



CONNAH'S QUAY TOWN COUNCIL

Minutes of the Annual Meeting held in Person and Hybrid - Wednesday 13 May 2026

Present: (Attendance Register)

Councillor A. Manship (Chair) presiding

Councillors, D. Addaway, L. Attridge, W. Catterall, A. I. Dunbar, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. Fenwick, E. Loughnane, R. Mansell, A. R. Owen, V. Roberts, P. Shotton, I. R. Smith & A. S. Wren.

Mrs S. Wilson (Clerk)

Mrs S. L. Phillips (Administrative Officer)

Members of the public x6

The retiring Chair spoke of the honour and privilege it was to serve as Chair of Connah's Quay Town Council.

The retiring Chair passed on his thanks his wife Ann. He also thanked the Clerk Suzanne for her support and thanked the office staff, Sarah and Helen.

The retiring Chair reflected on his year as Chair, including the success of the Annual Festival, Christmas Fayre and Chairs Charity evening. He advised of his fundraising achievements over the year raising over £5000 for a number of great charities, including Ruperts Rainbow, Claire House and local organisations.

The retiring Chair presented a donation to a representative from Cancer Research.

1. CHAIR

Nominations were sought for the position of Chair. The following nominations were received:

Councillor A. Dunbobbin

Councillor A. Manship

A vote was taken.

RESOLVED:

The majority vote, that Councillor A. Dunbobbin be elected Chair for the ensuing year.



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The Chair passed on his thanks for being elected as Chair of Connah's Quay Town Council. He stated he would endeavour to service the town the best he can and for the Town Council to work together to make it a successful year.

2. PRESENTATIONS

The Retiring Chair presented the Chair with the Chain of Office.

The Chair presented Councillor A. Manship with a plaque. The Chair advised that it was a great pleasure to present Councillor Manship in recognition of his tremendous year as Chair of Connah's Quay Town Council. The Chair thanked Councillor Manship.

3. SUMMONS OF MEETING

The Summons of meeting was received.

4. APOLOGIES

Apologies for non-attendance were received from Councillors, J. B. Attridge, A. Hughes, D. Owen & D. Richardson.

5. CHAIRS DECLARATION OF ACCEPTANCE OF OFFICE

LOCAL GOVERNMENT ACT, 1972 – SECTION 83(4)(A)

Councillor A. Dunbobbin duly signed the Declaration of Acceptance of Office of the Chair in the presence of the Clerk as Proper Officer.

6. VICE-CHAIR

Nominations were sought for the position of Vice-Chair. The following nominations were received:

Councillor A. Manship

Councillor V. Roberts

A vote was taken.

RESOLVED:

The majority vote, that Councillor V. Roberts be elected Vice-Chair for the ensuing year.

7. PRESENTATIONS

The Chair presented Councillor V. Roberts with the Vice-Chair's Chain of Office.



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8. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the Agenda.

No matters were raised by the public.

9. APPOINTMENTS OF REPRESENTATIVES

(a) SCHOOL GOVERNING BODIES

RESOLVED:

The continuation of the following existing appointments for a period of one year-

- (i) Bryn Deva C.P School Councillor E. Loughnane
- (ii) Ysgol Caer Nant Councillor A. S. Wren
- (iii) Golftyn C.P. School Councillor D. Richardson
- (iv) Wepre C.P School Councillor A. Manship

(b) OTHER BODIES

Nominations were sought for the following appointments:

- (i) Connaah's Quay Old Peoples Association – 2 Required

Councillors V. Roberts and R. Fenwick were nominated. No other nominations were received.

RESOLVED:

That Councillors V. Roberts and R. Fenwick are appointed for a period of one year.

- (ii) North & Mid Wales Association of Local Councils – 3 Required

Councillors A. Manship, D. Owen and A. S. Wren were nominated. No other nominations were received.

RESOLVED:

That Councillors A. Manship, D. Owen and A. S. Wren are appointed for a period of one year.

- (iii) Wrexham-Bidston Rail User's Association – 1 Required

Councillor A. S. Wren was nominated. No other nominations were received.



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RESOLVED:

That Councillor A. S. Wren is appointed for a period of one year.

(iv) Parc Adfer Community Liason Group – 1 Required

Councillor D. Owen was nominated. No other nominations were received.

RESOLVED:

That Councillor D. Owen is appointed for a period of one year.

(v) Connaah's Quay & Shotton Interservices Committee – 1 Required

Councillor V. Roberts was nominated. No other nominations were received.

RESOLVED:

That Councillor V. Roberts is appointed for a period of one year.

(vi) Wepre Park Stakeholder – 1 Required

Councillor R. Fenwick was nominated. No other nominations were received.

RESOLVED:

That Councillor R. Fenwick is appointed for a period of one year.

(vii) One Voice Wales Representative – 1 Required

Councillor A. Manship was nominated. No other nominations were received.

RESOLVED:

That Councillor A. Manship is appointed for a period of one year.

10. STANDING ORDERS

Nominations were sought for the positions of Chair and Vice-Chair of the following Committees.

(i) Planning Committee

That Councillor A.S. Wren be nominated as Chair and Councillor R. Fenwick be nominated as Vice-Chair. No other nominations were received.

RESOLVED:

That the following are appointed:



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Chair - Councillor A. S. Wren

Vice-Chair - Councillor R. Fenwick

(ii) Finance & General Purposes Committee

That Councillor V. Roberts be nominated as Chair and Councillor A. Manship be nominated as Vice-Chair. No other nominations were received.

RESOLVED:

That the following are appointed:

Chair - Councillor V. Roberts

Vice-Chair - Councillor A. Manship

(iii) Recreation & Entertainment Committee

That Councillor A. Manship be nominated as Chair and Councillor D. Addaway be nominated as Vice-Chair. No other nominations were received.

RESOLVED:

That the following are appointed:

Chair - Councillor A. Manship

Vice-Chair - Councillor D. Addaway

(iv) Audit & Governance

That Councillor D. Owen be nominated as Chair and Councillor A. Dunbobbin be nominated as Vice-Chair. No other nominations were received.

RESOLVED:

That the following are appointed:

Chair - Councillor D. Owen

Vice-Chair - Councillor A. Dunbobbin

11. POLICY AND RESOURCES COMMITTEE

The Chair proposed to continue to follow current arrangements.

Councillors Voted:

All in favour



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RESOLVED:

- (a) That membership continues to be constituted of all Members of the Council.
- (b) That elections of Chair and Vice-Chair take place at the first meeting of the Committee.
- (c) That meetings will be held as and when required.

12. MEMBERS PANEL (ESTABLISHMENT MATTERS)

Nominations were sought for the Member's Panel. No other nominations were received.

RESOLVED:

That the following are be and are hereby elected for the ensuing year:

Councillor A. Dunbobbin

Councillor R. Fenwick

Councillor E. Loughnane

Councillor A. Manship

Councillor V. Roberts

Councillor P. Shotton

Councillor A. S. Wren

13. CALENDAR OF MEETINGS 2026/27

RESOLVED:

That Town Council and Committee Meetings continue to take place on the first Wednesday of each month (copies forwarded to Councillors with the Agenda).

14. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW)

DETERMINATIONS 2026 - 2027

The Chair proposed continue the same as last year, he advised that all the Determinations that had been set by the Independent Remuneration Panel for Wales for 2026-27.

RESOLVED:

Determinations of IRPW for 2026-2027 were as follows:

- (a) Payment for extra costs of working from home: Mandatory – Accept
- (b) Attendance Allowance: Optional – Not Accepted



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- (c) Determination 8: Mandatory – Accepted
- (d) Senior Role Payment: Mandatory – Accepted
- (e) Mayor or Chair Payment: Optional – Not Accepted
- (f) Deputy Mayor or Chair Payment: Optional – Not Accepted
- (g) Attendance Allowance: Optional – Not Accepted
- (h) Financial Loss: Optional – Not Accepted

15. CHAIR'S CLOSING REMARKS

The Chair advised he was grateful for Members putting their faith in him and was looking forward to working together and having a productive and successful year ahead.

The Chair concluded the meeting by inviting all present to stay and join him for refreshments and thanked everyone for attending.

Confirmed 3 June 2026

Presiding Chair

Meeting commenced at 6.30pm and ended at 7.05pm