limit the time on each item depending on the issue and the number of people wanting to speak.

Planning Committee – 04/09/2024

9. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 5 June 2024.

10. Notification of Planning Decisions

To receive notification of planning decisions for the month of June and July 2024 (copy enclosed).

11. Planning Applications

Golftyn Ward

FUL/000652/24 – 22 Barmouth Close, Connah's Quay, CH5 4UD

Conversion of an existing flat roof to a traditionally pitched roof and significantly increase the thermal efficiency of the new roof void.

Finance and General Purposes Committee – 04/9/2024

12. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 5 June, 16 July and 23 July 2024.

13. Financial Reports

To receive the following (copy enclosed).

- a) Summary of Income/Expenditure by Budget Heading – May, June & July 2024

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- b) Cash & Investment Reconciliation – May, June & July 2024
- c) Statement of Imprest Account – May, June & July 2024
- d) List of payments General Account – June, July & August 2024
- e) List of payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for September
- f) Bank Reconciliation – Chairs Account – May, June & July 2024
- g) Bank Reconciliation – Petty Cash Office – May, June & July 2024.

14. Town Councillor Representative

To agree the Representative on the following:

- i) CQ & Shotton Interservices Committee
- ii) CQ Older Peoples Association

15. CQTC Annual Report

To receive and agree the annual report for 2023-2025 (copy previously received 3rd July).

16. VE Day 80

To discuss and agree arrangements for 'VE Day 80' celebration on 8 May 2025.

17. Caafi-Naafi formally Quay Café

To receive an update on the developments from Chris at Caafi Naafi, VC Hub (copy enclosed).

18. Place making Plan Development

To receive information about Place making Plan Development work relating to the Towns of Connah's Quay, Flint, Mold and Queensferry (copy enclosed).

19. Financial Assistance

To receive email dated 18th July from Sandra Baxter, North Wales Samaritans (copy enclosed).

20. Play Area Match Funding Proposal

To receive proposal from Richard Roberts, Play Design Manager, AURA (copy enclosed).

21. CCTV

To receive the following

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- a) Service Level Agreement between Connah's Quay Town Council and Flintshire County Council.
- b) CCTV reports for the period Apr – June 24.

22. Gas & Electricity Contacts

To receive a report regarding the renewal of the gas and electricity contracts in the Town Council venues.

23. Audit Wales Invoices

To receive email together with invoices and Audit Fee enquiry from Deryck Evans, Audit Wales in reference to invoices for previous years' audits.

To agree to reallocate budget funds of £4,000 from budget heading repairs/maintenance (4060) to Audit Fees (4120) to cover the invoices for September & October.

Recreation and Entertainments Committee – 04/09/2024

24. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 5 June 2024.

25. Community Awards

To receive a verbal update from the Clerk.

26. Waiver/Reduction of Hire Charges

Ratification of the action of the Chair and the Vice-Chair of the Committee in waiving/reducing the hire charge in respect of the following events is requested:-

Civic Hall – Financial Year 2024/25
a) Mike Stenhouse
Charity Concert
Saturday 15th February 2025
Waiver

27. Food Hygiene

To receive Food Hygiene report for the Civic Hall.

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PART 2

EXCLUSION OF THE PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as they contain exempt information in respect of confidential item not for public/press knowledge

Finance and General Purposes Committee – 04/09/2024

28. Festive Lights

To discuss and agree the supplier who will provide the festive 'cutouts' for the 63 columns for the Christmas lights.

Quotes received

- a) £250 per column total £15,750 & vat.
- b) £320 per column total £20,160 & vat.

Due to these being a specialised service only 2 quotes have been received from suppliers.

Recreation and Entertainments Committee – 04/09/2024

29. Caban Caer Nant

To receive a verbal update from the Clerk.

Regeneration Committee – 04/09/24

30. Kathleen & May Heritage Centre

To receive an update in reference to the Kathleen & May Heritage Centre.