



Full Council and Committees meeting agenda

Wednesday 3 September 2025

Full Council

1. Notice of Meeting

To receive notice of meeting.

2. Apologies

To receive apologies for non-attendance.

3. Flowchart of Declaration of Interest

To receive flowchart of Declarations of Personal and Prejudicial Interest (copy enclosed)

4. Declarations of Interest

To receive details from Members of any Declarations of Interest relating to matters being considered at this month's Council Meeting.

5. Code of Conduct

To receive a copy of The Principles relating to the Code of Conduct for Town and Community Councils (copy enclosed).

6. Committee Minutes

To receive the following (copies enclosed).

- a) Consultative Meeting – 2 July 2025
- b) Planning Meeting – 2 July 2025
- c) Finance & General Purposes Committee – 2 July 2025
- d) Recreation & Entertainments Committee – 2 July 2025
- e) Declarations of Interest – 2 July 2025
- f) Members Panel – Part 2 Confidential – 18 July 2025
- g) Extraordinary Meeting – Part 2 Confidential – 23 July 2025
- h) Declarations of Interest – 23 July 2025

7. Police Consultative

North Wales Police have been invited to send a Representative.

8. Presentation

For the Chair to present Claire House Children's Hospice with a donation to Dan Halliday, Corporate Fundraising Manager.

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9. Streetscene Matters

- a) To consider any matters that have not already been reported to Streetscene.
- b) To agree for future meetings for County Councillor Ward Members to provide a brief update (no longer than 5 minutes) on concerns in their ward.

10. Chair of the Council Update

To receive an update from the Chair on events/functions attended.

11. Public Participation

The Chair invites Members of the public to address the Council on any items as they appear on the agenda. The Chair has the discretion to limit the time on each item depending on the issue and the number of people wanting to speak. The Public to raise their hand on any agenda item they wish to speak on.

Planning Committee – 03/09/2025

12. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 2 July 2025.

13. Notification of Planning Decisions

To receive notification of planning decisions for the month of June & July (copy enclosed).

14. Planning Applications

Golftyn Ward

COU/000203/25 - Amendments to submitted application COU/000203/25

Plas Bellin Hall, Oakenholt Lane, Oakenholt, CH7 6DF

Change of use of the site into a dual use Wedding & Events Venue with self-contained accommodation (Sui Generis) and individual self-contained tourist accommodation (Use Class C6) with amended site entrance.

FUL/000580/25

47 Dee View Road, Connah's Quay, CH5 4AY

Proposed single storey rear extension and internal changes and change of use to 5 bed HMO.

Central Ward

FUL/000614/25

56 Mold Road, Connah's Quay, CH5 4QN

Creation of new singular vehicle driveway facilitated by the partial demolition of existing boundary wall, creation of new permeable hardstanding area and new driveway crossing over existing footpath.

Wepre Ward

FUL/000585/25

Land off Weighbridge Road, Deeside Industrial Park, Deeside, CH5 2LF

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Application for variance of conditions 2 (Approved Documents) and 29 (Wheel Wash Details) attached to planning permission ref: FUL/000689/24 to allow for site plan amendments, revised machinery/plant arrangements and other minor changes.
FUL/000614/25

15 Dee Road, Connah's Quay, Deeside, CH5 4NX

Proposed internal alterations and change of use from dwellinghouse (C3) to H.M.O (C4): part retrospective.

South Ward

FUL/000653/25

47 Wepre Lane, Connah's Quay, CH5 4JR

Single storey rear extension.

FUL/000679/25

Land at Mold Road, Northop, Mold, Flintshire, CH7 6BZ

Telecoms upgrades to an existing mast.

Finance and General Purposes Committee – 03/09/2025

15. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 2 July 2025.

16. Financial Reports

To receive the following (copies enclosed).

- a) Summary of Income/Expenditure by Budget Heading – June & July 2025
- b) Cash & Investment Reconciliation – June & July 2025
- c) Statement of Imprest Account – June & July 2025
- d) List of payments General Account – July & August 2025
- e) List of payments General Account – For the Vice-Chair of Finance and General Purposes to have delegated authority in approving the accounts for September.
- f) Bank Reconciliation – Chairs Account – June & July 2025
- g) Bank Reconciliation – Petty Cash Office – June & July 2025

17. North & Mid Wales Association of Local Councils

To receive a report from Councillor A. Manship.

18. One Voice Wales

To receive a report from Councillor A. Manship following on from the 'Wrexham & Flintshire Area Committee' meeting on 22 July.

19. Connah's Quay & Shotton Interservices Committee

To receive information regarding Connah's Quay Town Council maintaining a 'planter' at the War Memorial (copy enclosed).

20. Financial Regulations

To receive and agree the 'draft' Connah's Quay Town Council's Financial Regulations (copy enclosed).

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21. CQTC Annual Report

To receive and agree the 'draft' annual report for 25-26 (copy enclosed).

22. Bank Mandate

To agree change of Councillors names on banking mandate.

23. North & Mid Wales Association of Local Councils

To receive fees for membership for 2026. To agree renewal of membership (copy enclosed).

24. Councillors Emails

To agree for all Connah's Quay Town Councillors to have an individual email address eg name@connahsquaytowncouncil.gov.wales.

25. Civility & Respect

To receive a copy of the Civility & Respect Pledge (copy enclosed)

26. Wepre Park Stakeholder Group

To receive a copy of the Late Summer Update (copy enclosed)

27. Electricity Contract – Quay Building

To agree to sign contract with Utilita for electricity supply for the Quay Building.

Recreation and Entertainments Committee – 03/09/2025

28. Minutes

To receive and approve, or otherwise, as a correct record, the Minutes of Meeting held 2 July 2025.

29. Christmas Fayre

To agree a date for the annual Christmas Fayre.

30. Letter of Thanks

To receive a letter of thanks for the following waivers:

- a) Deeside and District Local History Society and Quay Lads – Quay Building 9th July.
- b) Welsh Advisory Team Musical Jamboree – Civic Hall 23rd – 25th June.

31. Play Area Match Funding

To receive email from Richard Roberts, Paly Design Officer, Gwella regarding the improvement of the Play area on Fron Road (copy enclosed).

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Part 2

Exclusion Of The Press And Public

To formally exclude members of the Press and Public for the item below as they contain exempt information in respect of confidential item not for public/press knowledge

Recreation and Entertainments Committee – 03/09/2025

32. Local Government Services Pay Agreement 2025/26

To receive email dated 24 July from One Voice Wales regarding the agreement on local government pay which applies from 1 April 2025 (copy enclosed).

33. Summer Playscheme Update

To receive a letter dated 11th August 2025 from Claire Homard, Chief Officer, Education & Youth (copy enclosed)