



CONNAH'S QUAY TOWN COUNCIL

Minutes of Meeting held in Person and Hybrid - Wednesday 2nd September 2026

Present: (Attendance Register)

Councillor A. Dunbobbin (Chair) presiding

Councillors, D. Addaway, A. Dunbobbin, E. S. Faulkner, G. A. Faulkner, R. Fenwick, E. Loughnane, R. Mansell, A. Manship, D. Owen, D. Richardson, P. Shotton, I. R. Smith, D. Vernon & A. S. Wren
Mrs S. Phillips (Deputy Clerk)

Miss H. Edwards (Administrative Officer)

2 x members of the public

Before the next item the Chair welcomed Councillor D. Vernon to Connah's Quay Town Council.

69. NOTICE OF MEETING

The notice of meeting was received.

70. APOLOGIES

Apologies for non-attendance were received from Councillors L. Attridge, A. I. Dunbar, A. Hughes, A. R. Owen & V. Roberts.

Apologies were received from the Clerk Suzanne Wilson.

71. DECLARATIONS OF INTEREST

Councillor A. Wren declared a Personal Interest in Item 12 – Planning Applications.

Councillor P. Shotton declared a Personal Interest in Item 12 – Planning Applications.

Councillor A. Dunbobbin declared a Personal Interest in Item 12 – Planning Applications.

Councillor A. Manship declared a Personal Interest in Item 12 – Planning Applications.

Councillor I. Smith declared a Personal Interest in Item 12 – Planning Applications.

Councillor D. Richardson declared a Personal Interest in Item 12 – Planning Applications.

Councillor D. Owen declared a Personal Interest in Item 12 – Planning Applications.

Councillor A. Dunbobbin declared a Personal Interest in Item 5 – Police Consultative.

72. COMMITTEE REPORTS ETC

(a) Consultative Meeting – 1 July 2026

(b) Planning Meeting – 1 July 2026

(c) Finance & General Purposes Committee – 1 July 2026



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(d) Recreation & Entertainments Committee – 1 July 2026

(e) Declarations of Interest – 1 July 2026

(f) Finance & General Purposes Committee Part 2 – 1 July 2026

RESOLVED:

That reports (a), (b), (c), (d), (e) & (f) be approved and adopted as a correct and accurate record.

73. POLICE CONSULTATIVE ARRANGEMENTS

The Chair welcomed the Police to the meeting.

The Police informed members there had been a slight rise in Anti-Social Behaviour due to the benches in Shotton. Also off road bikes and illegal e bikes.

Councillor A. Manship informed the Police that he had concerns regarding the 101 system and a complaint made about the ripped up matting in the play area on Fron Road Park and the case being closed.

Councillor A. Wren raised concerns regarding illegal e-bikes and riders wearing face masks.

Councillor R. Fenwick informed Police about a Halloween Community event taking place on 28th October and asked for Police support.

Councillor D. Owen mentioned that she had asked for the Police/PCSO to visit the sea cadets to give a talk and no one had attended yet. She also raised ongoing issues on Dock Road with Anti-Social Behaviour and requested more police presence. Councillor Owen enquired if 'Cuppa with a Coppa' sessions could be reinstated as this would be beneficial to the area.

Councillor D. Richardson informed the Police of the stolen Quad bike that had been recovered. He stated that he had CCTV footage that could help with identification.

Councillor R. Mansell informed the Police she had footage of an accident involving an e bike if they would like the footage. Councillor R. Mansell also informed the Police she had found drugs and drug money in euros. Councillor R. Mansell made the Police aware of a bench that had been set on fire behind the job centre.

Councillor E. S. Faulkner passed on condolences regarding the Police Officers who passed away.

Councillor P. Shotton mentioned 'Grab a Gripe' initiative. The Police informed members that it is now called Community Alert System and are in the process of transitioning to a new system.



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Councillor P. Shotton asked if any incidents had been reported in the Thornfield Avenue and the Red Hall Pub area.

The Police informed Members that it is not a high demand area.

74. PRESENTATION

The Chair welcomed Sam Rowlands MS to the meeting.

Sam Rowlands introduced himself as one of the six MS's for Fflint/Wreccsam. He gave a brief outline of his background and role of MS, and advised he is based in Cardiff Monday to Thursday. He advised the new Senedd government's responsibilities and challenges in areas like health services, education, and transport.

Sam addressed the meeting, expressing his commitment to maintaining engagement and listening to concerns from the community.

Sam and members discussed several key topics including town council engagement, dental access issues, and local infrastructure concerns, on business rates and pension fund mergers.

He informed Members that his office is based at Sandycroft Industrial Estate and is open Monday to Friday.

Sam thanked Members for inviting him to the meeting.

75. STREETSCENE MATTERS

An update was provided from County Councillors regarding matters on their ward.

Councillor R. Mansell advised that residents had reported that on numerous occasions recycling bags and containers had been left on the street by Flintshire County Council Refuse Collectors. Members advised that this can be reported to Streetscene.

76. CHAIR OF THE COUNCIL UPDATE

The Chair of the Council gave an update on events he had attended.

Councillor A. Dunbobbins thanked everyone for attending his Civic Service.

77. PUBLIC PARTICIPATION

The Chair invited Members of the public to address the Council on any item that appeared on the agenda.

No items at this stage were raised by the Public.



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Confirmed 7 October 2026

Presiding Chair

PLANNING COMMITTEE – 02/09/26

Councillor R. Fenwick (Chair) presiding

78. MINUTES

The Minutes of Meeting held 1 July 2026 were received and approved as correct records and signed by the Chair.

79. NOTIFICATION OF PLANNING DECISIONS

The Clerk submitted notification of planning decisions for the months of June & July (copies forwarded to Councillors with the Agenda).

RESOLVED:

That this be received.

80. PLANNING APPLICATIONS

Central Ward

FUL/000587/26 – 16 Green Park, Connah's Quay, CH5 4QJ

Proposed single-storey flat roof extension and internal alterations to provide an increased size kitchen. All work is under a Disabled Facilities Grant.

FUL/000695/26 – 45 Howard Street, Connah's Quay, CH5 4QQ

Proposed single-story flat roof rear extension to provide a living room and internal alterations to form a fully accessible shower room, existing living room to be used as a bedroom and all ground floor doors widened. Provision of an access ramp to the front of the property. This work is to allow downstairs living and all work is under a Disabled Facilities Grant.

FUL/000707/26 – Willow Farm, Elm Avenue, Connah's Quay, CH5 4EP

Proposed application for Variation of Condition 2 following grant of planning permission FUL/000068/26.

Wepre Ward

FUL/000512/26 – 53 High Street, Connah's Quay, CH5 4DD



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Proposed internal and external, along with change of use from A1 to A3.

FUL/000667/26 – 55 High Street, Connah's Quay, CH5 4DD

Replacement of the existing front elevation timber window, facing the public roadway with a new aluminium/pvc window of a smaller size and style. The replacement is proposed to improve the property's energy efficiency, reduce maintenance requirements and enhance the overall appearance of the building. There is no change of use of the property as part of the proposal.

Golftyn Ward

FUL/000569/26 – Land adj 128 Church Street, Connah's Quay, CH5 4AR

Proposed erection of six three-bedroom dwelling houses, arranged as three semi-detached pairs, on land adjacent to 128 Church Street with landscaping, car parking and new vehicle accesses.

RESOLVED:

That the Clerk writes to Planning Flintshire County Council informing them that the Town Council has no objections to the above planning applications provided they follow planning policy.

Confirmed 7 October 2026

Presiding Chair

FINANCE AND GENERAL PURPOSES COMMITTEE – 02/09/26

Councillor A. Manship (Vice-Chair) presiding.

81. MINUTES

The Minutes of Meetings held 1 July 2026 were received and approved as correct records and signed by the Chair.

82. FINANCIAL REPORTS

The Clerk submitted the below reports (copies forwarded to Councillors with the Agenda):-

- (a) Summary of Income/Expenditure by Budget Heading – June & July 2026
- (b) Cash & Investment Reconciliation – June & July 2026
- (c) Statement of Imprest Account – June & July 2026
- (d) List of payments General Account – July & August 2026



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- (e) List payments General Account – For the Chair of Finance and General Purposes to have delegated authority in approving the accounts for September 2026.
- (f) Bank Reconciliation – Chairs Account – June & July 2026
- (g) Bank Reconciliation – Petty Cash Office – June & July 2026

RESOLVED:

All were in favour that reports (a), (b), (c), (d), (e), (f) & (g) be agreed.

That report (c) Imprest Account for June be £6,781.63 & July be £6,075.89 be agreed that report (d) General Account for July be £52,679.28 & August be £37,885.66, (e) that delegated authority be given to the Chair of Finance & General Purposes to authorise payment of the accounts for the month of September 2026 and a copy be available to Council at the next meeting.

83. MATCH FUNDING 2026/27

The Deputy Clerk submitted an email from Richard Roberts, Play Design Officer, Gwella regarding the proposal for Hillsdown Drive (copy forwarded to Councillors with the Agenda).

Members agreed the proposal for the play area at Hillsdown Drive following the site visit and explanation from Richard Roberts.

RESOLVED:

That the email be received.

84. FINANCIAL REGULATIONS

To receive and agree the 'draft' Connah's Quay Town Council's Financial Regulations (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the 'draft' Financial Regulations be received and agreed.

85. ELECTRICITY CONTRACTS

The Deputy Clerk submitted an email for information only regarding the electricity contracts in the Town Council venues (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the email be received.



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86. RE-DEPLOYABLE CAMERA CCTV

The Deputy Clerk submitted an email from Zena Jones, CCTV Manager regarding the re-deployable camera at Thornfield Avenue (copy forwarded to Councillors with the Agenda):-

Councillor A. Dunbobbins suggested a meeting outside of the council meeting with Councillor Richardson, the Clerk, and possibly the Chair of Finance and General Purposes to resolve the redeployable CCTV camera issues (insurance, funding, and deployment).

RESOLVED:

That this item be deferred to Octobers Meeting.

87. BUS STOP – BRYN ROAD

The Deputy Clerk submitted an email from Councillor D. Owen regarding a bus shelter at Chapel Street (copy forwarded to Councillors with the Agenda)

Members requested more information on costings and agreed that this be deferred to October meeting.

RESOLVED:

That the Deputy Clerk writes to Sarah Blake requesting clearer costings and clarification of ownership for the proposed new bus stop and this item to be deferred to October Meeting

88. NORTH & MID WALES ASSOCIATION OF LOCAL COUNCILS

The Clerk submitted membership fees for 2027 and to agree renewal (copy forwarded to Councillors with the Agenda).

RESOLVED:

That the Town Council renews the membership for 2026/27

89. BUDGET VARIANCES

To agree the following budget variances. To allocate £3000 from budget code 150 Property Maintenance to 4036 Services, Quay Building.

Councillor A. Wren asked for what purpose is the budget being transferred and asked to defer the decision on the budget variance for property maintenance to a future meeting for further clarification.



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RESOLVED:

That this item be deferred to October's meeting.

90. ACTIVE TRAVEL NETWORK MAP STATUTORY CONSULTATION

The Deputy Clerk submitted a press release from Jessica Wellstead, Transport Strategy Officer regarding the Active Travel Network Map (copy forwarded to Councillors with the Agenda).

RESOLVED:

That this be received.

91. INVITATION FOR COUNCIL'S TO JOIN FLINTSHIRE'S PLACE MAKING STAKEHOLDER PARTNERSHIP GROUP

The Deputy Clerk submitted an email from Karen Whitney-Lang, Regeneration Manager, Flintshire County Council (copy forwarded to Councillors with the Agenda).

Councillor D. Owen nominated herself to join the Flintshire Placemaking Stakeholder Partnership Group as the representative for Connah's Quay Town Council.

RESOLVED:

That the Deputy Clerk email Flintshire County Council to confirm Councillor D. Owen's participation in the Flintshire Placemaking Stakeholder Partnership Group.

92. COUNCIL CHAMBERS – INTERNAL DECORATING

The Deputy Clerk informed Members that the Council Chambers will be painted in the foreseeable future.

RESOLVED:

That this be received.

Confirmed 7 October 2026

Presiding Chair



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RECREATION AND ENTERTAINMENTS COMMITTEE – 02/09/26

Councillor R. Manship (Chair) presiding.

93. MINUTES

The Minutes of Meetings held 1 July 2026 were received and approved as correct records and signed by the Chair.

94. WAIVER/REDUCTION OF HIRE CHARGES

Civic Hall – Financial Year 2026/27

- a) St Mark's and St David's Churches
Christmas Fayre
Saturday 28th November 2026
WAIVER
- b) Elizabeth Lloyd
Charity Night – Leightn4Life
Saturday 10th October 2026

RESOLVED:

That the waivers be agreed.

Confirmed 7 October 2026

Presiding Chair

Meeting commenced at 6.30pm and ended at 8.26pm