



## **CONNAH'S QUAY TOWN COUNCIL**

### **Minutes of Meeting held in Person and Hybrid - Wednesday 2 July 2025**

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors D. Addaway, J. B. Attridge, W. Catterall, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. Fenwick, A. Hughes, E. Loughnane, R. Mansell, A. R. Owen, D. Owen, D. Richardson, V. Roberts & I. R. Smith.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

4 members of the public

#### **41. NOTICE OF MEETING**

The notice of meeting was received.

#### **42. APOLOGIES**

Apologies for non-attendance were received from Councillors L. Attridge, P. Shotton & A. S. Wren.

#### **43. DECLARATIONS OF INTEREST**

Councillor A. Dunbobbin declared a personal interest in Item 5 – Police Consultative and Item 6 – Police and Crime Commissioner North Wales.

#### **44. COMMITTEE REPORTS ETC**

- (a) Consultative Meeting – 4 June 2025
- (b) Planning Committee – 4 June 2025
- (c) Finance & General Purposes Committee – 4 June 2025
- (d) Recreation & Entertainments Committee – 4 June 2025
- (e) Regeneration Committee – 4 June 2025
- (f) Declarations of Interest – 4 June 2025

#### **RECOMMENDED:**

That reports (a), (b), (c), (d), (e) & (f) be approved and adopted as a correct and accurate record.



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### **45. POLICE CONSULTATIVE ARRANGEMENTS**

The Clerk advised she had received apologies from PCSO Gemma Wilde.

### **46. POLICE AND CRIME COMMISSIONER NORTH WALES**

The Clerk submitted a report from the Office of the Police and Crime Commissioner North Wales detailing his Independent Review of CCTV in North Wales.

#### **RECOMMENDED:**

That this be received.

### **47. CHAIR OF THE COUNCIL UPDATE**

The Chair gave an update. He stated he was proud to be part of the Connah's Quay Festival, it was a wonderful to see such a well-attended community event. He had attended the Mayor of Buckley's Civic Service at Bistre Church. He had also attended the service of the new Reverend Darren Quinlan at St. Marks Church.

### **48. PUBLIC PARTICIPATION**

The Chair invited Members of the public to address the Council on any item that appeared on the agenda.

A member of the public thanked the Town Council for a wonderful day at the festival, it brought the best out of the community.

Confirmed 3 September 2025

Presiding Chair

### **PLANNING COMMITTEE – 02/07/25**

Councillor D. Richardson (Vice-Chair) presiding



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#### **49. MINUTES**

The Minutes of Meeting held 4 June 2025 were received and approved as correct records and signed by the Chair.

#### **50. NOTIFICATION OF PLANNING DECISIONS**

The Clerk submitted notification of planning decisions for the month of May 2025 (copies forwarded to Councillors with the Agenda).

#### **RECOMMENDED:**

That the report be received.

#### **51. PLANNING APPLICATIONS**

None received.

Confirmed 3 September 2025

Presiding Chair

### **FINANCE AND GENERAL PURPOSES COMMITTEE – 02/07/25**

Councillor V. Roberts (Chair) presiding

#### **52. MINUTES**

The Minutes of Meetings held 4 June 2025 were received and approved as correct records and signed by the Chair.

#### **53. FINANCIAL REPORTS**

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – May 2025
- (b) Cash & Investment Reconciliation – May 2025
- (c) Statement of Imprest Account – May 2025
- (d) List of payments General Account – June 2025



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(e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for July 2025.

(f) Bank Reconciliation – Chairs Account – May 2025

(g) Bank Reconciliation – Petty Cash Office – May 2025

#### **RECOMMENDED:**

All were in favour that reports (a), (b), (c), (d), (e), (f) & (g) be agreed.

That report (c) Imprest Account May be £6,557.36 be agreed that report (d) General Account for June be £45,220.75, (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of July and a copy be available to Council at the next meeting. Delegated authority be given to the Chair of Finance and General Purposes for the account for August as per Supplementary Agenda item 22 due to recess.

#### **54. SCHOOL PARKING SIGNS**

Councillor A. Hughes recommended that the Town Council provide 'no parking signs' for all the primary schools in Connah's Quay. These signs are tailored made to each school, the signs are weather and wind resistant. The schools would have responsibility of placing the signs outside the schools' gates which would help with parking issues. The signs would be beneficial for the safety of the school children. There is currently limited lack of parking enforcement outside the school gates. Each school would receive 4 signs with a total cost to the Town Council of £1888.

Members discussed the recommendation from Councillor Hughes and fully support the purchase of the signs.

#### **RECOMMENDED:**

That the Clerk and Councillor Hughes liaise with the schools with the purchasing of the signs.

#### **55. PINDERS CIRCUS**

Councillor D. Owen advised Members that Flintshire County Council are charging Pinders Circus £982 for the circus to use Wepre Park for 2 days. She felt it was important to have the circus in Connah's Quay and asked if the Town Council would consider contributing towards the costs of having the circus at Wepre Park. She stated that residents were missing out, Connah's Quay is the biggest Town Council in Flintshire.



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Councillors discussed and agreed that the Town Council should not subsidise a business.

A member of the public asked for the Town Council to write to Flintshire County Council asking to justify the costs for events.

Councillor D. Owen proposed for the Town Council to donate £50 as a good will gesture toward Pinders Circus.

A vote was taken for a £50 financial donation:

For – 4

Against – 10

### **RECOMMENDED:**

That the Town Council do not make a contribution to Pinders Circus.

### **56. ANNUAL RETURN**

The Clerk submitted the Annual Return together with Wales Audit Opinion for financial year:  
(copies forwarded to Councillors with the Agenda).

(a) 2022/23

(b) 2023/24

Councillor A. I. Dunbar spoke regarding the 'potential unlawful decision'. He stated decisions were kept from the Labour group. When Councillor Dunbobbin on behalf of the Labour group enquired about an update regarding the Clerk he got informed it was in the hands of the legal team and the information could not be disclosed. The report from Wales Audit states that there were no records of the Councillor being given delegated powers. The Councillor involved abused authority and should resign. He stated due to the behaviour from the Councillor it has cost the residents of Connaught's Quay thousands of pounds in compensation to the mentioned Clerk. Councillor Dunbar asked for the Clerk to write to the monitoring officer regarding the abuse of power and cost to the Town Council and residents. Confidence needs to be put back in the Town Council and its residents and this should be advised from the Monitoring Officer. It does not matter if the Councillor mentioned is a Town or County Councillors they need to resign to gain the confidence in the residents.

The Clerk reminded Members that a COT3 was signed and agreed by all Members. As this is a public meeting this cannot be discussed.



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Councillor A. Dunbobbín advised that he understood the concerns from Councillor Dunbar. The report from Wales Audit is a public document. Members should discuss this in more detail either at a Members Panel or a Town Council meeting as a part 2, exclusion of press and public.

Councillor A. Hughes stated that Councillor Dunbar had asked for a Members resignation, he asked Councillor Dunbar where his resignation was when according to Audit Wales £234k was spent on a café, which was an unlawful decision?

Councillor Dunbobbín advised that he didn't want tempers to be raised and was conscious of the responsibility of the Town Council, he advised that Audit Wales have the authority and power over local authorities.

Councillor J. B. Attridge proposed to receive the Annual Report and Wales Audit Option.

A vote was taken:

For – 11

Against – 5

#### **RECOMMENDED:**

That the Annual Report and Wales Audit Option was received.

### **57. COUNCILLORS TRAINING SESSIONS – ONE VOICE WALES**

The Clerk submitted a list of training sessions for Councillors to attend run by One Voice Wales (copies forwarded to Councillors with the Agenda).

#### **RECOMMENDED:**

That this be received.

### **58. ELECTRICITY CONTRACT – QUAY BUILDING**

The Clerk submitted a report detailing the renewal of the electricity contract in the Quay Building. The electricity contract for the quay Building is due to expire in September. The Clerk had obtained 3 quotes all based on a 2-year contract.

Members agreed to renew with British Gas Lite.

#### **RECOMMENDED:**

That British Gas Lite becomes the supplier of electricity at the Quay Building.



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Presiding Chair

### **RECREATION AND ENTERTAINMENTS COMMITTEE – 02/07/25**

Councillor A. Manship (Chair) presiding

#### **59. MINUTES**

The Minutes of Meetings held 4 June 2025 were received and approved as correct records and signed by the Chair.

#### **60. ANNUAL FESTIVAL**

The Chair commented on the success of the Annual Festival, the entertainment throughout the day was great and was a wonderful day. The Chair gave a special thank you to Suzanne, Sarah, Helen and Councillors who helped on the day.

Members agreed for the annual festival in 2026 to take place on Saturday 27<sup>th</sup> June.

The Clerk wished to personally thank Sarah, Helen, Councillors who volunteered and helped on the day, Wepre Park Rangers, Jacob Hughes, Eric Phillips, Bill Cooper a Councillor from Hawarden Community Council, Ryan and Councillor Loughnane's girlfriend. Without their help the event would not have run as smoothly and as well as it did.

A total of £750 was raised and would be donated to Claire House Children's Hospice.

#### **61. WAIVER/REDUCTION OF HIRE CHARGE**

Quay Building – Financial Year 2025/26

Deesdie and District Local History Society

Exhibition – Collection of photographs

Wednesday 9 July 2025

WAVER



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### **RECOMMENDED:**

That the waiver be agreed.

Councillor D. Owen asked for the waiver process be reviewed at a future meeting.

Confirmed 3 September 2025

Presiding Chair

## **PART 2**

### **EXCLUSION OF PRESS AND PUBLIC**

To formally exclude members of the Press and Public for the item below as this contains except information in respect of confidential item not for the public/press knowledge.

Due to confidentiality the minutes are un-accessible to the public.

Meeting commenced at 6.30pm and ended at 7.55pm.