



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 4 September 2024

Present: (Attendance
Register)

Councillor A. Hughes (Chair) presiding

Councillors, D. Addaway, J. B. Attridge, L. Attridge, B. Crease, A. I. Dunbar, E. S. Faulkner, G. A. Faulkner, E. Loughnane, R. Mansell, A. Manship, A. R. Owen, D. Owen, D. Richardson, V. Roberts, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs H. M. Goldsmith (Administrative Officer)

6 members of the public

60. NOTICE OF MEETING

After the notice of meeting was read Councillor Dunbar asked the Chair if he could address the Council.

The Chair agreed.

Councillor Dunbar asked if the meeting was being recorded and minuted and thanked the Chair for allowing him to speak at this point in the meeting. The Clerk stated it was being minuted but not recorded.

Councillor Dunbar then read the following

“I have seen many unscrupulous individuals in my nearly 20 years as a Justice of the Peace but feel very uneasy seeing and being in the presence of a certain Councillor. This Councillor has accused many others of being bullies, when it transpires by their own admission that they themselves were and are a bully. However the situation that disturbs me the most Chair is the alleged sexual abuse of one of the most vulnerable residents of the Community, which makes me sick to the stomach”

Councillor Attridge intervened and asked Councillor Dunbar to withdraw the comment ‘alleged sexual abuse’ Councillor Attridge stated he had made a mistake and had been given a sentence of 4 months by a Tribunal and it was not for discussion and for residents not to be judge and jury as this was done at a Tribunal.

Before Councillor Dunbar could respond further the Chair called for a Point of Order and asked for Councillor Dunbar to sit down.



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Councillor Dunbar made the following comment “therefore I will be leaving the Chamber and do not want to sit in the Chamber with this Councillor ever again”

Councillor Attridge responded by saying don't attend a meeting in 6 months then we can have an election.

Again the Chair asked both Councillors to be quiet and sit down.

Councillor Dunbar left the meeting at this point – 6.35pm along with the following Councillors, Councillor E. S. Faulkner, G. A Faulkner, I .R. Smith and P. Shotton.

Councillor Attridge asked for the meeting to be adjourned.

The Chair adjourned the meeting at 6.35pm

The meeting re-commenced at 6.41pm.

61. APOLOGIES

Apologies for non-attendance were received from Councillors W. Catterall & A. Dunbobbin.

62. DECLARATIONS OF INTEREST

Councillor L. Attridge declared a Personal Interest in Item 17 – Caafi Naafi formally Quay Cafe.

Councillor A. Wren declared a Personal Interest in Item 29 – Caban Cae'r Nant.

Councillor R. Mansell declared a Personal Interest in Item 29 – Caban Cae'r Nant.

63. COMMITTEE REPORTS ETC

(a) Consultative Meeting – 5 June 2024

(b) Planning Meeting – 5 June 2024

(c) Finance & General Purposes Committee – 5 June 2024

(d) Recreation & Entertainments Committee – 5 June 2024

(e) Declarations of Interest – 5 June 2024

(f) Notice of Meeting – 3 July May 2024

(g) Members Panel – Part 2 Confidential – 12 July 2024

(h) Extra Ordinary Meeting – 16 July 2024

(i) Declarations of Interest – 16 July 2024

(j) Extra Ordinary Meeting – Part 2 Confidential Notice of Meeting – 23 July May 2024

(k) Declarations of Interest – 23 July 2024



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RECOMMENDED:

That reports, (a), (b), (c), (d), (e), (f), (g), (h), (i), (j) & (k) be approved and adopted as a correct and accurate record.

64. POLICE CONSULTATIVE ARRANGEMENTS

None were in attendance.

65. PRESENTATION

The Chair welcomed Michael Jones and Sandra Donoghue, Transformation, Integration and Ageing Well Team, Flintshire County Council.

An overview of Age Friendly Communities was given to Councillors and how residents and the community benefit with developing such services as

- Community facilities and activities for people of all ages
- More community involvement
- Better more frequent public transport, particularly in rural communities
- Information about services and support to enable people to remain in their own home
- Activities for people of different ages, abilities, interest in the community.

Connahs Quay already has a 50+ action group local to Connaah's Quay, a dementia friendly café and an Arthritis Care Group.

Members raised the following questions:

- Social Services budget is stretched how will they deliver services
Third sector will provide and connect with other organisations depending on what it is
- Who do elderly go to for garden help
Micro carers is a paid service who can help

The Chair thanked Michael Jones and Sandra Donoghue for their presentation.

66. CHAIR OF THE COUNCIL UPDATE

The Chair explained to members that August had been a quiet month for events. Quayplay took place over the summer with lots of sport involved.



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Connaught's Quay Football Club moved back to the college and the Cricket Club is thriving.

The Chair went on to congratulate all participants in the Paralympics and stated it is nice to see that some medal winners are from the local area.

67. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the Agenda.

Members stated that the wording of 'Public Participation' is not clear as to when/what agenda item they can speak on.

It was agreed that the wording be changed to the following:

The Chair invited Members of the public to address the Council on any items as they appear on the agenda. The Chair has the discretion to limit the time on each item depending on the issue and the number of people wanting to speak.

The Public to raise their hand if they want to speak.

RECOMMENDED:

That the Clerk amend the wording on future Agendas.

Confirmed 2 October 2024

Presiding Chair

PLANNING COMMITTEE – 04/09/24

Councillor A. S. Wren (Chair) presiding

68. MINUTES

The Minutes of Meeting held 5 June 2024 were received and approved as correct records and signed by the Chair.



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69. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the month of June & July 2024 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That these be received.

70. PLANNING APPLICATIONS

Central Ward

FUL/000652/24 – 22 Barmouth Close, Connah's Quay, CH5 4AD

Proposed conversion of an existing flat roof to a traditionally pitched roof and significantly increase the thermal efficiency of the new roof void.

RECOMMENDED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections provided they follow planning policy.

Confirmed 2 October 2024

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 04/09/24

Councillor A. R. Owen (Chair) presiding

71. MINUTES

The Minutes of Meeting held 5 June, 16 July and 23 July 2024 were received and approved as correct records and signed by the Chair.

72. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – May, June & July 2024
- (b) Cash & Investment Reconciliation – May, June & July 2024
- (c) Statement of Imprest Account – May, June & July 2024



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(d) List of payments General Account – June, July & August 2024

(e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for September 2024.

(f) Bank Reconciliation – Chairs Account – May, June & July 2024.

(g) Bank Reconciliation – Petty Cash Office – May, June & July 2024.

RECOMMENDED:

All were in favour that reports (a), (b), (c), (d), (e), (f) & (g) be agreed.

That report (c) Imprest Account May be £6,745.88, June £7,298.09 and July £10,278.85 be agreed that report (d) General Account June be £52,139.75, July £35,322.99, August £24,378.78 be agreed and report (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of September and a copy be available to Council at the next meeting.

73. TOWN COUNCILLOR REPRESENTATIVE

To agree a representative on the following:

i) CQ & Shotton Interservices Committee

It was proposed that Councillor D. Owen and Councillor V Roberts remain as the two representatives until such time the constitution is received from Interservices. The Clerk to contact Shotton Town Council Clerk to work together in obtaining information required from Interservices

ii) CQ Older Peoples Society

Members proposed that Councillor V. Roberts and Councillor R Mansell will represent Connaht's Quay Town Council.

RECOMMENDED:

That the proposal be agreed.

74. CQTC Annual Report

The Clerk previously submitted the annual report for 2023 -2025.

Members thanked the Clerk for all the work carried out on the report.

RECOMMENDED:

That the report be received and agreed



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75. VE DAY 80

To discuss and agree arrangements for 'VE 80' Day celebration on 8 May 2025.

It was proposed that the Clerk contacts the VC Veterans (Caffi Naafi) and works with them in organising an event/events for the memorable occasion.

RECOMMENDED:

That the proposal is agreed.

76. CAFFI-NAAFI FORMALLY QUAY CAFE

The Clerk submitted an update on the developments from Chris at Caffi Naafi, VC Hub.

RECOMMENDED:

That the update be received and the Clerk writes to the VC Hub thanking them for the report and informing them they have the full support of the Town Council.

77. PLACE MAKING PLAN DEVELOPMENT

The Clerk submitted information about Place making Plan Development work relating to the Towns Of Connaah's Quay, Flint, Mold and Queensferry (copy forwarded to Councillors with the Agenda).

Members requested that this be on the Town Council's Facebook page and for Councillors to promote.

RECOMMENDED:

That this information be received and a colour copy emailed to all Councillors.

78. FINANCIAL ASSISTANCE

Requests for financial assistance had been received from the below and following consultation with the Chair and Vice-Chair of the Committee the Clerk had replied as per Council Policy Sandra Baxter, North Wales Samaritans.

79. PLAY MATCH FUNDING

The Clerk submitted a proposal from Richard Roberts, Play Design Manager, AURA (Copy forwarded to Councillors with the Agenda).



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RECOMMENDED:

That the proposal be received and agreed.

80. CCTV

The Clerk submitted the following (copies forwarded to Councillors with the Agenda)

- a) Service Level Agreement between Connaah's Quay Town Council and Flintshire County Council.
- b) CCTV reports for the period Apr – June 24.

Council discussed the usage of the cameras and agreed this is not cost effective for the Town Council to carry on funding. Members suggested that funding could be provided from Flintshire County Council or North Wales Police as other Towns in Flintshire do not have their CCTV funded by the Town Council.

RECOMMENDED:

That the Service Level Agreement is not signed by the Town Council.

81. GAS AND ELECTRICITY CONTRACT

The Clerk submitted a report regarding the renewal of the gas and electricity contracts in the Town Council venues.

It was proposed that delegated authority be given to the Clerk, Chair and Vice-Chair of Finance & General Purposes to agree the contracts once more information is provided on the costs.

RECOMMENDED:

That the proposal is agreed.

82. AUDIT WALES INVOICES

The Clerk submitted an email together with invoices and Audit Fee enquiry from Deryck Evans, Audit Wales in reference to invoices from previous years' audits.

To agree to reallocate budget funds of £4,000 from budget heading repairs/maintenance (4060) to Audit Fees (4120) to cover the invoices for September and October.

Members agreed for funds to be reallocated.



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RECOMMENDED:

That the email and invoices be received and the Clerk reallocate funds from budget heading repairs/maintenance (4060) to Audit Fees (4120) to cover the invoices for September and October.

Confirmed 2 October 2024

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 04/09/24

Councillor A. Manship (Chair) presiding

83. MINUTES

The Minutes of Meeting held 5 June 2024 were received and approved as correct records and signed by the Chair.

84. COMMUNITY AWARDS

To arrange Members Panel to discuss nominations and report back to full council.

RECOMMENDED:

That a date for Members Panel to be arranged.

85. WAIVER/REDUCTION OF HIRE CHARGES

Civic Hall – Financial Year 2024/25

- a) Mike Stenhouse
Charity Concert
Saturday 15th February 2025
WAIVER

86. FOOD HYGIENE

The Clerk submitted Food Hygiene Report for the Civic Hall.



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RECOMMENDED:

That the report be received and that the Clerk pass on thanks to Gail and Civic Hall staff on behalf of the Councillors.

Confirmed 2 October 2024

Presiding Chair

PART 2

EXCLUSION OF PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as this contains except information in respect of contractual, legal and staffing information.

FINANCE AND GENERAL PURPOSES COMMITTEE – 04/09/2024

87. FESTIVE LIGHTS

To discuss the supplier who will provide the festive 'cutouts' for the 63 columns for the Christmas lights.

Quotes received

- a) £250 per column total.
- b) £320 per column.

Councillors were informed that these cut-outs are required due to complying with regulations.

Budget agreed for 30 columns in 2024 and the remainder in 2025.

RECOMMENDED:

That a third quote is obtained and delegated authority be given to the Chair and Vice-Chair of Finance & General Purposes and the Clerk on which supplier is used.



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RECREATION AND ENTERTAINMENTS COMMITTEE – 04/09/24

88. CABAN CAER NANT

The Clerk gave a verbal update from the Clerk.

The Clerk informed Councillors that as the schools have been on summer holidays an emergency meeting is to be held by the school whereupon the schools proposal will be brought to Council to discuss.

RECOMMENDED:

The Clerk to report back to Council once an update has been received.

REGENERATION COMMITTEE – 04/09/24

89. KATHLEEN & MAY HERITAGE CENTRE

To receive an update in reference to the Kathleen & May Heritage Centre.

It was proposed to defer the decision on the Kathleen & May Heritage Centre until the Town Council meeting in October.

RECOMMENDED:

That the proposal be received.

Confirmed 2 October 2024

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.32pm