



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 1 October 2025

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors W. Catterall, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. Fenwick, A. Hughes, E. Loughnane, R. Mansell, A. R. Owen, D. Owen, V. Roberts, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

4 members of the public

104. NOTICE OF MEETING

The notice of meeting was received.

105. APOLOGIES

Apologies for non-attendance were received from Councillors D. Addaway, J. B. Attridge, L. Attridge, D. Richardson & P. Shotton.

Councillor D. Owen asked for the Clerk to send a get well card to Councillor J. B. Attridge, the Town Council's thoughts are with him and his family.

106. DECLARATIONS OF INTEREST

Councillor A. I. Dunbar declared a Personal & Prejudicial Interest in Item 16 – Finance Assistance Application.

Councillor A. Dunbobbin declared an interest in Item 5 – Police Consultative.

Councillor A. Hughes declared an interest in Item 11 – Planning Applications.

Councillor E. S. Faulkner declared an interest in Item 11 – Planning Applications.

Councillor G. A. Faulkner declared an interest in Item 11 – Planning Applications.

All Councillors declared an interest in Item 22 –Draft Annual Remuneration Report 2026-2027.

Councillor A. S. Wren declared a Personal & Prejudicial Interest in Item 18 – Lidl Car Park.

107. COMMITTEE REPORTS ETC

(a) Consultative Meeting – 3 September 2025

(b) Planning Committee – 3 September 2025



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(c) Finance & General Purposes Committee – 3 September 2025

Councillor A. Dunbobbin requested for minute number 90 to be amended, he had said 'dynamic' and not 'dynamism'.

All Members agreed for the amendment.

(d) Recreation & Entertainments Committee – 3 September 2025

(e) Finance & General Purposes Committee – Part 2 Confidential – 3 September 2025

(f) Recreation & Entertainments Committee – Part 2 Confidential – 3 September 2025

(g) Declarations of Interest – 3 September 2025

Councillor A. Hughes proposed in the future for all Committee Reports to be moved on block.

A vote was taken for Councillor Hughes' proposal:

For – 5

Against – 9

Abstain - 1

Councillor A. Dunbobbin proposed for in the future it is at the Chair's discretion to move all Committee Reports on block.

A vote was taken for Councillor Dunbobbin's proposal:

For – 10

Against – 3

Abstain - 1

RECOMMENDED:

That Councillor Dunbobbin's proposal is adopted.

That reports (a), (b), (c), (d), (e), (f) & (g) be approved and adopted with the amendment as a correct and accurate record.

108. POLICE CONSULTATIVE ARRANGEMENTS

The Police were invited but none were in attendance.

Councillors once again asked if in the future apologies could be sought from the Police if none are in attendance.



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Councillor A. Dunbobbín informed Members that crime was down 2.7% on last year and detection rates up 6%, figures were for North Wales. He advised he would obtain the figures for Flintshire North and circulate to Councillors.

Councillors A. Hughes and D. Owen personally thanked Councillor Dunbobbín as PCC for his assistance he had provided to them on issues.

109. STREETSCENE MATTERS

County Councillors provided a brief update of concerns in their wards:

Councillor R. Mansell advised the lack of communication with Streetscene regarding the weeds in Wepre ward. The weeds are causing the gulleys to block. The issues of weeds on Fron Road car park which is stopping cars parking in spaces.

Councillor A. S. Wren advised potholes are being repaired with a new machine which is doing a great job. Traffic order consultation regarding the yellow lines has finished, he is waiting confirmation on when the yellow lines will be done.

Councillor D. Owen advised that the play park in Cestrian Street had been upgraded. The majority of barriers on the cycle path have been removed. There is still 83 to be done. On a negative note, lots of anti-social and drug dealing down Railway Terrace. PCSO has been made aware, Streetscene to be made aware of the issue. Issues with caravans parked in streets, this is on-going and she is battling between the Police and Flintshire County Council to get the issue resolved.

Councillor A. Hughes advised that the weeds are still an ongoing issue. Good job being done by Streetscene regarding the repair of potholes.

Councillor A. Dunbobbín asked if roads had been submitted to change from 20mph to 30mph.

Councillor D. Owen advised that roads had been submitted but this is still on-going.

Councillor E. S. Faulkner raised concerns about cars parking near junctions on white lines.

Councillors agreed to request Highways to attend a site visit for the parking issues on Fron Road and Dee Road.

RECOMMENDED:

That the Clerk contact Highways to arrange a site visit.



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110. CHAIR OF THE COUNCIL UPDATE

The Chair of the Council gave an update on events he had attended during September. He had attended Civic Services for the Mayor of Llangollen's and the Chair of Flintshire County Council. He attended a meeting at Parc Adfer regarding the carbon capture scheme. The Chair advised had been volunteering at Café Naafi and attended their open mic. The Chair thanked Councillors that attended his Civic Service that took place on Sunday 28th September at St. Davids Church.

Councillor D. Owen requested that the Chair's update be circulated before the meeting, the same as what is done at Flintshire.

The Chair advised respectfully that it is Connah's Quay Town Council not Flintshire. He advised this item would be dealt with as per Chair's discretion.

The Chair apologised that he was unable to attend the Sea Cadets opening and the Interservices Service.

111. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the agenda.

A Member of the public spoke regarding the issue raised by Councillor R. Mansell on blocked drains. She passed on her personal thanks to Councillor A. Hughes, for arranging to have the drains unblocked near her home due to the long waiting times advised by Flintshire County Council.

Confirmed 12 November 2025

Presiding Chair

PLANNING COMMITTEE – 01/10/25

Councillor A. Wren (Chair) presiding



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112. MINUTES

The Minutes of Meeting held 3 September 2025 were received and approved as correct records and signed by the Chair.

113. NOTIFICATION OF PLANNING DECISIONS

Non received.

114. PLANNING APPLICATIONS

Central Ward

FUL/000728/25 – 31 Bryn Road, Connaught's Quay, Deeside, CH5 4UT

Proposed single storey side extension – Disabled adaption.

Central Ward

FUL/000513/25 – 6 Snowdon Avenue, Connaught's Quay, CH5 4TX

Proposed small single storey extension at rear of existing garage to create utility and downstairs W/C. Conversion of existing garage to create further living space. Existing garage and extension roof to be changed from flat to pitched. Building of a new detached 5x8m garage in rear.

RECOMMENDED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections provided they follow planning policy.

Golftyn Ward

FUL/000723/25 – Coleg Cambria, Kelsterton Road, Connaught's Quay, CH5 4BR

Proposed a new all-weather outdoor multi-sports venue with associated fencing and lighting.

RECOMMENDED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections to this planning application due to the lighting, operational times and location of the pitch.

115. PRE-APPLICATION CONSULTATION

The Clerk submitted letter dated 8 September 2025 from Savills advising of a pre-application consultation at Parc Adfer Energy Recovery Facility which would run from 8 September until 6 October 2025 (copy forwarded to Councillors with the Agenda).



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RECOMMENDED:

That the letter be received.

116. NOTICE OF ACCEPTANCE – APPLICATION FOR A DEVELOPMENT CONSORT ORDER

The Clerk submitted letter dated 15 September from Helen Rogers, Project Manager, Uniper advising of an application for a development consent order for the Connah's Quay Low Carbon Power Project, any registration and relevant representation forms must be received by the Planning Inspectorate no later than 23:59:59 on 27 October 2025 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the letter be received.

Confirmed 12 November 2025

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 01/10/25

Councillor V. Roberts (Chair) presiding

117. MINUTES

The Minutes of Meetings held 3 September 2025 were received and approved as correct records and signed by the Chair.

118. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – August 2025
- (b) Cash & Investment Reconciliation – August 2025
- (c) Statement of Imprest Account – August 2025
- (d) List of payments General Account – September 2025



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Councillor A. S. Wren asked what was the budget figure for the election costs.

The Clerk advised she would have to get back to Councillor Wren with the information.

(e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for October 2025.

(f) Bank Reconciliation – Chairs Account – August 2025.

(g) Bank Reconciliation – Petty Cash Office – August 2025.

RECOMMENDED:

All were in favour that reports (a), (b), (c), (d), (e), (f) & (g) be agreed.

That report (c) Imprest Account for August be £5,782. 49 be agreed that report (d) General Account for September be £48,991.05, (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of October and a copy be available to Council at the next meeting.

Councillor A. I. Dunbar left the meeting before the next agenda item.

119. FINANCIAL ASSISTANCE LETTER

The Clerk submitted an application for Financial Assistance from Connah's Quay & Shotton Interservices for £500 (copy forwarded to Councillors with the Agenda).

A vote was taken and Members agreed for Financial Assistance.

RECOMMENDED:

That the Financial Assistance of £500 be agreed.

Councillor Dunbar returned to the meeting.

120. COUNCILLORS TRAINING SESSIONS - ONE VOICE WALES

The Clerk submitted a list of training sessions for Councillors to attend run by One Voice Wales (copies forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received.



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121. LIDL CAR PARK

The Chair of the Town Council advised that he is consistently being asked by residents for an update regarding when the Lidl car park will re-open. The allotment holders cannot access the allotments via the normal access. A letter needs be sent to Flintshire County Council advising them that residents are dissatisfied.

Councillor A. S Wren declared a Personal & Prejudicial Interest in this item and left the meeting.

Councillor R. Mansell advised that she has written to Flintshire County Council numerous times to be advised that this is in the hands of solicitors.

Councillor Manship proposed that the Clerk write a strong letter to Flintshire County Council, urging them to resolve this matter.

A vote was taken and Members agreed that the Clerk write to Flintshire County Council.

RECOMMENDED:

That the Clerk write to Flintshire County Council.

Councillor Wren returned to the Meeting.

122. SUMMER PLAYScheme

The Clerk submitted an invoice for contribution for the Summer Playscheme 2025 (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That this be received and agreed.

123. POLICY

The Clerk submitted the Adverse Weather Policy (copy forwarded to Councillors with the Agenda).

Councillor A. S. Wren requested for the word 'inclement' be amended to 'extreme'.

All Members agreed for the amendment.

RECOMMENDED:

That the amendment Policy be agreed.



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124. COUNCILLORS EMAILS

The Clerk submitted a quote for Members to agree regarding individual email addresses.

Councillor I. R. Smith asked for clarification regarding security on the Councillors individual emails.

The Clerk advised each Councillor would have their own email address and password and Alec Sumner would assist if there were any individual questions.

RECOMMENDED:

That the quote be received and agreed.

125. DRAFT ANNUAL REMUNERATION REPORT 2026-2027

The Clerk submitted a draft Annual Remuneration Report 2026-2027.

Councillor A. S. Wren advised that Councillors themselves have no input into the process,

Councillors do not set their own wages, this is agreed by the Democracy and Boundary Commission Cymru.

RECOMMENDED:

That the report be received.

Confirmed 12 November 2025

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 01/10/25

Councillor A. Manship (Chair) presiding

126. MINUTES

The Minutes of Meetings held 3 September 2025 were received and approved as correct records and signed by the Chair.

127. SUMMER PLAYScheme 2025

The Clerk submitted an End of Summer Report for the Summer Playscheme 2025 from Flintshire Play Development (copy forwarded to Councillors with the Agenda)



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The report provided information regarding attendance for the Connah's Quay playscheme over the 6 weeks, supervisors report and newsletters

Members agreed that it was another successful year for Quayplay.

RECOMMENDED:

That the report be received.

128. FIT, FED & READ PROGRAMME

The Clerk submitted an email from Josh McEwan, Sports Development, Gwella thanking the Town Council for their generous contribution of £1,000 towards the Fit, Fed & Read programme. The Town Councils support had been instrumental in helping provide meals, activities and reading opportunities for children and families over the summer. Also provided were statistics for Connah's Quay (copy forwarded to Councillors with the Agenda).

RECOMMENDED:

That the email be received.

Confirmed 12 November 2025

Presiding Chair

Meeting commenced at 6.30pm and ended at 7.40pm