



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 3rd June 2026

Present: (Attendance Register)

Councillor A. Dunbobbin (Chair) presiding

Councillors D. Addaway, L. Attridge, W. Catterall, A. I. Dunbar, E. S. Faulkner, G. A. Faulkner, R. Fenwick, A. Hughes, E. Loughnane, A. Manship, D. Richardson, V. Roberts, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. Phillips (Administrative Officer)

5 x members of the public

16. NOTICE OF MEETING

The notice of meeting was received.

17. APOLOGIES

Apologies for non-attendance were received from Councillors R. Mansell & D. Owen.

18. DECLARATIONS OF INTEREST

Councillor D. Richardson declared a Personal Interest in Item 13 – Planning Applications – ADV/000407/26.

Councillor D. Richardson declared a Personal Interest in Item 13 – Planning Applications – ADV/000412/26.

Councillor A. S. Wren declared a Personal Interest in Item 13 – Planning Applications – ADV/000407/26.

Councillor A. S. Wren declared a Personal Interest in Item 13 – Planning Applications – ADV/000412/26.

Councillor A. Dunbobbin declared a Personal Interest in Item 5 – Police Consultative.

Councillor G. A. Faulkner declared a Personal Interest in Item 9 – Chair of Connah's Quay Town Council Cadet Initiative.

Councillor E. S. Faulkner declared a Personal Interest in Item 9 – Chair of Connah's Quay Town Council Cadet Initiative.



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Councillor D. Richardson declared a Personal Interest in Item 13 – Planning Applications – FUL/000341/26.

Councillor A. Hughes declared a Personal Interest in Item 13 – Planning Applications – FUL/000341/26.

Councillor A. Hughes declared a Personal Interest in Item 13 – Planning Applications – FUL/000346/26.

Councillor A. Manship declared a Personal Interest in Item 23 – Wepre Primary School.

Councillor I. R. Smith declared a Personal Interest in Item 23 – Wepre Primary School.

Councillor A. I. Dunbar declared a Personal Interest in Item 23 – Wepre Primary School.

19. COMMITTEE REPORTS ETC

(a) Finance & General Purposes Committee – Part 2 Confidential – 1 April 2026 – Deferred from May Meeting

Councillor D. Richardson advised that he wished to speak regarding these minutes. Members agreed as these minutes were Part 2 confidential, for these to be discussed at the end of the meeting as a part 2 Exclusion of Press and Public.

(b) Consultative Meeting – 6 May 2026

(c) Planning Committee – 6 May 2026

(d) Finance & General Purposes Committee – 6 May 2026

(e) Recreation & Entertainments Committee – 6 May 2026

(f) Declarations of Interest – 6 May 2026

(g) Annual Meeting – 13 May 2026

Councillor E. Loughnane proposed for an amendment to Wrexham-Bidston Rail User's Association, "That Councillor Loughnane continue as the representative".

All Members agreed to the amendment.

RESOLVED:

That report (a) be discussed as a Part 2 Exclusion of Press and Public. That reports (b), (c), (d), (e), (f) & (g) be approved and adopted as a correct and accurate record with the requested amendment.

20. POLICE CONSULTATIVE ARRANGEMENTS

No Police were in attendance.



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21. PRESENTATION

The Chair welcomed Emily Warren, Project Development Officer, Flintshire County Council.

Emily introduced her colleague Sian also from the Regeneration Team, they provided an overview of the Place Making Plan to Members. Emily advised that the deadline was Friday 12th June 2026.

Members thanked Emily and Sian for the presentation and discussed possible ideas that could be included in the action plan.

Councillor A. Dunbobbin proposed for a working group to be set up to include Connah's Quay Town Council Members and members of the public.

A vote was taken for the proposal.

The Chair thanked Emily and Sian for the presentation.

RESOLVED:

That a working group be set up to include Connah's Quay Town Council Members and members of the public to propose ideas for the action plan.

22. STREETSCENE MATTERS

An update was provided from County Councillors regarding matters on their ward.

Councillor A. S. Wren advised that potholes were in the process of being repaired. The amount of weeds had become an issue, after the ban by Welsh Government of 'glyphosate' a suitable product needs to be sourced.

Councillor D. Richardson advised he had notified Wayne Jones the grass areas that had not been cut all year. Cemetery grass had been cut, area brushed but grass still on headstones, followed this up with Bereavement Services Manager.

Councillor G. A. Faulkner advised that she has received several complaints from upset family members regarding broken vases, flowers at the Cemetery.

Councillor Richardson advised he would follow this up.

Councillor A. Hughes advised that the potholes on Bryn Road had been resurfaced. Councillor Hughes raised concerns regarding 'no mow May' due to the impact on safety on a number of roads in Connah's Quay.



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Councillor P. Shotton thanked the County Councillors for the pothole work completed on Pinewood Avenue and Linden Avenue. Councillor Shotton raised concerns following a resident advising of sharp edging on the top of a gate on Englefield, could the Ward Councillor address this.

Councillor A. Dunbobbin suggested to Members that this agenda items to include more services provided by Flintshire County Council, such as education.

Members agreed for this item to remain the same.

23. CHAIR OF THE COUNCIL UPDATE

The Chair of the Council gave an update on events he had attended during May.

24. CHAIR OF CONNAH'S QUAY TOWN COUNCIL CADET INITIATIVE

The Clerk submitted an email dated 26 May from Kelly Eustace, Commanding Officer, Sea Cadets regarding formally proposing the creation of a civic "Chair's Cadet" role for the Town Council (copy forwarded to Councillors with the Agenda).

The Chair advised that this was a lovely idea, the Sea Cadets and Town Council working together. All Members agreed for the Town Council to implement the initiative in 2026/27 civic year.

RESOLVED:

That the email be received and the role of "Chair's Cadet" be implemented.

25. VACANCY FOR A COUNCILLOR – SUPPLEMENTARY AGENDA

The Chair advised that due to resignation on Central Ward a vacancy had occurred.

RESOLVED:

That the information be received.

26. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the agenda.

A member of the public advised they wished to speak regarding agenda item 22.



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Confirmed 1 July 2026

Presiding Chair

PLANNING COMMITTEE – 03/06/26

Councillor A. S. Wren (Chair) presiding

27. MINUTES

The Minutes of Meeting held 6 May 2026 were received and approved as correct records and signed by the Chair.

28. NOTIFICATION OF PLANNING DECISIONS

Non received.

29. PLANNING APPLICATIONS

Central Ward

FUL/000341/26 – 4 Dock Road, Connaught's Quay CH5 4DS

Proposed subdivision of existing industrial unit to form a leisure facility.

Central/Wepre Ward

FUL/000343/26 - Land East of Tata Steel Works, Deeside Industrial Park, Shotton, Flintshire, CH5 2LF

Proposed planning permission to erect a rock mineral wool insulation product manufacturing plant (B2), including storage (B8), office space (B1), guardhouse, vehicular access, landscaping, parking and associated infrastructure, external works, demolition, remediation and refurbishment of existing buildings.

South Ward

FUL/000346/26 - 61 Normanby Drive, Connaught's Quay, CH5 4JX

Demolition of attached garage and construction of 2 storey side extension for Bedroom & Ensuite, Sitting Room and Utility, Single storey rear extension for improved Kitchen / Dining & Family Room.



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Wepre Ward

FUL/000916/25 - Parc Adfer LTD, Zone 4, Deeside Industrial Park, Weighbridge Road, Sealand, Deeside, CH5 2LL

Full Planning Application for the construction and operation of post-combustion Carbon Capture Plant & Associated Works.

RESOLVED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections to the above planning applications provided they follow planning policy.

Golftyn Ward

ADV/000407/26 - Roundabout 3, A548 Chester Road/Kelsteron Road Roundabout, Oakenholt, CH6 5GX

Proposed Advertisement consent to install three non-illuminated sponsorship signs 1000 x 500mm placed on the roundabout using a powder coated two posts plate, passive sign system, one sign located facing each road entrance.

ADV/000412/26 - Roundabout 4, Chester Road/Kelsterton Road Roundabout, Oakenholt, CH6 5GX
Advertisement consent to install three non-illuminated sponsorship signs 1000 x 500mm placed on the roundabout using a powder coated two posts and plate, passive sign system, one sign located facing each road entrance.

Councillor D. Richardson proposed to raise concerns with Flintshire County Council, enquiring that if the Town Council agreed to these planning applications would the grass be kept in a manurable condition.

RESOLVED:

That the Clerk writes to Planning Flintshire County Council enquiring that if the Town Council agreed to the above planning applications would the grass be kept in a manurable condition.

Confirmed 1 July 2026

Presiding Chair



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FINANCE AND GENERAL PURPOSES COMMITTEE – 03/06/26

Councillor V. Roberts presiding.

30. MINUTES

The Minutes of Meetings held 6 May 2026 were received and approved as correct records and signed by the Chair.

31. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – April 2026
- (b) Cash & Investment Reconciliation – April 2026
- (c) Statement of Imprest Account – April 2026
- (d) List of payments General Account – May 2026
- (e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for June 2026.
- (f) Bank Reconciliation – Chairs Account – April 2026
- (g) Bank Reconciliation – Petty Cash Office – April 2026

RESOLVED:

All were in favour that reports (a), (b), (c), (d), (e), (f) & (g) be agreed.

That report (c) Imprest Account for April be £6,753.32 be agreed that report (d) General Account for May be £52,046.17, (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of June 2026 and a copy be available to Council at the next meeting.

32. INTERNAL AUDIT ACCOUNTS

The Clerk submitted the following to receive and agree (copies forwarded to Councillors with the Agenda).

- (a) To sign the Annual Return and Governance Statement for 2025/26.
- (b) Year End Internal Audit Report 2025/26.
- (c) JDH Business Services Ltd appointed as Internal Auditor for 2026/27



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RESOLVED:

- (a) That the Annual Return and Governance Statement for 2025/26 is duly signed by the Chair and RFO.
- (b) That the Year End Internal Audit Report 2025/26 be received.
- (c) That JDH Business Services are appointed as the Internal Auditor for the financial year 2026/27.

33. AMENDED DRAFT MEDIUM TERM FINANCIAL PLAN

The Clerk submitted the 'amended draft' Medium Term Financial Plan (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the Amended Draft Medium Term Financial Plan be received.

34. DRAFT MODEL CODE OF CONDUCT

The Clerk submitted the 'draft' Model Code of Conduct (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the Draft Model Code of Conduct be received.

35. WREXHAM – BIDSTON MEMBERSHIP

The Clerk submitted (copies forwarded to Councillors with the Agenda):-

Councillor E. Loughnane advised that in the 2 years he had been appointed as Town Council representation for the Wrexham-Bidston Rail Users Association, he had only attended 2 meetings. He advised that he felt the membership did not benefit the Town Council.

Members understood Councillor Loughnane's comments but advised due to the proposed new train station on Deeside Industrial Estate on the Wrexham – Bidston line, should the Town Council remain members of the association. Members questioned was the membership value for money and the Clerk advised that the Town Council could re-join at any time.

The Clerk advised that that the Town Council have more involvement being members of North and Mid Wales Association.

Councillor Loughnane proposed to not renew the membership due to lack of interaction and not value for money.



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A vote was taken for the proposal.

RESOLVED:

That the membership is not renewed.

Confirmed 1 July 2026

Presiding Chair

RECREATION AND ENTERTAINMENTS COMMITTEE – 03/06/26

Councillor A. Manship (Chair) presiding

36. MINUTES

The Minutes of Meetings held 1 July 2026 were received and approved as correct records and signed by the Chair.

37. COMMUNITY AWARDS

Councillor A. Dunbobbin advised about working alongside other local Community/Town Council's to discuss the possibility of having a Deeside Community Awards, to set up a working party to discuss ideas.

Councillor A. Hughes proposed for a working party to discuss how to move forward, whether for Connah's Quay or to open up the whole of Deeside.

A vote was taken for the proposal.

RESOLVED:

That a working party be arranged to discuss the Community Awards.

38. CONNAH'S QUAY TOWN COUNCIL 50 YEAR COMMEMORATION

It was agreed for a working party to be set up to discuss and recommend proposals on how the Town Council can commemorate 50 years.



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A member of the public suggested the Town Council could reach out to the local schools by planting trees in the school grounds. The project provides commitment from the Town Council in delivering the Environment (Wales) Act 2016 – Section 6 Biodiversity Report and the Well-being of Future Generations (Wales) Act 2015 – Section 40 by getting the younger generation involved. It sets a legacy for not just the past 50 years but the next 50. The trees could be issued from the Woodlands Trust with limited or no costs to the Town Council.

RESOLVED:

That a working party be set up to discuss and recommend proposals on how the Town Council can commemorate 50 years.

39. WEPRE PRIMARY SCHOOL

The Clerk submitted email dated 12 May 2026 for Gemma Knowles, Wepre Primary School PTA, with information detailing events for the school's 50th birthday celebrations (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the information be received.

Confirmed 1 July 2026

Presiding Chair

PART 2

EXCLUSION OF PRESS AND PUBLIC

To formally exclude members of the Press and Public for the item below as this contains except information in respect of confidential item not for the public/press knowledge.

Due to confidentiality the minutes are un-accessible to the public.

Meeting commenced at 6.30pm and ended at 8.50pm (including Part 2 – Confidential. Exclusion of press and public).