



Full Council and Committees meeting agenda

Wednesday 5 February 2025

Full Council

1. Notice of Meeting

To receive notice of meeting.

2. Apologies

To receive apologies for non-attendance.

3. Declarations of Interest

To receive details from Members of any Declarations of Interest relating to matters being considered at this month's Council Meeting.

4. Committee Minutes

To receive the following (copies enclosed).

- a) Consultative Meeting – 8 January 2025
- b) Planning Meeting – 8 January 2025
- c) Finance & General Purposes Committee – 8 January 2025
- d) Recreation & Entertainments Committee – 8 January 2025
- e) Regeneration Committee – 8 January 2025
- f) Declarations of Interest – 8 January 2025
- g) Special Finance & General Purposes Committee -22 January 2025
- h) Declarations of Interest -22 January 2025
- i) Members Panel – 27 January 2025

5. Police Consultative

North Wales Police have been invited to send a Representative.

6. Chair of the Council Update

To receive an update from the Chair on events/functions attended.

7. Public Participation

The Chair invites Members of the public to address the Council on any items as they appear on the agenda. The Chair has the discretion to limit the time on each item depending on the issue and the number of people wanting to speak. The Public to raise their hand to indicate they wish to speak.

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Planning Committee – 05/02/2025

8. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 8 January 2025.

9. Notification of Planning Decisions

To receive notification of planning decisions for the month of December (copy enclosed).

10. Planning Applications

Central Ward

FUL/001083/24 – Shotton Paper Mill, Weighbridge Road, Deeside Industrial Park, Flintshire, CH5 2UL

Ancillary pipeline from pressure reduction station and associated works.

Golftyn Ward

COU/000004/25 – Units M - N, Quay Shopping Centre, Ffordd Llanarth, Connahs Quay, Deeside, CH5 4WL

Change of use from car showroom to Class A3 (Indian Restaurant) including extraction and recladding rear elevation.

South Ward

FUL/000802/24 – Visitors Centre, Wepre Park, Connahs Quay, Deeside, CH5 4HL

Air Source Heat Pump x2 adjacent to north facing elevation.

11. Proposed Base Station Upgrade

To receive letter dated 23 January 2025 from Niamh Mullan, Town Planner, WHP Telecoms regarding the proposed base station upgrade at Mold Road. The site has been identified as a suitable for an equipment upgrade for Vodafone (copy enclosed).

Finance and General Purposes Committee – 05/02/2025

12. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 8 January 2025.

13. Financial Reports

To receive the following (copies enclosed).

- a) Summary of Income/Expenditure by Budget Heading – December 2024
- b) Cash & Investment Reconciliation – December 2024
- c) Statement of Imprest Account – December 2024
- d) List of payments General Account – January 2025
- e) List of payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for February.
- f) Bank Reconciliation – Chairs Account – December 2024

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g) Bank Reconciliation – Petty Cash Office –December 2024

14. Ethics and Standards

- a) To receive Ethics and Standards presentation from Gareth Owens, Chief Officer Governance, Monitoring Officer and Matt Powell, Legal Services Manager, Flintshire County Council (copy enclosed).
- b) To receive a copy of the Civility & Respect Pledge that Connah's Quay Town Council has signed up to (copy enclosed).

15. Draft Medium Term Financial Plan

To receive the 'draft' Medium Term Financial Plan (copy enclosed).

16. Policy & Resources

To agree a date for a Policy & Resources Meeting.

17. Keeping Streets Safe in Connah's Quay

To receive e-mail dated 27 January 2025 from Rod King MBE, Found and Chir, 20's Plenty for Us CIC regarding a toolkit on how to challenge highway authority planning to increase a speed limit on a road from 20mph to 30mph (copy enclosed).

18. Netcentrix

To receive update on services with Netcentrix and agree a 12 month contract (copy enclosed).

19. Window Cleaner Quotes

To receive a report regarding the contract for the window cleaner at the Quay Building, Civic Hall and Community Centre (copy enclosed).

20. Annual Financial Timetable of Actions

To receive the Annual Financial Timetable of Actions, reviewed and approved by Connah's Quay Town Council on draft (copy enclosed).

21. Financial Risk Assessment & Risk Management

To receive the Financial Risk Assessment & Risk Management for the Kathleen & May Heritage Centre, reviewed and approved by Connah's Quay Town Council on the draft (copy enclosed).

22. British Gas Lite

To agree that British Gas Lite supply the electricity to the Kathleen & May Heritage Centre for a 2 year fixed rate charge of 28.71 p/kWH, 42 p/day.

23. One Voice Wales AGM

To receive e-mail dated 29 January 2025 from Tracy Gilmartin, One Voice Wales for Members to nominate one Councillor and one substitute to attend remotely the AGM on Tuesday 11 March 2025 (copy enclosed).

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24. Policy Document – Events on or impacting the Highway

To receive e-mail dated 17 January 2025 from Sam Tulley, Streetscene Maintenance Manager, Flintshire County Council regarding the provision of traffic management (copy enclosed).

Recreation and Entertainments Committee – 05/02/2025

25. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 8 January 2025.

26. VE Day 80th Anniversary

To receive e-mail dated 18 December 2024 from Helen, Mrowiec, Countryside Sites Team Leader, Flintshire County Council regarding the Town Council working alongside Flintshire County Council to support the lighting of the beacon event (copy enclosed).

27. Fit, Fed & Read Programme

To receive e-mail dated 28 January 2025 from Linda Bletcher, Executive Officer, Flintshire County Council regarding the Fit, Fed & Read programme (copy enclosed).

28. Civic Hall – Bar Supplier

To agree a new supplier for providing bar supplies to the Civic Hall.

29. Panto

To discuss and agree the arrangements for Panto 2025.

30. New Year's Eve

To discuss and agree the arrangements for New Year's Eve 2025.

31. Sub Committee Group

To arrange a Recreation and Entertainments Sub-Committee Meeting for March 2025.

32. Venue Bookings

To discuss and agree, as per Councillor Crease's request. That all venue bookings are entered on a 'Google Docs' diary system. To allow all Councillors to have access in viewing bookings and availability for all Town Council venues.

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33. Waiver/Reduction of Hire Charges

Ratification of the action of the Chair and the Vice-Chair of the Committee in waiving/reducing the hire charge in respect of the following events is requested:-

Civic Hall – Financial Year 2024/25 and 2025/26

- a) Brookfield Primary School
Consortium Eisteddfod
Thursday 20th March 2025
WAIVER
- b) Welsh Advisory Team
Musical Jamboree
Monday 23rd June – Wednesday 25th June 2025
WAIVER

Regeneration Committee – 05/02/25

34. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 8 January 2025.

35. Connah's Quay Festival 2025

To arrange a Festival Sub-Committee group meeting.